



International Civil Aviation Organization
North American, Central American and Caribbean Office (NACC)
**Thirty-First Eastern Caribbean Working Group Meeting
(E/CAR/WG/31)**
St. John's, Antigua, 5 to 8 October 2009

E/CAR/WG/31 – IP/01
07/09/09

GENERAL INFORMATION

1. Venue and Dates

The Thirty-First Eastern Caribbean Working Group Meeting (E/CAR/WG/31) will be held in St. John's, Antigua at the Grand Royal Antiguan Beach Resort from 5 to 8 October 2009.

2. Address and contact numbers

D. Annette Michael
Meeting Coordinator
Ministry of Tourism, Aviation & Culture
Fax: + 268 460-6093
Telephone: + 268 764-5080 or + 268 462-0480 ext 244
E-mail: deptourism@gmail.com

3. Address and Contact Information – ICAO

Mr. Víctor Hernández, Regional Officer, Air Traffic Management/Search and Rescue
Mr. Julio C. Siu, Regional Officer, Communications, Navigation and Surveillance
Ms. Claudia López, Assistant
Telephone: + 52 55 5250 3211
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clopez@mexico.icao.int

4. Participant Registration

Delegate registration will take place on Monday, 5 October 2009, from 08:30 to 09:00 hours.

5. Opening Ceremony

The opening session of the Thirty-First Eastern Caribbean Working Group Meeting (E/CAR/WG/31) will take place on Monday, 5 October 2009, at 09:00 hours at the Barrington of The Grand Royal Antiguan Beach Resort.

6. Temperature

During the month of October, the temperature in St. John's, Antigua ranges from 30.5°C (86.9°F) to 24.4°C (75.9°F). The average humidity is 79.1%.

7. Money exchange

The East Caribbean Dollar is the national currency (\$1.00 USD = XCD\$2.67 [approximately]). Preferably, after your arrival you may exchange currency at local banks at the airport or in the city.

8. Credit cards

The international credit cards usually accepted in shopping centres, hotels and restaurants are: American Express (AMEX), Diners, MasterCard and Visa.

9. Lodging:

The suggested hotels, offering special rates to all participants of the E/CAR/WG/31 Meeting, are the following:

HOTEL	SINGLE/DOUBLE ROOM
GRAND ROYAL ANTIGUAN BEACH RESORT Deep Bay Tel.: + 268 462-3733 Fax: + 268 462-3732 E-mail: reservations@grandroyalantiguan.com ; accounts@grandroyal.com Web: www.grandroyalantiguan.com	Mountain View US\$150.00per night (Sgl) Mountain View US\$210.00per night (Dbl) Lagoon View US\$170.00per night (Sgl) Lagoon View US\$230.00per night Rates subject 20.5% Tax & Service Charge BOOKING CODE ICAO09 <i>All Inclusive</i>
HAWKSBILL BY REX RESORTS Five Islands Tel.: + 268 462 0301 Fax: + 268 462 1515 E-mail: gm.hbaaanu@rexresorts.net	US\$120.00 Sgl inclusive service charge, Additional person in room US\$80.00 Breakfast, Lunch, Dinner, Refreshments & Service Charge Inclusive Contact for Reservations: Everlie Simon at simon.everlie@gmail.com

Participants **MUST** make their reservations directly with the hotel and indicate that they are attending the ICAO ***E/CAR/WG/31 Meeting*** in order to enjoy the special rate. Bookings are to be confirmed by latest 20 September 2009. Bookings after that date will be subject to availability due to high occupancy at the time.

10. Local transportation

The recommended method of transportation are taxis.

11. Hospitals

If necessary, emergency services are available, for more information inquiry at Hotel Front Desk or Dial locally 911 (Emergency number).

12. Commercial working hours

In the City from 8:00 to 17:00 hrs., approximately.

Banks, Monday to Thursday from 8:00 to 14:00 hrs. and Friday from 8:00 to 16:00 hrs.

In malls/shopping centres from 8:00 to 17:00 hrs., approximately and Supermarkets Monday to Sunday 8:00 to 22:00 hrs.

13. Electricity

110 Volts is the hotel standard. If 220 Volts are required, please request information at hotel registration.

14. Visa

To be verified at embassies and consulates in respective States.

15. Others

Tax charged to purchases is 15% and indicated as “inclusive” if already included in consumer prices. Tips in restaurants and related places are normally included in the bills. If not, then they are at your discretion. However, 10% is the norm.

The Airport departure tax is US\$20.00.

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