



*International Civil Aviation Organization*

NORTH AMERICAN, CENTRAL AMERICAN AND CARIBBEAN OFFICE

**Twenty-Eighth Eastern Caribbean Working Group Meeting (28 E/CAR WG)**

Montserrat, 26 to 30 April 2004

28 E/CAR WG – WP/01

08/03/04

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## **Agenda Item 1:           Approval of the Meeting Agenda and Schedule**

(Presented by the Secretariat)

### **SUMMARY**

This Working Paper presents for the Meeting's consideration, the Draft Agenda and Schedule suggested for the 28<sup>th</sup> Eastern Caribbean Working Group Meeting (28 E/CAR WG)

## **1.                   Approval of the Meeting Agenda and Schedule**

1.1               Based on the matters to be dealt with, the Secretariat circulated to States/Territories a Draft Agenda (List of Agenda Items) for the 28<sup>th</sup> Eastern Caribbean Working Group Meeting (28 E/CAR WG). This draft Agenda and proposed work schedule are included as **Appendices A** and **B** to this Working Paper. If no comments should arise on the foregoing, its adoption is suggested as an Agenda and schedule for the Meeting.

## **2.                   Suggested Action**

2.1               The Meeting is invited to take note of the information contained in this Working Paper and to approve the Meeting's Agenda and schedule.

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## **APPENDIX A**

### **28<sup>TH</sup> MEETING OF THE EASTERN CARIBBEAN WORKING GROUP 28<sup>TH</sup> E/CAR WG (Montserrat, 26 to 30 April 2004)**

#### **DRAFT MEETING AGENDA**

Agenda Item 1: **Approval of the Meeting Agenda and Schedule**

Agenda Item 2: **General Air Navigation Matters**

- 2.1 Valid Conclusions/Decisions of previous E/CAR/WG and E/CAR/DCA Meetings
- 2.2 Deficiencies
- 2.3 CNS/ATM Systems

Agenda Item 3: **Specific Air Navigation Activities and Developments**

- 3.1 Aerodromes (AGA)
- 3.2 Aeronautical Information Services (AIS)
- 3.3 Aeronautical Meteorology (MET)
- 3.4 Aircraft Operations (OPS)
- 3.5 Air Traffic Management (ATM)
- 3.6 Search and Rescue (SAR)

Agenda Item 4: **Review of the Terms of Reference and Work Programme**

Agenda Item 5: **Next Meeting Site**

Agenda Item 6: **Other business**

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**28<sup>TH</sup> MEETING OF THE EASTERN CARIBBEAN WORKING GROUP**  
**28<sup>TH</sup> E/CAR WG**  
(Montserrat, 26 to 30 April 2004)

**DRAFT MEETING SCHEDULE**

| Schedule      | Monday 26       | Tuesday 27      | Wednesday 28                                                                              | Thursday 29                                | Friday 30     |
|---------------|-----------------|-----------------|-------------------------------------------------------------------------------------------|--------------------------------------------|---------------|
| 08:30 - 09:00 | Registration    |                 |                                                                                           |                                            | Read Report   |
| 09:00 - 09:30 | Opening 09:00   | Agenda Item 3.4 | Agenda Item 3.6                                                                           | Review of the Reports of the Ad hoc Groups |               |
| 09:30 - 10:00 | Agenda Item 1   | Agenda Item 3.5 | Agenda Item 3.6                                                                           |                                            | Review Report |
| 10:00 - 10:30 | Agenda Item 2.1 | Agenda Item 3.5 | Agenda Item 3.6                                                                           |                                            |               |
| 10:30 - 11:00 | Coffee Break    | Coffee Break    | Coffee Break                                                                              | Coffee Break                               | Coffee Break  |
| 11:00 - 11:30 | Agenda Item 2.1 | Agenda Item 3.5 | Work in Ad hoc Groups – Agenda Items 3.5, 3.6 and any other as established by the Meeting | Agenda Item 4                              | Closure 11:00 |
| 11:30 - 12:00 | Agenda Item 2.2 | Agenda Item 3.5 |                                                                                           | Agenda Item 4                              |               |
| 12:00 - 12:30 | Agenda Item 2.2 | Agenda Item 3.5 |                                                                                           | Agenda Item 5                              |               |
| 12:30 - 13:00 | Agenda Item 2.3 | Agenda Item 3.5 |                                                                                           | Agenda Item 6                              |               |
| 13:00 - 13:30 | Coffee Break    | Coffee Break    | Coffee Break                                                                              | Coffee Break                               |               |
| 13:30 - 14:00 | Agenda Item 2.3 | Agenda Item 3.6 | Work in Ad hoc Groups – Agenda Items 3.5, 3.6 and any other as established by the Meeting |                                            |               |
| 14:00 - 14:30 | Agenda Item 3.1 | Agenda Item 3.6 |                                                                                           |                                            |               |
| 14:30 – 15:00 | Agenda Item 3.2 | Agenda Item 3.6 |                                                                                           |                                            |               |
| 15:00 – 15:30 | Agenda Item 3.3 | Agenda Item 3.6 |                                                                                           |                                            |               |

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APPENDIX B

28 E/CAR WG  
WP/01