

NEXT GENERATION OF AVIATION PROFESSIONALS *GLOBAL SUMMIT*



INFORMATION BULLETIN

1. Place and Date

The ICAO Next Generation of Aviation Professionals (NGAP) Global Summit will be held in Durban, KwaZulu-Natal, South Africa, from 12 to 14 August 2025.

2. Venue

The event will be held at Durban International Convention Centre, Inkosi Albert Luthuli ICC Complex, 45 Bram Fischer Rd, Durban, 4001. The venue can be easily picked up on Google Maps.

3. Opening Session

The Opening Session will take place on Tuesday, 12 August 2025, from 09:00. Upon arrival, the location within the venue will be indicated.

4. Registration

Below are the registration dates and times. The location within the venue will be indicated upon arrival. This will also be the time for the Summit Onsite Registration and Accreditation.

Date	Time	Activity	Location within Venue
11 August 2025	10:00 – 17:00	Summit Onsite Registration and Accreditation	To be directed on the day of the event
12 August 2025	08:00 – 19:00	Summit Onsite Registration and Accreditation	
13 August 2025	08:00 – 16:00	Registration Desk open for new registrations and check-ins	
14 August 2025	08:00 – 12:00	Registration Desk open for new registrations and check-ins	

5. Side Events: Exhibition, Networking Dinner and Airshow

Date	Time	Activity
12 August 2025	08:00 – 16:00	National Aviation Careers Exhibition
	19:00 – 23:00	Networking Dinner
13 August 2025	09:00 – 16:00	National Aviation Careers Exhibition
14 August 2025	08:00 – 10:00	National Aviation Careers Exhibition (Concluding Hours)
14 August 2025	10:45 – 16:30	Closing Airshow, Late Lunch

6. Languages

South Africa has 11 official languages. English is widely used for business and at conference centres.

The meeting will be conducted in English and interpreted in the official ICAO languages (Arabic, Chinese, French, Spanish, and Russian).

7. Documentation

The official event website will provide information about the Summit's documentation, including the Programme. Please check for updates at www.icao.int/Meetings/NGAPsummit2025. This event is anticipated to be paperless, and materials will be accessible online.

8. Hours of Business

The official working hours in South Africa are generally 09:00 to 17:00 from Mondays to Fridays and 09:00 am to 12:30 on Saturdays. Saturday afternoons and Sundays are typically non-corporate time, and most banks are closed. Specific business hours for the Summit sessions will be detailed in the Programme.

9. Passport and visa requirements

Participants are advised to check visa requirements well in advance with the South Africa High Commission or Embassy in their respective countries. Visas are typically issued upon presentation of documentation confirming designation as a representative to an ICAO-related meeting in South Africa. It is important to note that visas are generally not issued upon arrival.

Please refer to the South African Department of Home Affairs website for detailed information: <http://www.dha.gov.za/index.php/immigration-services/apply-for-a-south-african-visa>

Information on countries exempt from visa requirements can be found at: <https://www.dha.gov.za/index.php/immigration-services/exempt-countries>

10. Vaccination requirements

Participants are responsible for ensuring they have adequate travel insurance (including health coverage) for the duration of their stay in South Africa.

Requirements for yellow fever certificates at the point of entry may apply to travelers arriving from certain countries. It is recommended to check the latest health regulations and requirements prior to travel.

Certain regions within South Africa may also require malaria precautions. Participants are encouraged to consult their healthcare providers for personalized advice.

11. Currency/ Banks

Exchange services are readily available at banks, airports, and exchange bureaus. Major credit cards are widely accepted in most establishments.

The official currency is the South African Rand (ZAR).

The current exchange parity rate, which fluctuates, should be checked closer to the Summit date. Updated exchange rates can be found online.

12. Weather/ Temperature

Expected weather in August in the KwaZulu-Natal region (which includes Durban):

- Average daily maximum temperature: Approximately 22 - 25 degrees C (72 - 77 degrees F)
- Average daily minimum temperature: Approximately 11 - 15 degrees C (52 - 59 degrees F)

- Rainfall: August is typically one of the drier months in this region, with occasional light showers possible.
- Daylight hours: Sunrise and sunset times will vary slightly with daylight hours between 06h00 and 17h30.

Participants can expect mild and pleasant daytime temperatures with cooler evenings. Light layers are recommended to adjust to the changing temperatures throughout the day.

13. Transportation

When planning transportation, peak-hour traffic from King Shaka International Airport (DUR) to the Durban city area should be considered.

Approved Airport Metered Taxis and Uber services are available from the airport to the hotels, and the fare is typically between R100 and R500. However, it is advisable to agree on the fare before getting into the vehicle. Enquiries may be made at the airport information desks/counters upon arrival.

Special NGAP Shuttle Services can be applied for by completing the travel information form provided upon registration confirmation. The shuttle will run at dedicated times from 10 August 2025 from the Airport to the pre-approved hotels and from the hotel to the venue, including return trips.

14. Pre-Approved Summit Hotels

Accommodation Name	Estimated Rates (BB)	Distance from Venue (Approx.)	Accommodation Link
Hilton Durban	ZAR 2500+	Adjacent to the Durban ICC Less than 500m walking distance	https://www.hilton.com/en/hotels/durhitw-hilton-durban/
Radisson Blu Hotel, Umhlanga	ZAR 2500+	NGAP Shuttle Service available	Rooms
Suncoast Hotel & Towers	ZAR 3500+	NGAP Shuttle Service available	https://www.southernsun.com/suncoast-hotel
Beverly Hills Hotel, Umhlanga	ZAR 4015 +	NGAP Shuttle Service available	Beverly Hills - Reservations - Room Availability
Oyster Box	ZAR 8500 +	NGAP Shuttle Service available	https://oysterboxhotel.com/

NB: All hotel rates are estimates in South African Rands (ZAR) and are subject to change based on availability, season, and booking time. It is advisable to book well in advance and mention your participation in the ICAO NGAP Global Summit to inquire about any potential special rates for attendees. The links provided are direct to the hotel's websites or reputable booking platforms, where you can check availability and make reservations.

Thank you for your interest in the ICAO Next Generation of Aviation Professionals (NGAP) Global Summit. Stay tuned for updates.

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