



INFORMATION BULLETIN FOR ICAO AIR LAW TREATY WORKSHOP

**HOSTED BY:
TANZANIA CIVIL AVIATION AUTHORITY**

**AT HYATT REGENCY DAR ES SALAAM - THE KILIMANJARO,
UNITED REPUBLIC OF TANZANIA**





1. VENUE OF THE MEETING

- 1.1 The ICAO Air Law Treaty Workshop will take place on 04–05 November 2025 at Hyatt Regency Hotel, located in the Dar es Salaam city centre. Dar es Salaam is the commercial city of Tanzania.
- 1.2 The nearest International Airport to the meeting venue is the Julius Nyerere International Airport, located about 09 kilometers to the city centre.
- 1.3 An optional Social Day will take place on November 6, 2025. It will involve a half-day tour of Mikumi National Park. Pickup from hotels will be at 04:00 and the return is scheduled for 21:00.
- 1.4 The meeting focal points are:

ICAO

Mr. Andrew P. Opolot

Legal Officer

Legal Affairs and External Relations Bureau

Tel: +1 (514) 315-2118 - Fax: +1 (514) 954-8032

Email: aopolot@icao.int

Tanzania Civil Aviation Authority (TCAA)

Mr. Dossa Luhindi

Advisor International Affairs

Tanzania Civil Aviation Authority

Tel : +255 687 022 446

Email : dossa.luhindi@tcaa.go.tz



2. LANGUAGE AND DOCUMENTATION

- 2.1 The Workshop will be conducted in-person and in English language
- 2.2 The Workshop will be paperless, and all related documentation will be made available online through the following link: <https://www.icao.int/events/2025-icao-air-law-treaty-workshop-tanzania>
- 2.3 All participants are informed to bring their devices to access meeting documentation.



3. VISA FORMALITIES

- 3.1 There are two options to obtain Tanzania Visa. These are Online Visa Platform and On-Arrival Visa Platform. However, it is recommended to use online Visa platform.
- 3.2 Participants are advised to ascertain at the respective Embassies or online whether they are exempt from the Tanzanian entry visa requirement.

- 3.3 Applicants for Online Visa are strongly advised to use the official Tanzania Immigration website at www.immigration.go.tz ONLY. Applications through third-party websites are not recommended.
- 3.4 Registered participants who wish to be assisted in obtaining their visa on arrival are requested to urgently forward their flight itinerary and copies of their passports to Mr. Douglas Bushiri at the following email address douglas.bushiri2@tcaa.go.tz with copies to dossa.luhindi@tcaa.go.tz, and aopolot@icao.int no later than 27 October 2025



4. HEALTH REQUIREMENTS

- 4.1 Yellow fever vaccination is mandatory for travelers arriving from yellow fever endemic countries. More information can be obtained from the Ministry of Health website: [Yellow Fever Entry Requirements in Tanzania](#)



5. ACCOMMODATION

- 5.1 Participants should make their own hotel reservations and indicate that they are attending the ICAO Air Law Treaty Workshop in order to benefit from the special accommodation rates
- 5.2 A list of recommended hotels is attached at the end of this bulletin.
- 5.3 Participants are encouraged to stay at the recommended hotels to facilitate transportation. Those staying at other hotels will be responsible for arranging their own transportation to and from the venue.



6. TRANSPORT

- 6.1 Participants will be provided with transportation for pick-up and drop-off between Julius Nyerere International Airport and the recommended hotels upon arrival and departure
- 6.2 A welcome desk will be available at the airport to provide necessary assistance.
- 6.3 Participants will be provided with transport from the recommended hotels to the meeting venue for the duration of the Workshop. Transport will also be provided to and from social events.
- 6.4 Participants intending to use the ground transport services provided by TCAA and/or participate in the social event are requested to register at the following link: [Transport and Accommodation](#)





7. INFORMATION TECHNOLOGY

- 7.1 The following Tanzanian mobile telecommunication service providers are available: AIRTEL, VODACOM, TTCL, YAS, HALOTEL, ZANTEL
- 7.2 Mobile telephone service providers also provide a gateway to the internet using GPRS, 3G, and 4G. Cell phone SIM cards are widely available; however, every SIM card user/buyer in the United Republic of Tanzania is expected by law to be registered for activation. The SIM card can be registered at the point of purchase.
- 7.3 The Internet will be free at the venue.



8. MEDICAL SERVICES

- 8.1 Participants will cover the cost of any medical treatment received. For advanced care, the following hospitals are recommended:
- Muhimbili National Hospital, Dr. Amina, +255 652 113490.
 - Aga Khan Hospital, Dr. Mandela, +255 712 106429



9. CURRENCY

- 9.1 The currency unit is the Tanzanian Shillings (TSHS).
- 9.2 Exchange rates are subject to fluctuation. Currently, 1 USD is approximately equivalent to 2700 TSHS.
- 9.3 Participants carrying USD 10,000 or more, or its equivalent in other currencies or negotiable instruments, are required to declare it at the designated customs desks at entry and exit points.



10. TIME

- 10.1 The time in Tanzania is GMT+3.





11. BANKING SERVICES

- 11.1 Banking hours are from 08:00 to 16:30 on weekdays and from 08:00 to 12:00 on Saturdays.



12. PLASTIC BAGS

- 12.1 Plastic bags, including those from duty-free shops, are prohibited upon entry. Travelers should use alternative eco-friendly bags.



13. ELECTRICITY SUPPLY

- 13.1 Tanzania uses the British system's standard three-pin sockets. The domestic power voltage is 240 volts. Participants are encouraged to ensure compatibility with their gadgets or to have international power adapters



APPENDIX: LIST OF RECOMMENDED HOTELS

(Please mention 'ICAO International Air Law Workshop' when booking to access special rates).

S/N	HOTEL	PRICE	CONTACT	DISTANCE
1	HYATT REGENCY 5-STAR HOTEL	USD 220	Beautrice Masangwa +255 74 519 1695 beautrice.masangwa@hyatt.com	
2	SERENA HOTEL 5-STAR HOTEL	USD 201	Jonas Peter +255 65 532 3228 dshreservations@serena.co	1.1 KM
3	HOLIDAY INN DAR ES SALAAM 4-STAR HOTEL	USD 115	Geraldina Kankiza +255 (22) 213 9250 Reservations@holidayinn.co.tz	1 KM
4	GOLDEN TULIP CITY CENTER 4-STAR HOTEL	USD 89	Mariam Temba +255 62 410 0000 reservations@goldentulipdarcitycenter.com	800 M
5	FOUR POINTS BY SHERATON 4-STAR HOTEL	USD 150	Rehema haule +255 78 740 9196 Sales1@fourpointsdaressalaam.com	400 M
6	ONOMO HOTEL 4-STAR HOTEL	USD 103	Philemon Mwakanyamale +255 67 746 2771 Sales.daressalaam@onomohotel.com	1 KM
7	SOUTHERN SUN HOTEL 4-STAR HOTEL	USD 176	Judith Ogutu +255 76 195 6766 Judith.ogutu@southernsun.com	1 KM
8	CROWNE PLAZA DAR ES SALAAM 4-STAR HOTEL	USD 90	Nancy Aurelia Magere +255 75 895 2007 Crowneplaza.com/crownplazadaressalam.co	1.4 KM
9	HOTEL SAPPHIRE 3-STAR HOTEL	USD 77	Nancy Aurelia Magere +255 75 895 2007 Crowneplaza.com/crownplazadaressalam.co	1.4 KM
10	PEACOCK HOTEL 3-STAR HOTEL	USD 70	Aggrey Mamuya +255 65 613 7092 reservation@peacock-hotel.co.tz	2 KM

