



Agenda Item 2: Review of Valid Conclusions from Previous E/CAR/DCA Meetings

STATUS OF CONCLUSIONS OF PREVIOUS MEETINGS OF THE EASTERN CARIBBEAN DIRECTORS OF CIVIL AVIATION OUTSTANDING AFTER THE TWENTY FIRST MEETING

(Presented by the Secretariat)

SUMMARY	
This working paper reviews the status of the Conclusions of previous meetings of the Eastern Caribbean Directors of Civil Aviation outstanding after the Twenty First Meeting.	
References:	
Report of the Twenty-First Meeting of Directors of Civil Aviation of the Eastern Caribbean (E/CAR/DCA/21) (Tortola, British Virgin Islands, 11 to 14 February 2008)	
Strategic Objectives	<i>This working paper is related to all Strategic Objectives.</i>

1. Introduction

1.1 The practice of E/CAR/DCA Meetings is that actions adopted, which call for direct attention by the States/ICAO/users, must be recorded as conclusions. In this regard, the meeting must review the status of implementation of the conclusions considered as valid and determine the most appropriate actions to encourage and facilitate their implementation for those conclusions the Meeting considers valid at the end of their review.

2. Conclusion

2.1 Using the same methodology of the GREPECAS mechanism, the Secretariat has reviewed the implementation status of the conclusions formulated by the E/CAR/DCA/21 meeting, as well as those then considered valid. Those conclusions are presented in the **Appendix** to this working paper and for each conclusion it is identified whether it is valid, completed or superseded. The results of the review are summarized as follows:

Completed or superseded conclusions

19/6, 19/20, 19/28, 20/2, 20/8, 21/1, 21/2, 21/3, 21/4, 21/5, 21/6, 21/7 and 21/8

Valid conclusions

None

3. Suggested action

3.1 The meeting is invited to examine the information presented in this working paper and review the information presented in the Appendix, with the aim of updating the status of implementation of the conclusions formulated up to the E/CAR/DCA/21 meeting, proposing, as necessary, the most appropriate course of action for their implementation.

**STATUS AND FOLLOW-UP OF CONCLUSIONS OF THE DIRECTORS OF CIVIL AVIATION OF THE EASTERN CARIBBEAN
(E/CAR/DCA) OUTSTANDING AFTER THE PREVIOUS MEETING**

No.	Area	Title of Conclusion	Text of Conclusion	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
21/1	MET	IMPROVEMENTS IN EASTERN CARIBBEAN MET SERVICES	That ICAO: a) take appropriate actions to develop a regional Technical Cooperation Project to improve MET services of the States/Territories in the Eastern Caribbean covering the following issues: • Training programmes for MET personnel • OPMET information exchange in E/CAR States • Follow-up on the implementation of the recommendations formulated in the MET SIP for the CAR Region • Improvements in the operational coordination and the provision of MET services • Participation of MET personnel in ICAO meetings • Establish Agreements between Civil Aviation Administrations and MET Authorities of CAR States / Territories / International Organizations b) submit the regional Technical Cooperation Project to the NACC/DCA/3 Meeting for review and approval.	Superseded by Conclusions NACC/DCA/3/1 and 8. This matter will also be dealt with under Agenda Item 5.4-WP/10.	ICAO	Regional Technical Cooperation Project that includes MET services improvement objectives	NACC/DCA/3	Superseded
21/2	ATM	COMMON TRANSITION ALTITUDE FOR THE E/CAR REGION	That France and Trinidad and Tobago: a) develop and send to the E/CAR States/Territories for comments, not later than 30 November 2008, a proposal for a common transition altitude among the Piarco FIR; and b) present their recommendations to the Twenty-Second Meeting of Directors of Civil Aviation of the Eastern Caribbean (E/CAR/DCAS/22).	The proposal from the E/CAR ATM Committee was submitted to the E/CAR/WG/31. This matter will be presented under Agenda Item 5.1 – WP/07	E/CAR ATM Committee	Proposal for a common transition altitude among the Piarco FIR	E/CAR/DCA/22	Completed
21/3	AIM	REGIONAL TECHNICAL COOPERATION PROJECT FOR THE IMPLEMENTATION OF AERONAUTICAL INFORMATION MANAGEMENT (AIM)	That ICAO: a) take the necessary actions to develop a Regional Technical Cooperation Project for the implementation of Aeronautical Information Services (AIS), taking into account Aeronautical Information Management (AIM), the global ATM operational concept, the corresponding CNS technology support, the necessary AIS, AGA and MET services, as well as the training of personnel in the topics involved; and b) present the aforementioned project to the NACC/DCA/3 Meeting scheduled for 2008.	Superseded by Conclusions NACC/DCA/3/1, 8 and 9. This matter will also be dealt with under Agenda Item 5.4 - WP/10.	ICAO	Regional Technical Cooperation Project that includes AIS implementation objectives	NACC/DCA/3	Superseded

No.	Area	Title of Conclusion	Text of Conclusion	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
21/4	SAR	ACTIONS TO IMPROVE THE SAR SYSTEM IN THE E/CAR	That, a) ICAO NACC Office will provide the Eastern Caribbean States and Territories by 14 March 2008, a full description of each fundamental element listed on the State SAR Matrix; b) ICAO NACC Office send an official letter to CDERA and PAHO asking for documentation for the establishment of national mass casualty plans in order to be available to States at the next SAR Meeting scheduled for April 2008; c) United States will extend an invitation to the Trinidad and Tobago representative of the E/CAR SAR Committee to participate in the next Caribbean SAR Workshop tentatively scheduled for June 2008 in Miami, Florida, or Dominican Republic; d) the Rapporteur of the E/CAR SAR Committee coordinate with the members of the E/CAR SAR Committee, including the United States, the Netherlands Antilles and the United Kingdom, for their participation in the abovementioned Caribbean SAR Workshop; e) Eastern Caribbean States and Territories, use the State SAR Matrix and full description of the fundamental elements to gauge the capacity of individual State SAR systems; and f) present the status of the SAR System to the 22nd E/CAR DCA Meeting.	The proposal from the E/CAR SAR Committee was submitted to the E/CAR/WG/31. This matter will be presented under Agenda Item 5.1 – WP/07	a), b): ICAO c): United States d) E/CAR SAR Committee Rapporteur e) E/CAR States and territories f) E/CAR SAR Committee	ICAO letter to CDERA and PAHO. SAR Committee status report	E/CAR/DCA/22	Completed
21/5	FS	EFFECTIVE SAFETY REPORTING CONTEXT	That States/Territories of the Eastern Caribbean, for an effective safety reporting environment in the prevention of aviation related accidents adopt the following definition: <i>"An Effective Safety Reporting Context is one in which front line operators or others are not punished for actions, omissions or decisions taken by them that are commensurate with their experience and training, but where gross negligence, willful violations and destructive acts are not tolerated."</i>	Noted	E/CAR States/ Territories	N/A	N/A	Completed

No.	Area	Title of Conclusion	Text of Conclusion	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
21/6	AVSEC	ENHANCEMENT OF THE INTERNATIONAL CIVIL AVIATION SECURITY	The E/CAR States/Territories are urged to: a) continue supporting USAP and ensuring the implementation of their corrective action plans regarding compliance with Annex 17 SARPs; b) provide qualified AVSEC Specialists in the form of Short-Term Experts to contribute to the AVSEC Action Plan through the ICAO Training Schedule for 2008; c) participate in the different courses and workshops on aviation security screener certification organized by ICAO at different States and ASTCs of the CAR/SAM Regions; d) provide ICAO with up-to-date information on their AVSEC and FAL points-of-contact (if they have not already done so); e) implement the recommended guidelines on security controls for screening liquids, gels and aerosols; and f) provide ICAO with timely information on acts of unlawful interference that have occurred within their territories.	Superseded by Conclusion NACC/DCA/3/10. This matter will be dealt with under Agenda Item 6.1 and 6.2, WP/12 and 13	E/CAR States/Territories	Provision of qualified AVSEC Specialists. Point-of-contact information	N/A	Superseded
21/7	GEN	ORGANIZATION AND HOLDING OF E/CAR/WG MEETINGS	That, when E/CAR States find it necessary to convene E/CAR/WG Meetings, they should fund expenses for the participation of ICAO NACC Officers at the convened E/CAR/WG Meeting and support the participation of their specialists in the E/CAR/WG; and that the next E/CAR/WG meeting be held jointly with the NACC/WG/2 Meeting scheduled in Jamaica; and that ICAO develop a rotational list for NACC Working Group Meetings.	The proposal from ICAO was submitted to the E/CAR/WG/31. This matter will be presented under Agenda Item 5.1 – WP/07	a) ICAO b) E/CAR States/Territories	N/A	E/CAR/WG/31	Completed

No.	Area	Title of Conclusion	Text of Conclusion	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
21/8	GEN	SITES OF DCA MEETINGS	That, a) beginning with the 22nd E/CAR DCA Meeting in 2009, the host of the annual DCA meetings should successively follow this rotational list, with each entity determining the actual site of the meeting: • Trinidad and Tobago • Barbados • France • OECS • USA • United Kingdom b) the other States and International Organizations normally invited to participate in the E/CAR DCA meetings can at any time offer to host a DCA meeting: Aruba, Guyana, Netherlands Antilles, Suriname, Venezuela; c) should a State not be able to host a particular DCA meeting, the ICAO NACC Office should be advised at least 6 months before the convening of the meeting, whereupon the next State on the rotational list should take the responsibility of hosting that meeting; and d) the E/CAR DCA Meetings, using the rotational list shown in paragraph a) should be carried out during the first week of December of each year.	Noted and implemented	E/CAR States and Territories	N/A	N/A	Completed
20/2	ATM	COMMON PROCEDURE FOR RPL MANAGEMENT IN THE E/CAR	That E/CAR States/Territories/International Organizations accepting the use of RPLs for traffic departing from aerodromes under its jurisdiction: a) implement a common procedure in order to ensure the appropriate dissemination of the RPL data; b) publish relevant procedures in the E/CAR AIPs based on the following principles: - users shall transmit their list of RPLs to each departing aerodrome; - each departing aerodrome AIS office that is accepting the use of RPLs for departing traffic, transmit daily flight plan data to all concerned ATC facilities according to ICAO standards; and, c) the 31st E/CAR/WG follow-up on the present procedure.	The proposal from the E/CAR ATM Committee was submitted to the E/CAR/WG/31. This matter will be presented under Agenda Item 5.1 – WP/07	E/CAR States/ Territories	N/A	E/CAR/WG/31	Completed

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20/8	SAR	EASTERN CARIBBEAN STATES CIVIL AVIATION ACCIDENT MASS CASUALTY INCIDENT RESPONSE PLAN (E/CAR CAAMCIRP)	That a) The SAR Rapporteur carry out coordination with the United States to convene a meeting of the Eastern Caribbean SAR Committee in Trinidad and Tobago during 2007, so as to coordinate the completion of the E/CAR CAAMCIRP based on the existing draft, and provide any comments to the 31th ECAR/WG; b) E/CAR/WG review and finalize the draft Eastern Caribbean States Civil Aviation Accident Mass Casualty Incident Response Plan (E/CAR CAAMCIRP), included in the Appendix to this part of the Report; c) ICAO remove MCI aspects from the agenda of future convened meetings of the ECAR.	The proposal from the E/CAR SAR Committee was submitted to the E/CAR/WG/31. This matter will be presented under Agenda Item 5.1 – WP/07 Superseded by time	E/CAR SAR Committee E/CAR/WG	Final E/CAR CAAMCIRP	E/CAR/WG/31	Completed
19/6	ATM	ATM CONTINGENCY PLAN FOR THE EASTERN CARIBBEAN	That, a) E/CAR States / Territories / International Organizations who have not yet done so, develop their ATS National Contingency Plan to support Air Traffic Services (ATS) within their airspace (CTA/UTA/FIR) and aerodromes of jurisdiction; b) Trinidad and Tobago carries out bilateral and multilateral agreements with States/Territories/International Organizations responsible for the adjacent airspace, in coordination with the ICAO NACC Regional Office, to develop an ATM Regional Contingency Plan for Piarco FIR in accordance with the guidelines attached in Appendix C to this report; and c) E/CAR States / Territories / International Organizations submit to the ICAO Regional NACC Office a copy of their ATS Contingency Plan no later than 31 March 2005.	Trinidad and Tobago submitted their ATS Contingency Plan to the ICAO NACC Regional Office	E/CAR States/Territories	National ATS Contingency Plan PIARCO FIR Regional ATM Contingency Plan	31/03/05	Completed
19/20	ATM	TRANSFER THE TASK RELATED TO FLIGHT PLAN AND POSITION REPORTS TO E/CAR ATM COMMITTEE	That the task to analyse the transmission of Flight Plan data and updated position reports on airborne flights to be used for ATM purposes be transferred to E/CAR ATM Committee.	Noted and implemented. Conclusion NACC/DCA/3/7 relevant	E/CAR ATM Committee	N/A	N/A	Completed

No.	Area	Title of Conclusion	Text of Conclusion	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
19/28	GEN	HUMAN RESOURCES AND TRAINING PLANNING	That, the States/Territories that do not have a human resources planning process at the different aeronautical services they provide, consider as an urgent matter the following measures: a) designate and prepare personnel on human resources planning within the responsible units of the different aeronautical services: b) develop a plan on human resources aimed at covering the needs for the next five years, including a training programme for the civil aviation staff involved in the implementation and operation of the new CNS/ATM systems, safety oversight and civil aviation security; and c) develop and submit to the ICAO Regional Office by 31 March 2005 the form shown in the Appendix to this part of the report.	Superseded by Conclusions NACC/DCA/3/11 and 12	E/CAR States and Territories	Human Resources and Training Plan	31/03/05	Completed

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