



Agenda Item 1: Review and Approval of the Draft Meeting Agenda and Schedule

**DRAFT AGENDA, WORKING METHOD AND SCHEDULE
OF THE E/CAR/DCA/22 MEETING**

(Presented by the Secretariat)

SUMMARY

This Working Paper presents for consideration and approval of the Meeting the Draft Agenda and Schedule for the E/CAR/DCA/22 Meeting.

1. Introduction

1.1 The Twenty Second Meeting of Directors of Civil Aviation of the Eastern Caribbean will be held at the Hyatt Regency Hotel, Port of Spain, Trinidad and Tobago, from 8 to 11 December 2009.

2. Agenda

2.1 The Draft Agenda for the E/CAR/DCA/22 Meeting is presented in **Appendix A** for consideration and approval by the Meeting.

3. Working method

3.1 It is suggested that the Meeting hold its sessions as a whole, and that the Chairperson may activate Ad hoc groups to deal with specific matters if deemed necessary.

4. Working schedule

4.1 The proposed working schedule for the Meeting is presented in **Appendix B**.

5. Suggested action

5.1 The Meeting is invited to:

- a) consider and approve the Agenda presented in Appendix A; and
- b) consider and adopt the schedule presented in Appendix B.

— — — — —

APPENDIX A
DRAFT MEETING AGENDA

Agenda Item 1: Review and Approval of the Draft Meeting Agenda and Schedule

Agenda Item 2: Review of Valid Conclusions from Previous E/CAR/DCA Meetings

Agenda Item 3: Review of Valid Relevant Conclusions from other Related Meetings

- 3.1 Third Meeting of North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/3)
- 3.2 Fifteenth Meeting of the CAR/SAM Regional Planning and Implementation Group (GREPECAS/15)
- 3.3 First and Second Meetings of the Regional Aviation Safety Group – Pan American (RASG-PA/1 and /2)

Agenda Item 4: Aviation Safety Matters

- 4.1 Air Navigation Deficiencies
- 4.2 ICAO Universal Safety Oversight Audit Programme (USOAP)
- 4.3 State Safety Programme/Safety Management Systems (SSP/SMS)
- 4.4 Regional Aviation Safety Group – Pan American (RASG-PA)
- 4.5 Caribbean Aviation Safety and Security Oversight System (CASSOS)
- 4.6 Other Aviation Safety Matters

Agenda Item 5: Air Navigation Matters

- 5.1 Thirty-first Eastern Caribbean Working Group Meeting (E/CAR/WG/31) Report
- 5.2 E/CAR Aeronautical Fixed Services (AFS) Network
- 5.3 Regional Performance Based Air Navigation Implementation Plans
- 5.4 Performance Based ICAO Technical Co-operation Project (RLA/09/801) for the CAR Region
- 5.5 Other Air Navigation matters

Agenda Item 6: Aviation Security (AVSEC) Matters

- 6.1 ICAO Universal Security Audit Programme (USAP)
- 6.2 AVSEC Training
- 6.3 ICAO NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG)
- 6.4 Other Aviation Security Matters

Agenda Item 7: Regional and Technical Co-operation Matters

- 7.1 ICAO Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) – Americas Project (RLA/08/901)
- 7.2 Other Cooperation Matters

Agenda Item 8: Environment Matters

- 8.1 Operational Considerations
- 8.2 Aircraft Noise and Local Air Quality Considerations
- 8.3 Aviation and Global Climate

Agenda Item 9: Air Transport Matters

- 9.1 ICAO Air Services Negotiation Conference (ICAN)
- 9.2 Facilitation – Machine Readable Travel Documents (MRTD) and Public Key Directory (PKD)
- 9.3 Conference on the Economics of Airports and Air Navigation Services (CEANS)
- 9.4 Statistics Activities

Agenda Item 10: Other Business

- 10.1 Planned ICAO Events 2010
- 10.2 Priority NACC Regional Office Events and Activities for the next ICAO Triennium 2011 – 2013
- 10.3 Host and Dates for the Next Meeting

— — — — —

APPENDIX B
PROPOSED MEETING SCHEDULE

Schedule	Tuesday 8	Wednesday 9	Thursday 10	Friday 11
08:30 – 09:00	Registration			Reading of the Report
09:00 – 09:30	Opening Ceremony, Photo & Nomination of Chairman	Agenda Item 5.1	Agenda Item 8	
09:30 – 10:00		Agenda Item 5.2		
10:00 – 10:30	Agenda Items 1 & 2	Agenda Item 5.3	Agenda Item 9	Review of the Report
10:30 – 11:00	Coffee Break			Closing Ceremony
11:00 – 11:30	Agenda Item 3	Agenda Item 5.4	Agenda Item 9	
11:30 – 12:00	Agenda Item 4.1	Agenda Item 5.5	Agenda Item 10	
12:00 – 12:30	Agenda Item 4.2	Agenda Items 6.1 & 6.2		
12:30 – 13:00	Coffee Break			
13:00 – 13:30	Agenda Item 4.3	Agenda Items 6.3 & 6.4		
13:30 – 14:00	Agenda Item 4.4	Agenda Item 7.1		
14:00 – 14:30	Agenda Items 4.5 and 4.6	Agenda Item 7.2		

— END —