ASSEMBLY - 32ND SESSION

ADMINISTRATIVE COMMISSION

Agenda Item 36: **Budgets**
Agenda Item 36.1: **Programme Budget - 1999, 2000 and 2001**

DRAFT PROGRAMME BUDGET OF THE ORGANIZATION FOR 1999, 2000 AND 2001

ADDENDUM NO. 1

(Presented by the Secretary General)

SUMMARY

The Draft Programme Budget of the Organization for 1999-2001 has been updated to take into account the most recent external economic factors and has resulted in a decrease in the total proposed Budget estimates for the Regular Programme from $ 157 089 000 to $ 151 544 000 or a decrease of approximately $ 5.5 million. Accordingly, the nominal change in the proposed budget, compared to the appropriations for the 1996-1998 triennium, went down from 0.0% to -3.6%. There has also been a revision to the estimates of Major Programme IX - Universal Safety Oversight Audit Programme from $ 4 776 000 for the triennium to $ 4 453 000.

1. As indicated in the Council's Message on the Programme Budget for 1999-2000-2001 triennium (A32-WP/46, AD/10), the Programme Budget estimates are to be updated just before the Assembly is held to take into account the most recent external economic factors.

2. Accordingly, the attached tables show updated estimates to reflect mainly the following:

a) salary, allowances and price levels in effect in August 1998 instead of in early 1998;

(21 pages)

INTERNATIONAL CIVIL AVIATION ORGANIZATION
PROGRAMME BUDGET 1999-2000-2001

SUMMARY OF COST - MAJOR PROGRAMMES

	1999 Estimates	2000 Estimates	2001 Estimates	Total 1999-2001
	(expressed in thousands of U.S. dollars)			
REGULAR PROGRAMME BUDGET				
I. General Policy and Direction	785	804	1 313	2 902
II. Air Navigation	7 377	7 266	7 339	21 982
III. Air Transport	4 623	4 523	4 590	13 736
IV. Legal	726	691	702	2 119
V. Regional and Other Programmes	16 921	17 654	18 211	52 786
VI. Administrative Support	20 064	20 635	21 065	61 764
VII. Finance, External Relations/ Public Information and Programmes Evaluation, Audit and Management Review	2 968	3 033	2 996	8 997
Total	53 464	54 606	56 216	164 286
Reduction Factors:				
Vacancy Rates	(4 006)	(4 141)	(4 295)	(12 442)
Meetings	(130)	(66)	(104)	(300)
Total Appropriation	49 328	50 399	51 817	151 544
VIII. Miscellaneous Income	(3 678)	(3 699)	(3 717)	(11 094)
Total Assessed Budget	45 650	46 700	48 100	140 450
IX. Universal Safety Oversight Audit Programme to be funded by cash surplus	1 452	1 484	1 517	4 453

EXTRABUDGETARY RESOURCES	Indicative Estimates			Total
	1999	2000	2001	1999-2001
III. Air Transport				
3.5 Joint Financing	336	344	350	1 030
X. Technical Co-operation Programme	4 190	4 206	4 370	12 766

b) the assumed exchange rates for the Canadian dollar, French Franc, Peruvian Soles, CFA Franc, Thai Baht and Mexican Pesos have been revised as follows:

(for one U.S. dollar)	**From**	**To**
Canadian dollars	1.40	1.50
French Franc	6.14	5.92
Peruvian Soles	2.80	2.90
CFA Franc	614.00	592.00
Thai Baht	38.30	40.50
Mexican Pesos	8.40	8.70

c) The provision for consequent anticipated cost increases has been revised as follows:

Headquarters:

Rates of increase:	**1998**	**1999**	**2000**	**2001**
originally	1.5%	2.0%	2.0%	2.0%
revised	0.8%		Same as above	
Compounding factor:				
originally		1.035	1.056	1.077
revised		1.028	1.049	1.070

Regional Offices:

Rates of increase:	**1998**	**1999**	**2000**	**2001**
originally	3.0%	4.0%	4.0%	4.0%
revised	1.7%		Same as above	
Compounding factor:				
originally		1.071	1.114	1.159
revised		1.058	1.100	1.144

3. The updating outlined in paragraph 2 above resulted in a decrease in the total proposed Budget estimates for the Regular Programme excluding Major Programme IX - Universal Safety Oversight Audit Programme from $ 157 089 000 to $ 151 544 000 or a decrease of approximately $ 5.5 million (see Table A below). Accordingly, the nominal change in the proposed budget, compared to the appropriations for the 1996-1998 triennium, went down from 0.0% to -3.6%. Table A also shows the revision to the estimates of Major Programme IX - Universal Safety Oversight Audit Programme from $ 4 776 000 for the triennium to $ 4 453 000 and those of Miscellaneous Income from $ 11 195 000 for the triennium to $ 11 094 000.

TABLE A

SUMMARY OF ESTIMATES AND UPDATED ESTIMATES

(in thousands of United States dollars)

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Estimates (as presented in A32-WP/46, AD/10)			Total	Updated Estimates			Total
	1999	2000	2001	1999-2001	1999	2000	2001	1999-2001
Meetings	1 187	608	957	2 752	1 173	596	936	2 705
Staff costs	41 165	42 596	43 781	127 542	39 729	41 122	42 265	123 116
General operating expenses	7 910	8 089	8 129	24 128	7 594	7 770	7 794	23 158
Equipment	666	716	680	2 062	620	692	656	1 968
Other budgetary provisions	215	223	167	605	212	219	166	597
Total	51 143	52 232	53 714	157 089	49 328	50 399	51 817	151 544
Nominal change compared to 1996-1998 triennium				0.0%				-3.6%
Miscellaneous Income	(3 716)	(3 732)	(3 747)	(11 195)	(3 678)	(3 699)	(3 717)	(11 094)
Universal safety oversight audit programme to be funded by cash surplus	1 540	1 591	1 645	4 776	1 452	1 484	1 517	4 453

4. In Council's Message on the Programme Budget contained in A32-WP/46, AD/10, it was noted in paragraph 16 that "should a favourable exchange rate prevail at the time of the Assembly and consequently savings be achieved, the Council recommends that the savings be used primarily to supplement Major Programme - Air Navigation and to a lesser degree other high priority programmes of the Organization as long as the overall size of the budget in U.S. dollars remains as presented . . .".

5. Proposals relating to the use of this savings appear in Addendum No. 2 to A32-WP/46, AD/10.

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X. MAJOR PROGRAMME - TECHNICAL CO-OPERATION

According to ICAO Financial Regulations, Major Programme X presents budgetary estimates for the Administrative and Operational Services Cost (AOSC) budget. These estimates are for planning purposes and are indicative only. They will be reviewed annually in conjunction with updated forecasts of programme levels for the coming year and revised, if required. Some of the costs of Major Programme X are related to staff working for the Technical Co-operation Programme in the Regular Programme. Since the activities and output of staff in the Regular Programme are not controlled by the Technical Co-operation Bureau, the objectives related to those staff have been omitted from this Major Programme, but are provided under the substantive Major Programme.

TABLE X - MAJOR PROGRAMME COST BY PROGRAMMES
TECHNICAL CO-OPERATION

		1999 Estimates	2000 Estimates	2001 Estimates
		(Expressed in thousands of US dollars)		
10.1	Management, Co-ordination and Support	974	1 078	981
10.2	Project Development and Implementation	1 137	1 138	1 301
10.3	Field Services Support	1 435	1 332	1 409
10.4	Project Budget Administration	180	185	189
6.3	Personnel	67	68	70
7.1	Finance	397	405	420
Total Technical Co-operation		4 190	4 206	4 370
10.5	Income from Technical Co-operation Programme	4 406	4 280	3 988
Surplus		216	74	
Income shortfall to be financed from the gains from forward purchase of Canadian dollars (if available) and the AOSC surplus				382

SUMMARY OF BUDGETS AND ESTIMATES
(BY OBJECT OF EXPENDITURES)
(in thousands of United States dollars)

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Budgets*			Total	Estimates			Total	Percentage
	1996	1997	1998	1996-1998	1999	2000	2001	1999-2001	Decrease
Meetings	1 253	548	945	2 746	1 173	596	936	2 705	-1.5%
Staff costs	39 715	41 427	43 316	124 458	39 729	41 122	42 265	123 116	-1.1%
General operating expenses	8 261	9 150	9 343	26 754	7 594	7 770	7 794	23 158	-13.4%
Equipment	950	823	814	2 587	620	692	656	1 968	-23.9%
Other budgetary provisions	161	243	178	582	212	219	166	597	2.6%
Total	50 340	52 191	54 596	157 127	49 328	50 399	51 817	151 544	-3.6%
Universal safety oversight audit programme to be funded by cash surplus					1 452	1 484	1 517	4 453	
Total					50 780	51 883	53 334	155 997	

* Excludes $ 63 000 for 1997 and $ 587 000 for 1998 approved by the Council (C 150/4, C 152/4, C 153/6 and C 154/4).

SUMMARY OF BUDGETS AND ESTIMATES
(BY OBJECT OF EXPENDITURES)
(in United States dollars)

Description	(1) 1996	(2) 1997	(3) 1998	(4) 1999	(5) 2000	(6) 2001
	Budgets*			Estimates		
MEETINGS						
1. Assembly	-	-	498 000	-	-	498 000
2. Air Navigation Meetings	1 472 000	554 000	554 000	567 000	490 000	378 000
3. Air Transport Meetings	224 000	177 000	172 000	156 000	153 000	145 000
4. Legal Meetings	20 000	20 000	70 000	37 000	19 000	19 000
5. Other	-	-	-	543 000	-	-
TOTAL, MEETINGS	1 716 000	751 000	1 294 000	1 303 000	662 000	1 040 000
Approved Budgets, Meetings	1 253 000	548 000	945 000			
Suggested Budgets, Meetings				1 173 000	596 000	936 000
STAFF COSTS						
6. Salaries, Wages and Other Pay Items	30 634 000	32 019 000	33 489 000	30 315 000	31 393 000	32 553 000
7. Common Staff Costs	13 041 000	13 549 000	14 167 000	13 420 000	13 870 000	14 007 000
TOTAL, STAFF COSTS	43 675 000	45 568 000	47 656 000	43 735 000	45 263 000	46 560 000
Deduction for Vacant Posts	(3 960 000)	(4 141 000)	(4 340 000)	(4 006 000)	(4 141 000)	(4 295 000)
TOTAL, NET STAFF COSTS	39 715 000	41 427 000	43 316 000	39 729 000	41 122 000	42 265 000
GENERAL OPERATING EXPENSES						
8. Hospitality	31 000	31 000	31 000	30 000	30 000	30 000
9. Communications	1 348 000	1 389 000	1 432 000	1 329 000	1 367 000	1 401 000
10. Rental and Maintenance	3 793 000	4 583 000	4 712 000	3 406 000	3 457 000	3 457 000
11. Printing	581 000	577 000	609 000	498 000	511 000	520 000
12. Travel on Official Business	1 046 000	1 087 000	1 122 000	1 082 000	1 113 000	1 144 000
13. Audio-Visual Training Programme	94 000	96 000	99 000	38 000	39 000	40 000
14. Miscellaneous	1 368 000	1 387 000	1 338 000	1 211 000	1 253 000	1 202 000
TOTAL, GENERAL OPERATING EXPENSES	8 261 000	9 150 000	9 343 000	7 594 000	7 770 000	7 794 000
EQUIPMENT						
15. Furniture and Equipment	875 000	744 000	733 000	554 000	625 000	588 000
16. Books and Periodicals	75 000	79 000	81 000	66 000	67 000	68 000
TOTAL, EQUIPMENT	950 000	823 000	814 000	620 000	692 000	656 000
OTHER BUDGETARY PROVISIONS						
17. Familiarization Programme	-	73 000	-	58 000	59 000	-
18. Ex Gratia Payments	500	500	500	500	500	500
19. Special Projects	160 500	169 500	177 500	153 500	159 500	165 500
TOTAL, OTHER BUDGETARY PROVISIONS	161 000	243 000	178 000	212 000	219 000	166 000
TOTAL	50 340 000	52 191 000	54 596 000	49 328 000	50 399 000	51 817 000
MISCELLANEOUS INCOME	(3 430 000)	(3 701 000)	(3 746 000)	(3 678 000)	(3 699 000)	(3 717 000)
TOTAL, NET	46 910 000	48 490 000	50 850 000	45 650 000	46 700 000	48 100 000
UNIVERSAL SAFETY OVERSIGHT AUDIT PROGRAMME TO BE FUNDED BY CASH SURPLUS	-	-	-	1 452 000	1 484 000	1 517 000

* Excludes $ 63 000 for 1997 and $ 587 000 for 1998 approved by the Council (C 150/4, C 152/4, C 153/6 and C 154/4).

MEETINGS

TABLE I – 1

Description	(1) Obligations 1996	(2) Obligations 1997	(3) Budgets * 1998	(4) Estimates 1999	(5) Estimates 2000	(6) Estimates 2001	(7) Total 1999–2001
MEETINGS							
1. Assembly	–	–	498 000	–	–	498 000	498 000
2. Air navigation meetings	278 721	486 129	554 000	567 000	490 000	378 000	1 435 000
3. Air transport meetings	86 067	144 159	172 000	156 000	153 000	145 000	454 000
4. Legal meetings	3 984	38 846	70 000	37 000	19 000	19 000	75 000
5. Other	–	–	–	543 000	–	–	543 000
TOTAL, MEETINGS	368 772	669 134	1 294 000	1 303 000	662 000	1 040 000	3 005 000
Approved Budgets, Meetings			1 707 000				
Suggested Budgets, Meetings				1 173 000	596 000	936 000	2 705 000

* Includes the carried–over amount of $ 762 000 from 1997 to 1998.

MEETINGS 1999-2000-2001

TABLE I - 2

		DESCRIPTION 1999	2000	2001	Site	Duration	Lang.	Bod. Conc.	Free-lance Interpr.	Free-lance Transl.	ICAO Staff (Travel) Cler.	ICAO Staff (Travel) Techn.	ICAO Staff (Travel) Admin.	ESTIMATES 1999	2000	2001
Assembly				Assembly	HQ (1)	11	6	3	29	23	–	–	–			498 000
												Sub-total				498 000
Air Navigation Meetings	Regional Air Navigation	RAN			HQ (1)(2)	12	2	6	–	–	–	7	–	90 000		
			LIM RAN (special)		HQ (1)(2)	12	2	4	–	–	–	4	–		73 000	
	AN Divisions	Div Meeting (AIG)			HQ	12	5	1	–	–	–	–	–	20 000		
		6 Panels	5 Panels	5 Panels	HQ	10–12	4	1	–	–	–	–	–	31 000	26 000	26 000
			1 Trainair Coord. Conf.		Region	5	3	1	–	–	–	–	–		17 000	
		Symposium			HQ	4	4	1	–	–	–	–	–	9 000		
				Council Tech Committee	HQ	12	4	1	–	–	–	–	–			9 000
		ALLPIRG	ALLPIRG	ALLPIRG	HQ	3	1	1	–	–	–	–	–	2 000	2 000	2 000
			Regional Planning Groups (RPG)													
		APANPIRG	APANPIRG	APANPIRG	Region	5	1	1	–	–	–	–	–	7 000	7 000	7 000
		APIRG	APIRG		Region	9	2	1	4	–	–	–	–	31 000	31 000	
		EANPG	EANPG	EANPG	Region	5	2	1	4	–	–	–	–	19 000	19 000	19 000
		GREPECAS	GREPECAS	GREPECAS	Region	5	2	1	4	–	–	–	–	31 000	31 000	31 000
		MIDANPIRG	MIDANPIRG	MIDANPIRG	Region	5	1	1	–	–	–	–	–	7 000	7 000	7 000
		NAT Systems	NAT Systems	NAT Systems	Region	5	1	1	–	–	–	–	–	6 000	6 000	6 000
		18 Other RPGs/SGs (2 languages for 9 mtgs)	18 Other RPGs/SGs (2 languages for 9 mtgs)	18 Other RPGs/SGs (2 languages for 9 mtgs)	Region	5	1	1	36	–	–	–	–	113 000	113 000	113 000
		14 Imp. Meetings. (2 languages for 5 mtgs)	14 Imp. Meetings. (2 languages for 5 mtgs)	14 Imp. Meetings. (2 languages for 5 mtgs)	Region	5	1	1	20	–	–	–	–	87 000	87 000	87 000
		16 Seminars / workshops (2 languages for 8 mtgs)	10 Seminars / workshops (2 languages for 4 mtgs)	10 Seminars / workshops (2 languages for 4 mtgs)	Region	5	1	1	40	–	–	–	–	110 000	67 000	67 000
		Unspecified	Unspecified	Unspecified										4 000	4 000	4 000
												Sub-total		567 000	490 000	378 000
Air Transport Meetings			Conference on Airports and Air Navigation Services		HQ	12	5	2	–	–	–	–	–		25 000	
		Environmental Colloquium			HQ	4	5	1	–	–	–	–	–	22 000		
				FAL Div.	HQ	12	5	2	–	–	–	–	–			25 000
		2 Panels	2 Panels	2 Panels	HQ	5	4	1						5 000	5 000	5 000
		AH–DE		AH–DE	HQ	5	4	1	–	–	–	–	–	2 000		2 000
		AVSEC Panel		AVSEC Panel	HQ	5	4	1	–	–	–	–	–	4 000		4 000
		AVSEC Seminar	AVSEC Seminar	AVSEC Seminar	Region	5	2	1	4	–	–	–	–	12 000	12 000	12 000
		8 Workshops	8 Workshops	8 Workshops	Region	5	2	1	32	–	–	–	–	80 000	80 000	80 000
		FAL Area	FAL Area		Region	5	2	1	4	–	–	–	–	14 000	14 000	
		2 REG TFG	2 REG TFG	2 REG TFG	Region	12	1	1	–	–	–	–	–	17 000	17 000	17 000
												Sub-total		156 000	153 000	145 000
Legal Meetings		Diplomatic Conference			HQ	20	6	1	–	–	–	–	–	15 000		
		Legal Sub-Committee on Equipment Leasing			HQ									9 000		
			Legal Committee (or LC/SC)	Legal Committee (or LC/SC)	HQ	12	5	1	–	–	–	–	–		6 000	6 000
		Legal Seminar	Legal Seminar	Legal Seminar	Region	4	2	1	4	–	–	–	–	13 000	13 000	13 000
												Sub-total		37 000	19 000	19 000
Other		Provision for language services for Meetings (3)												543 000		
												Sub-total		543 000	–	–
												TOTAL, MEETINGS		1 303 000	662 000	1 040 000
					SUGGESTED BUDGETS (AFTER REDUCTION FACTOR) (See paragraph 1.9)									1 173 000	596 000	936 000

(1) Unless an invitation is received from a Contracting State and Council accepts it.
(2) The Council will examine in each particular case the advantages of holding the meeting in the region or at Headquarters.
(3) Provision for language services for Meetings originally included under Major Programme – Air Navigation has been distributed among Major Programmes – Air Navigation, Air Transport and Legal in order to better reflect requirements for each major programme.

STAFF COSTS

TABLE II – 1

Description	(1) Obligations 1996	(2) Obligations 1997	(3) Budgets * 1998	(4) Estimates 1999	(5) Estimates 2000	(6) Estimates 2001
Staff Costs	38 196 587	39 859 512	47 656 000	43 735 000	45 263 000	46 560 000
Deduction for Vacant Posts			(4 340 000)	(4 006 000)	(4 141 000)	(4 295 000)
TOTAL, NET STAFF COSTS	38 196 587	39 859 512	43 316 000	39 729 000	41 122 000	42 265 000

* Excludes $ 475 000 approved by the Council (C 152/4, C 153/6 and C 154/4).

STAFF COSTS

TABLE II – 2

Description	(1) Obligations 1996	(2) Obligations 1997	(3) Budgets * 1998	(4) Estimates 1999	(5) Estimates 2000	(6) Estimates 2001	See Note
6. Salaries, Wages and Other Pay Items							
1 – Salaries and Wages							
– Professional	14 719 519	15 937 365	17 478 000	18 496 000	18 666 000	18 854 000	1)
– General Service	8 526 764	8 594 865	9 782 000	8 323 000	8 627 000	8 954 000	2)
2 – Post Adjustments – P	3 751 710	3 594 727	5 894 000	3 215 000	3 813 000	4 449 000	3)
3 – Language Supplement – GS	169 357	170 630	192 000	164 000	167 000	171 000	
4 – Overtime – GS	85 376	62 754	102 000	86 000	89 000	93 000	4)
5 – Consultants	30 000	21 676	41 000	31 000	31 000	32 000	5)
TOTAL, Salaries, Wages and Other Pay Items	27 282 726	28 382 017	33 489 000	30 315 000	31 393 000	32 553 000	
7. Common Staff Costs							
1 – Recruitment, Transfer & Termination Costs	1 106 847	1 044 375	2 097 000	2 058 000	1 978 000	1 885 000	6)
2 – Contributions, Joint Staff Pension Fund – P	3 784 836	4 114 105	4 938 000	5 087 000	5 255 000	5 452 000	7)
– GS	1 741 240	1 719 074	2 014 000	1 683 000	1 745 000	1 810 000	7)
3 – Dependency Allowance – P	353 823	367 571	505 000	454 000	466 000	479 000	
– GS	350 611	362 414	391 000	373 000	384 000	394 000	
4 – Education Grant and Related Travel – P	712 910	892 092	882 000	864 000	891 000	919 000	8)
5 – Medical Insurance – P	1 133 531	1 229 723	1 323 000	1 476 000	1 516 000	1 558 000	
– GS	639 401	691 809	686 000	671 000	691 000	715 000	
6 – Unemployment Insurance – GS	292 707	300 417	360 000	–	–	–	
7 – Travel on Home Leave – P	513 012	412 654	614 000	419 000	600 000	441 000	9)
8 – Personnel Insurance	6 994	11 363	11 000	14 000	15 000	15 000	10)
9 – Rental Subsidy – P	120 284	116 915	177 000	145 000	150 000	156 000	11)
10 – Staff Training and Welfare	157 665	214 983	169 000	176 000	179 000	183 000	12)
TOTAL, Common Staff Costs	10 913 861	11 477 495	14 167 000	13 420 000	13 870 000	14 007 000	
TOTAL, STAFF COSTS before Deduction for Vacant Posts	38 196 587	39 859 512	47 656 000	43 735 000	45 263 000	46 560 000	
Deduction for Vacant Posts – P			(3 535 000)	(3 334 000)	(3 443 000)	(3 572 000)	
– GS			(805 000)	(672 000)	(698 000)	(723 000)	
TOTAL Deduction for Vacant Posts			(4 340 000)	(4 006 000)	(4 141 000)	(4 295 000)	13)
TOTAL, STAFF COSTS	38 196 587	39 859 512	43 316 000	39 729 000	41 122 000	42 265 000	14)

* Excludes $ 475 000 approved by the Council (C 152/4, C 153/6 and C 154/4).

GENERAL OPERATING EXPENSES AND EQUIPMENT

HEADQUARTERS

TABLE III – 1

	(1)	(2)	(3)	(4)	(5)	(6)
	Obligations		Budgets *	Estimates		
Description	1996	1997	1998	1999	2000	2001
GENERAL OPERATING EXPENSES						
8. Hospitality	8 086	5 143	10 000	9 000	9 000	9 000
9. Communications	922 952	1 002 468	956 000	901 000	920 000	937 000
10. Rental and maintenance	2 216 181	3 101 734	3 358 000	2 414 000	2 437 000	2 463 000
11. Printing	461 519	381 769	489 000	422 000	432 000	438 000
12. Travel on official business	519 623	678 328	567 000	558 000	569 000	579 000
13. Audio–visual training programme	67 933	43 364	99 000	38 000	39 000	40 000
14. Miscellaneous	929 945	1 301 222	1 068 000	927 000	955 000	917 000
TOTAL, GENERAL OPERATING EXPENSES	5 126 239	6 514 028	6 547 000	5 269 000	5 361 000	5 383 000
EQUIPMENT						
15. Furniture and equipment	887 329	799 515	303 000	302 000	328 000	326 000
16. Books and periodicals	58 878	55 436	51 000	41 000	42 000	42 000
TOTAL, EQUIPMENT	946 207	854 951	354 000	343 000	370 000	368 000

* Excludes $ 112 000 approved by the Council (C 152/4 and C 154/4).

GENERAL OPERATING EXPENSES AND EQUIPMENT
HEADQUARTERS
TABLE III – 2

Description	(1) Obligations 1996	(2) Obligations 1997	(3) Budgets * 1998	(4) Estimates 1999	(5) Estimates 2000	(6) Estimates 2001	See Note
GENERAL OPERATING EXPENSES							
8. Hospitality	8 086	5 143	10 000	9 000	9 000	9 000	
9. Communications	922 952	1 002 468	956 000	901 000	920 000	937 000	
10. Rental and maintenance							
1. Rental premises	1 505 003	1 822 274	2 034 000	1 616 000	1 616 000	1 616 000	1)
2. Maintenance of premises	346 280	859 666	662 000	489 000	507 000	527 000	1)
3. Rental, maintenance – equipment	364 898	419 794	662 000	309 000	314 000	320 000	2)
	2 216 181	3 101 734	3 358 000	2 414 000	2 437 000	2 463 000	
11. Printing	461 519	381 769	489 000	422 000	432 000	438 000	
12. Travel on official business	519 623	678 328	567 000	558 000	569 000	579 000	3)
13. Audio–visual training programme	67 933	43 364	99 000	38 000	39 000	40 000	
14. Miscellaneous							
1. Stationery	89 316	97 334	110 000	86 000	88 000	90 000	
2. Insurance	13 268	15 041	11 000	14 000	14 000	14 000	
3. External audit and inspection unit	165 577	167 291	176 000	167 000	170 000	174 000	
4. Public information	372 824	538 426	424 000	366 000	375 000	394 000	4)
5. Other supplies and services	288 960	483 130	347 000	294 000	308 000	245 000	5)
	929 945	1 301 222	1 068 000	927 000	955 000	917 000	
TOTAL, GENERAL OPERATING EXPENSES	5 126 239	6 514 028	6 547 000	5 269 000	5 361 000	5 383 000	
EQUIPMENT							
15. Furniture and equipment							
1. Furniture	114 459	187 059	57 000	19 000	19 000	20 000	
2. Reproduction	130 621	42 739	42 000	37 000	38 000	39 000	
3. Conference	948	180 513	4 000	13 000	13 000	13 000	
4. Other	111 721	27 767	73 000	50 000	51 000	52 000	
5. Office automation equipment	529 580	361 437	127 000	183 000	207 000	202 000	
	887 329	799 515	303 000	302 000	328 000	326 000	6)
16. Books and periodicals	58 878	55 436	51 000	41 000	42 000	42 000	
TOTAL, EQUIPMENT	946 207	854 951	354 000	343 000	370 000	368 000	

* Excludes $ 112 000 approved by the Council (C 152/4 and C 154/4).

GENERAL OPERATING EXPENSES AND EQUIPMENT

REGIONAL OFFICES

TABLE III – 3

	(1)	(2)	(3)	(4)	(5)	(6)
	Obligations		Budgets	Estimates		
Description	1996	1997	1998	1999	2000	2001
GENERAL OPERATING EXPENSES						
8. Hospitality	19 412	17 014	21 000	21 000	21 000	21 000
9. Communications	470 639	413 642	476 000	428 000	447 000	464 000
10. Rental and maintenance	1 045 823	946 663	1 354 000	992 000	1 020 000	994 000
11. Printing	73 078	56 650	120 000	76 000	79 000	82 000
12. Travel on official business	480 613	562 380	555 000	524 000	544 000	565 000
13. Miscellaneous	226 567	309 641	270 000	284 000	298 000	285 000
TOTAL, GENERAL OPERATING EXPENSES	2 316 132	2 305 990	2 796 000	2 325 000	2 409 000	2 411 000
EQUIPMENT						
14. Furniture and equipment	349 704	481 809	430 000	252 000	297 000	262 000
15. Books and periodicals	20 967	22 050	30 000	25 000	25 000	26 000
TOTAL, EQUIPMENT	370 671	503 859	460 000	277 000	322 000	288 000

TABLE IV – 1

ASIA AND PACIFIC REGIONAL OFFICE (APAC)

Description	(1) Obligations 1996	(2) Obligations 1997	(3) Budgets 1998	(4) Estimates 1999	(5) Estimates 2000	(6) Estimates 2001
GENERAL OPERATING EXPENSES						
8. Hospitality	4 100	3 683	3 000	3 000	3 000	3 000
9. Communications	63 192	57 165	76 000	59 000	62 000	64 000
10. Rental and maintenance *	157 071	143 391	198 000	141 000	147 000	154 000
11. Printing	6 707	7 455	19 000	15 000	16 000	17 000
12. Travel on official business	93 373	115 445	113 000	99 000	103 000	107 000
13. Miscellaneous	31 138	24 158	41 000	31 000	32 000	33 000
TOTAL, GENERAL OPERATING EXPENSES	355 581	351 297	450 000	348 000	363 000	378 000
EQUIPMENT						
14. Furniture and equipment	96 375	67 950	47 000	39 000	44 000	34 000
15. Books and periodicals	2 214	3 000	4 000	3 000	3 000	3 000
TOTAL, EQUIPMENT	98 589	70 950	51 000	42 000	47 000	37 000

* Includes the following amounts:	**1999**	**2000**	**2001**
– rental of premises	–	–	–
– maintenance of premises	101 000	106 000	110 000
– rental and maintenance of equipment	40 000	41 000	44 000

TABLE IV – 2

EASTERN AND SOUTHERN AFRICAN REGIONAL OFFICE (ESAF)

Description	(1) Obligations 1996	(2) Obligations 1997	(3) Budgets 1998	(4) Estimates 1999	(5) Estimates 2000	(6) Estimates 2001
GENERAL OPERATING EXPENSES						
8. Hospitality	2 554	1 598	3 000	3 000	3 000	3 000
9. Communications	81 998	67 201	56 000	71 000	74 000	77 000
10. Rental and maintenance *	128 088	120 842	195 000	154 000	156 000	159 000
11. Printing	12 065	8 005	9 000	10 000	10 000	11 000
12. Travel on official business	71 675	81 666	70 000	76 000	79 000	82 000
13. Miscellaneous	42 115	51 376	57 000	59 000	63 000	65 000
TOTAL, GENERAL OPERATING EXPENSES	338 495	330 688	390 000	373 000	385 000	397 000
EQUIPMENT						
14. Furniture and equipment	54 574	19 061	64 000	31 000	91 000	69 000
15. Books and periodicals	3 571	3 386	5 000	5 000	5 000	5 000
TOTAL, EQUIPMENT	58 145	22 447	69 000	36 000	96 000	74 000

* Includes the following amounts:	**1999**	**2000**	**2001**
– rental of premises	110 000	110 000	110 000
– maintenance of premises	4 000	5 000	5 000
– rental and maintenance of equipment	40 000	41 000	44 000

TABLE IV – 3

EUROPEAN AND NORTH ATLANTIC REGIONAL OFFICE (EUR/NAT)

	(1)	(2)	(3)	(4)	(5)	(6)
	Obligations		Budgets	Estimates		
Description	1996	1997	1998	1999	2000	2001
GENERAL OPERATING EXPENSES						
8. Hospitality	1 944	2 038	3 000	3 000	3 000	3 000
9. Communications	166 235	125 788	202 000	134 000	139 000	144 000
10. Rental and maintenance *	272 622	308 208	489 000	274 000	283 000	295 000
11. Printing	26 141	20 539	59 000	19 000	20 000	21 000
12. Travel on official business	103 253	112 476	117 000	103 000	107 000	112 000
13. Miscellaneous	88 019	159 197	79 000	81 000	84 000	88 000
TOTAL, GENERAL OPERATING EXPENSES	658 214	728 246	949 000	614 000	636 000	663 000
EQUIPMENT						
14. Furniture and equipment	55 633	178 488	182 000	39 000	40 000	43 000
15. Books and periodicals	6 405	4 560	8 000	5 000	5 000	6 000
TOTAL, EQUIPMENT	62 038	183 048	190 000	44 000	45 000	49 000

* Includes the following amounts:	**1999**	**2000**	**2001**
– rental of premises	–	–	–
– maintenance of premises	168 000	174 000	181 000
– rental and maintenance of equipment	106 000	109 000	114 000

TABLE IV – 4

MIDDLE EAST REGIONAL OFFICE (MID)

	(1)	(2)	(3)	(4)	(5)	(6)
	Obligations		Budgets	Estimates		
Description	1996	1997	1998	1999	2000	2001
GENERAL OPERATING EXPENSES						
8. Hospitality	2 500	2 417	3 000	3 000	3 000	3 000
9. Communications	27 524	29 223	27 000	29 000	30 000	31 000
10. Rental and maintenance *	84 894	69 792	36 000	35 000	35 000	39 000
11. Printing	2 961	2 639	3 000	4 000	4 000	4 000
12. Travel on official business	28 664	36 985	42 000	43 000	45 000	46 000
13. Miscellaneous	9 716	16 168	21 000	22 000	24 000	24 000
TOTAL, GENERAL OPERATING EXPENSES	156 259	157 224	132 000	136 000	141 000	147 000
EQUIPMENT						
14. Furniture and equipment	19 756	51 151	27 000	8 000	8 000	24 000
15. Books and periodicals	1 999	2 993	3 000	4 000	4 000	4 000
TOTAL, EQUIPMENT	21 755	54 144	30 000	12 000	12 000	28 000

* Includes the following amounts:	**1999**	**2000**	**2001**
– rental of premises	–	–	–
– maintenance of premises	20 000	20 000	22 000
– rental and maintenance of equipment	15 000	15 000	17 000

TABLE IV – 5

NORTH AMERICAN,CENTRAL AMERICAN AND CARIBBEAN REGIONAL OFFICE (NACC)

	(1)	(2)	(3)	(4)	(5)	(6)
	Obligations		Budgets	Estimates		
Description	1996	1997	1998	1999	2000	2001
GENERAL OPERATING EXPENSES						
8. Hospitality	3 326	2 298	3 000	3 000	3 000	3 000
9. Communications	20 699	24 287	23 000	23 000	25 000	26 000
10. Rental and maintenance *	295 677	201 338	287 000	210 000	217 000	223 000
11. Printing	4 131	5 461	4 000	6 000	6 000	6 000
12. Travel on official business	70 284	73 270	76 000	69 000	71 000	74 000
13. Miscellaneous	8 602	13 767	16 000	13 000	14 000	14 000
TOTAL, GENERAL OPERATING EXPENSES	402 719	320 421	409 000	324 000	336 000	346 000
EQUIPMENT						
14. Furniture and equipment	67 961	21 261	15 000	29 000	11 000	11 000
15. Books and periodicals	1 112	1 338	2 000	2 000	2 000	2 000
TOTAL, EQUIPMENT	69 073	22 599	17 000	31 000	13 000	13 000

* Includes the following amounts:	**1999**	**2000**	**2001**
– rental of premises	170 000	175 000	180 000
– maintenance of premises	24 000	25 000	26 000
– rental and maintenance of equipment	16 000	17 000	17 000

TABLE IV – 6

SOUTH AMERICAN REGIONAL OFFICE (SAM)

	(1)	(2)	(3)	(4)	(5)	(6)
	Obligations		Budgets	Estimates		
Description	1996	1997	1998	1999	2000	2001
GENERAL OPERATING EXPENSES						
8. Hospitality	2 500	2 492	3 000	3 000	3 000	3 000
9. Communications	62 372	64 583	49 000	62 000	64 000	67 000
10. Rental and maintenance *	59 235	55 029	67 000	61 000	62 000	65 000
11. Printing	7 462	6 000	8 000	8 000	8 000	8 000
12. Travel on official business	54 124	73 330	57 000	61 000	63 000	65 000
13. Miscellaneous	32 687	26 430	32 000	32 000	33 000	34 000
TOTAL, GENERAL OPERATING EXPENSES	218 380	227 864	216 000	227 000	233 000	242 000
EQUIPMENT						
14. Furniture and equipment	30 821	33 914	29 000	21 000	23 000	42 000
15. Books and periodicals	2 984	2 535	3 000	2 000	2 000	2 000
TOTAL, EQUIPMENT	33 805	36 449	32 000	23 000	25 000	44 000

* Includes the following amounts:	**1999**	**2000**	**2001**
– rental of premises	7 000	7 000	7 000
– maintenance of premises	21 000	21 000	22 000
– rental and maintenance of equipment	33 000	34 000	36 000

TABLE IV - 7

WESTERN AND CENTRAL AFRICAN REGIONAL OFFICE (WACAF)

	(1)	(2)	(3)	(4)	(5)	(6)
	Obligations		Budgets	Estimates		
Description	1996	1997	1998	1999	2000	2001
GENERAL OPERATING EXPENSES						
8. Hospitality	2 488	2 488	3 000	3 000	3 000	3 000
9. Communications	48 619	45 395	43 000	50 000	53 000	55 000
10. Rental and maintenance *	48 236	48 063	82 000	117 000	120 000	59 000
11. Printing	13 611	6 551	18 000	14 000	15 000	15 000
12. Travel on official business	59 240	69 208	80 000	73 000	76 000	79 000
13. Miscellaneous	14 290	18 545	24 000	46 000	48 000	27 000
TOTAL, GENERAL OPERATING EXPENSES	186 484	190 250	250 000	303 000	315 000	238 000
EQUIPMENT						
14. Furniture and equipment	24 584	109 984	66 000	85 000	80 000	39 000
15. Books and periodicals	2 682	4 238	5 000	4 000	4 000	4 000
TOTAL, EQUIPMENT	27 266	114 222	71 000	89 000	84 000	43 000

* Includes the following amounts:	**1999**	**2000**	**2001**
- rental of premises	-	-	-
- maintenance of premises	81 000	81 000	20 000
- rental and maintenance of equipment	36 000	39 000	39 000

OTHER BUDGETARY PROVISIONS

TABLE V

	(1)	(2)	(3)	(4)	(5)	(6)	
	Obligations		Budgets	Estimates			See
Description	1996	1997	1998	1999	2000	2001	Note
21. Familiarization programme	–	59 730	–	58 000	59 000	–	1)
22. Ex gratia payments	–	–	500	500	500	500	2)
23. Special projects							
1. Implementation projects	132 602	117 676	177 500	153 500	159 500	165 500	3)
TOTAL, OTHER BUDGETARY PROVISIONS	132 602	177 406	178 000	212 000	219 000	166 000	

MISCELLANEOUS INCOME

TABLE VI

Description	(1) Actual * 1996	(2) Actual * 1997	(3) Budgets 1998	(4) Estimates 1999	(5) Estimates 2000	(6) Estimates 2001	See Note
1. Sales							
a) Publications	2 058 497	2 524 729	1 900 000	2 000 000	2 000 000	2 000 000	1)
b) Refreshment tickets	4 458	3 286	2 000	2 000	2 000	2 000	2)
c) Obsolete equipment	25 412	4 298	6 000	6 000	6 000	6 000	
d) Scrap. waste paper, etc.	7 961	5 071	1 000	5 000	5 000	5 000	
2. Investment income	650 783	1 041 860	270 000	400 000	400 000	400 000	3)
3. Rental of premises	256 811	653 670	531 000	510 000	513 000	517 000	4)
4. Advertising – ICAO Journal	174 042	211 025	238 000	246 000	254 000	263 000	5)
5. Government grants – rental of premises	76 181	82 343	127 000	85 000	88 000	90 000	6)
6. Reimbursement from ECAC	386 975	334 669	449 000	124 000	124 000	124 000	7)
7. Other income	315 121	580 189	222 000	300 000	307 000	310 000	8)
TOTAL, Miscellaneous Income	3 956 241	5 441 140	3 746 000	3 678 000	3 699 000	3 717 000	

* Stated at UN rate of exchange

TECHNICAL CO-OPERATION
ADMINISTRATIVE AND OPERATIONAL SERVICES COSTS
SUMMARY OF OBLIGATIONS AND INDICATIVE BUDGET ESTIMATES
BY COMPONENTS
(in United States Dollars)

	OBLIGATIONS			INDICATIVE ESTIMATES		
Description	1996 $ (Actual)	1997 $ (Actual)	1998 $ (Estimated)	1999 $	2000 $	2001 $
The Secretariat	4 645 000	4 573 000	4 807 000	3 822 000	3 829 000	3 984 000
General Services	159 000	107 000	210 000	211 000	215 000	220 000
Equipment	86 000	42 000	26 000	31 000	32 000	32 000
Special Technical Support Activities	154 000	177 000	122 000	126 000	130 000	134 000
Total	5 044 000	4 899 000	5 165 000	4 190 000	4 206 000	4 370 000

- END -