



International Civil Aviation Organization

DAILY BULLETIN

ACCIDENT INVESTIGATION AND PREVENTION (AIG) DIVISIONAL MEETING (2008)(AIG) DIVISION

Montréal, 13 October to 18 October 2008

Number 5

17/10/08

The Bulletin will be issued early in the morning of each working day of the meeting. It will contain a brief review of the work completed on the preceding working day, the programme of work for the day of issue and other pertinent information of interest. The Bulletin is the principal means of communication with participants on matters of general interest related to the meeting.

Information for Delegates

1. A booklet – General Information for Delegates – has been distributed to Delegates. It is also available on the meeting website at <http://www.icao.int/AIGdiv08>.
2. Other information, as required, may be obtained from the office of the Secretary of the meeting, Room 7.45, Locals 8146, 6325 or 8189.

Summary of progress made on Thursday, 16 October 2008

3. The Committee of the Whole convened at 0930 hours and reviewed the draft report to plenary on agenda item 1.1. At 1030 hours, the draft report to plenary on agenda item 1.2 was reviewed.
4. The meeting reconvened at 1400 hours and the results of an ad hoc working group discussing item 1.1.7.3 of WP/65 was presented. Following this, the meeting considered agenda item 4, management of safety data and representation and agenda item 5, conduct of investigation. At 1530 hours, the meeting started discussions of the draft report to plenary on agenda items 1.3, 1.4 and 1.5.
5. The meeting adjourned at 1655 hours.

Programme of work for Friday, 17 October 2008, morning session

6. Under Agenda Item 3, the Meeting will consider the following:
WP/16
WP/41
IP/8
7. Under Agenda Item 6, the Meeting will consider the following:
WP/19
WP/36
WP/48
WP/22

Programme of work for Friday, 17 October 2008, afternoon session

8. Under Agenda Item 2, the Meeting will consider the following:
WP/15
WP/25
WP/63
IP/4
IP/7
9. Under Agenda Item 7, the Meeting will consider the following:
WP/20

Registration

10. To assist participants in filling out the Registration Forms, as per Doc 8143-AN/873/3, *Directives to Divisional-type Air Navigation Meetings and Rules of Procedure for their Conduct*, the following definitions should be used:

Delegate – means the chief representative of a Member. (Member means a Contracting State represented at the meeting). One delegate per delegation.

Alternate - means a representative of a Member authorized to act on its behalf instead of the Delegate.

Adviser – means a representative of a Member authorized to act on its behalf by assisting the Delegate.

Observer – means a person attending the meeting as a representative of a non-Contracting State, an International Organization or other Body invited by the Council to participate in the meeting without the right of vote.

Credentials

11. Delegates are reminded that their credentials must be deposited without delay at the registration desk. Delegates, Alternates, Advisers and Observers who have not already registered are requested to do so in person, as soon as possible. The registration desk is located on the first floor.

12. To report any amendments to the list of participants, please contact the meeting Secretariat or the registration desk. The List of Participants No. 2 being distributed today includes registrations as at 12 o'clock on Thursday noon. The complete list of participants will be included in the meeting report when that is finalized.

13. Members of the public without credentials may not register but may attend any meeting which has not been declared "closed". Where appropriate, a notice to the effect that a meeting has been closed will be placed in a prominent position on the door(s) of the meeting room. Members of the public should report to the Registration Desk in order to obtain a special pass which would enable them to proceed to the Assembly Hall, where seats are reserved for their use.

Submission of working papers for consideration by the meeting

14. Any working paper received after 29 Aug 2008 but not later than 26 September 2008 will be processed only in the language in which they were submitted (see State letter SD 37/1-08/3, dated 25 Jan 2008). Likewise, working papers received during the meeting will be published in the language(s) of submission only.

Simultaneous interpretation equipment

15. Under the edge of the table you will find an audio control unit. The language selector dial gives you the choice of language:

Speaker (floor)	0
English	1
French	2
Spanish	3
Russian	4
Chinese	5
Arabic	6

Seating arrangements

16. Seating arrangements during the meeting are based on pre-registration records. In order to provide optimum seating in the Assembly Hall, the following guidelines are used to allocate seating to States:

States with 4 participants or less: Up to 2 seats at table, and up to 2 adviser seats behind main seats
States with 5 participants or more: Up to 2 seats at table, and up to 3 adviser seats behind main seats

States with more than five participants are invited to make use of additional seats available at the back of the Conference Room and in the Observation Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No. 7 or No. 8 by the stairs immediately in front of the Assembly Hall doors on the 4th floor.

17. Due to the computerized microphone system in our conference rooms, it is very important that delegates do not change seats designated to them. If a change needs to be made, please contact a member of the Meeting Secretariat.

18. Documentation and other personal belongings must not be left in the Conference facilities overnight.

Early departure of participants

19. Members of Delegations who plan to depart before the end of the meeting are requested to notify Conference Services.

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