



International Civil Aviation Organization

DAILY BULLETIN

ACCIDENT INVESTIGATION AND PREVENTION (AIG) DIVISIONAL MEETING (2008)(AIG) DIVISION

Montréal, 13 October to 18 October 2008

Number 1

13/10/08

The Bulletin will be issued early in the morning of each working day of the meeting. It will contain a brief review of the work completed on the preceding working day, the programme of work for the day of issue and other pertinent information of interest. The Bulletin is the principal means of communication with participants on matters of general interest related to the meeting.

Information for Delegates

1. A booklet – General Information for Delegates – is available at the Document Distribution Satellite in the foyer of the Assembly Hall. It is also available on the meeting website at <http://www.icao.int/AIGdiv08>.
2. Other information, as required, may be obtained from the office of the Secretary of the meeting, Room 7.45, Locals 8146, 6325 or 8189.

Programme of work for Monday afternoon session

3. Under Agenda Item 1, the Meeting will consider item 1.1 as follows:
 - WP/2
 - WP/31
 - WP/47
 - WP/23
 - WP/49

Programme of work for Tuesday, 14 October 2008, morning session

4. Under Agenda Item 1.2, the Meeting will consider item 1.2.1 as follows:
WP/3
WP/26
WP/45
WP/62
WP/40
5. Under Agenda Item 1.2, the Meeting will consider item 1.2.2 as follows:
WP/4
WP/24
WP/50
6. Under Agenda Item 1.2, the Meeting will consider item 1.2.3 as follows:
WP/5
WP/25
WP/38
WP/51
IP/2
7. Under Agenda Item 1.2, the Meeting will consider item 1.2.4 as follows:
WP/6
WP/52

Programme of work for Tuesday, 14 October 2008, afternoon session

8. Under Agenda Item 1.3, the Meeting will consider the following:
WP/7
9. Under Agenda Item 1.4, the Meeting will consider the following:
WP/8
WP/27
WP/61
WP/39
WP/53
IP/3

Registration

10. Delegates are reminded that their credentials must be deposited without delay at the registration desk. The registration desk is located on the first floor
11. To assist participants in filling out the Registration Forms, as per Doc 8143-AN/873/3, *Directives to Divisional-type Air Navigation Meetings and Rules of Procedure for their Conduct*, the following definitions should be used:

Delegate – means the chief representative of a Member. (Member means a Contracting State represented at the meeting). One delegate per delegation.

Alternate - means a representative of a Member authorized to act on its behalf instead of the Delegate.

Adviser – means a representative of a Member authorized to act on its behalf by assisting the Delegate.

Observer – means a person attending the meeting as a representative of a non-Contracting State, an International Organization or other Body invited by the Council to participate in the meeting without the right of vote.

Submission of working papers for consideration by the meeting

12. Any working paper received after 29 Aug 2008 but not later than 26 September 2008 will be processed only in the language in which they were submitted (see State letter SD 37/1-08/3, dated 25 Jan 2008). Likewise, working papers received during the meeting will be published in the language(s) of submission only.

Simultaneous interpretation equipment

13. Under the edge of the table you will find an audio control unit. The language selector dial gives you the choice of language:

Speaker (floor)	0
English	1
French	2
Spanish	3
Russian	4
Chinese	5
Arabic	6

Seating arrangements

14. Seating arrangements during the meeting are based on pre-registration records. In order to provide optimum seating in the Assembly Hall, the following guidelines are used to allocate seating to States:

States with 4 participants or less: Up to 2 seats at table, and up to 2 adviser seats behind main seats
States with 5 participants or more: Up to 2 seats at table, and up to 3 adviser seats behind main seats

States with more than five participants are invited to make use of additional seats available at the back of the Conference Room and in the Observation Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No. 7 or No. 8 by the stairs immediately in front of the Assembly Hall doors on the 4th floor.

15. Due to the computerized microphone system, it is important that delegates do not change seats designated to them. If a change needs to be made, please contact a member of the Meeting Secretariat. Documentation and other personal belongings must not be left in the Conference facilities overnight.

Social Functions

16. On the occasion of the AIG/08 Divisional meeting, all participants are invited to the reception held on Tuesday, 14 October 2008, in the Delegates' Lounge on the third floor, from 1730 hours to 1900 hours.

Miscellaneous

17. Monday, 13 October 2008 is a national holiday, therefore the cafeteria located on the fifth floor of the office tower will provide **limited** service between 1200 and 1400 hours.

— END —