



**DRAFT AGENDA, EXPLANATORY NOTES, WORKING METHOD AND SCHEDULE
OF THE C/CAR DCA/9 MEETING**

(Presented by the Secretariat)

SUMMARY

This Working Paper presents the Draft Agenda, Explanatory Notes and Working Method for the C/CAR DCA/9 Meeting.

1. General Information

1.1 The Ninth Meeting of Directors of Civil Aviation of the Central Caribbean will be held in Oranjestad, Aruba, from 9 to 12 July 2007.

2. Approval of the Agenda

2.1 The Draft Agenda and Explanatory Notes for the C/CAR DCA/9 Meeting are presented in **Appendix A** for consideration by the Meeting.

3. Working method

3.1 It is suggested that the Meeting hold its sessions as a whole, and that the Chairperson may activate Ad hoc groups to deal with specific matters if deemed necessary.

4. Organization and working schedule

4.1 Bearing in mind the considerations expressed in paragraphs 2 and 3 of this paper, as well as the administrative and logistic support aspects, it is suggested that the Meeting adopt the organization and working schedule indicated in **Appendix B**.

5. Suggested action

5.1 The Meeting is invited to:

- a) consider and approve the Agenda and its explanatory notes presented in Appendix A; and
- b) consider and adopt the Modality, Working Methods and schedule suggested in paragraphs 3 and 4, as well as in Appendix B.

APPENDIX A

DRAFT AGENDA

Agenda Item 1: Review of Valid Conclusions and Decisions from Relevant Meetings

Agenda Item 2: Air Navigation Issues

- 2.1 Review of the Summary of Discussions from the First Caribbean Working Group Meeting
- 2.2 Review of the Status of Air Navigation Deficiencies
- 2.3 Follow-up to other Air Navigation Issues

Agenda Item 3: Safety Oversight Matters

Agenda Item 4: Aviation Security (AVSEC) Matters

Agenda Item 5: Other Business

**DRAFT AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Review of Valid Conclusions and Decisions from Relevant Meetings

Under this agenda item, the Meeting will review the valid conclusions and decisions adopted by the previous Directors of Civil Aviation of the Central Caribbean, NACC/DCA and C/CAR Working Group meetings, in order to evaluate the status of completion and determine follow-up actions.

Agenda Item 2: Air Navigation Issues

2.1 Review of the Summary of Discussions from the First Caribbean Working Group Meeting

Under this agenda item the results of the work carried out by the First Caribbean Working Group Meeting, as well as other air navigation field items, will be presented for the Meeting's consideration; appropriate actions are expected to be taken.

2.2 Review of the Status of Air Navigation Deficiencies

The Meeting will review the status of air navigation deficiencies from the Subregion including the action plans for their resolution. Also, considering the follow-up given to this issue by GREPECAS and the Council, the Meeting is expected to adopt prioritized actions to contribute to the solution of deficiencies.

2.3 Follow-up to other Air Navigation Issues

The Meeting will review and follow-up on air navigation matters in the C/CAR Region in order to take appropriate action.

Agenda Item 3: Safety Oversight Matters

Under this agenda item, the Meeting is expected to review the progress report on ICAO Universal Safety Oversight Audit Programme (USOAP) implementation. The report provides an update on the transition of USOAP to a comprehensive system approach for the conduct of audits, pre-audit documentation procedures, and training dates for auditors as resolved by the 35th Session of the Assembly, as well as the Regional Safety Oversight Developments. Procedures for transparency and disclosure, and activities of the ACSA and RASOS aviation safety agencies will be addressed. In addition to the above-mentioned themes, the outcome of the DCA Conference on Safety Oversight Strategy will further affect the contents of this agenda item. It is expected that the Meeting will continue taking appropriate action(s) to improve safety oversight in the Central Caribbean.

Agenda Item 4: Aviation Security (AVSEC) Matters

Under this agenda item, the Meeting is expected to follow-up on AVSEC developments, including the AVSEC Action Plan and the AVSEC Audit Programme implementation.

Agenda Item 5: Other Business

The Meeting is expected to agree on the site and dates of the next C/CAR DCA Meeting in accordance with the C/CAR/DCA Meeting site rotational scheme, adopted in Conclusion 4/19 of the Fourth Meeting of C/CAR/DCAs.

The Meeting may review any other issue related to the work programme as deemed appropriate.

APPENDIX B

PROPOSED ORGANIZATION AND WORKING SCHEDULE FOR THE C/CAR DCA/9 MEETING

9 to 12 JULY 2007						
Time	Time	Monday 9	Tuesday 10	Wednesday 11	Time	Thursday 12
	09:15-10:00	Registration				
09:00-10:30			Agenda Item 2 (Continuation)	Agenda Item 4: Aviation Security (AVSEC) matters	09:00-10:30	Review of the Draft Summary of Discussions.
	10:00-10:30	Opening Session				
10:30-11:00		Coffee Break	Coffee Break	Coffee Break		Coffee Break
11:00-12:30		Agenda Item 1: Review of effective conclusions and decisions of the previous meetings of Directors of Civil Aviation of the Central Caribbean as well as the NACC/DCA/2 Meeting	Agenda Item 2 (Continuation)	Agenda Item 4 (Continuation)	11:00-11:15	Closing of the Meeting
12:30-13:15		Lunch	Lunch	Lunch		
13:15-14:15		Agenda Item 2: Air navigation matters	Agenda Item 3: Safety Oversight matters	Agenda Item 5: Other business		

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