



Agenda Item 6: Review of the Terms of Reference and Work Programme

TERMS OF REFERENCE AND WORK PROGRAMME OF THE C/CAR WG

(Presented by the Secretariat)

SUMMARY

This paper presents the current Terms of Reference and Work Programme of the C/CAR WG.

References:

- Report of the Fifth Central Caribbean Working Group Meeting (C/CAR WG/5), Mexico City, Mexico, 21 to 24 February 2005.

1. Introduction

1.1 The **Appendix** to this paper presents the current version of the Terms of Reference and Work Programme of the C/CAR WG, as approved by the Directors of Civil Aviation of the Central Caribbean.

2. Suggested Action

2.1 The Meeting is invited to:

- review the content of this paper;
- review, amend as necessary, and update the Terms of Reference and Work Programme of the C/CAR WG presented in the Appendix to this paper; and
- provide the names of the members of the Task Forces.

APPENDIX

TERMS OF REFERENCE AND WORK PROGRAMME OF THE CENTRAL CARIBBEAN WORKING GROUP (C/CAR WG)

1 Background

The Central Caribbean Working Group was established by Conclusion 4/10 of the Fourth Meeting of Directors of Civil Aviation of the Central Caribbean, held in the Cayman Islands from 17 to 20 May 2000, to deal with the development of air navigation systems/service issues in the Central Caribbean. The aforementioned Meeting also agreed that ICAO should assist in the establishment of the Working Group and provide Secretariat services. A draft of the Terms of Reference and Work Programme was circulated to States/Territories/International Organizations of the Central Caribbean inviting them to nominate their respective member to the Working Group. The Meeting also felt it necessary to transfer the work of the C/CAR ATS Task Force to the Central Caribbean Working Group, incorporating it into its tasks.

The First Central Caribbean Working Group Meeting (C/CAR WG/1) was held at the ICAO NACC Regional Office in Mexico City, from 19 to 23 February 2001. The Second Central Caribbean Working Group Meeting (C/CAR WG/2) was held in Pétion Ville, Haiti, from 18 to 22 February 2002. The Third Central Caribbean Working Group Meeting (C/CAR WG/3) was held in Willemstad, Curaçao, Netherlands Antilles from 24 to 28 March 2003.

Conclusion 4/10 *Establishment of a Central Caribbean Work Group (C/CAR/WG)*

That,

- a) *an informal work group dealing with the air navigation areas be established for the Central Caribbean;*
- b) *the ICAO Regional Office prepare the Terms of Reference and Work Programme for the work group and provide Secretariat services;*
- c) *the ICAO Regional Office, by 30 July 2000, should circulate the Terms of Reference and Work Programme for the work group to all States/Territories in the Central Caribbean as well as to relevant International Organizations for comments and invite them for the nomination of members of the working group;*
- d) *the work of the C/CAR ATS Task Force be incorporated into the tasks of the work group and that the ATS Task Force be disbanded, with the appropriate note of gratitude being sent to its members by the ICAO Regional Office on behalf of the States/Territories of the Central Caribbean; and*
- e) *a meeting of the work group be scheduled prior to the Fifth Meeting of the C/CAR Directors of Civil Aviation.*

2 Terms of Reference

- a) The Central Caribbean Working Group (C/CAR WG) will examine on a continual basis the sub-regional problems in all fields of Air Navigation (AIS/AGA/ATM/CNS/MET/SAR) for States and Territories within the geographic limits of the Curaçao, Havana, Kingston, Miami Oceanic, Houston Oceanic, Nassau, Port-au-Prince, and Santo Domingo FIRs;
- b) The C/CAR WG will promote, coordinate and follow-up the implementation of the AIS/AGA/ATM/CNS/MET/SAR requirements established in the CAR/SAM Air Navigation Plan of the States/Territories in its area of responsibility, as well as the compliance of GREPECAS conclusions taking into account the ICAO SARPs; and
- c) The C/CAR WG will identify and propose actions to correct the air navigation systems/services deficiencies affecting international civil aviation in its area of responsibility.

1. Objectives

The objectives of the C/CAR WG in each air navigation field are as follows:

Aerodromes (AGA)

To study AGA issues and recommend actions to be implemented associated with the planning and implementation of regional developments related to airport operations, physical characteristics, facilities, services and safeguarding in relation to airport safety, and efficiency, as well as environmental protection at and around airports.

Communications, Navigation and Surveillance (CNS)

To study CNS issues associated with solutions to deficiencies, the planning and implementation of regional developments related to communications, navigation and surveillance systems, proposing action plans and contributing to the coordination and follow-up of their implementation.

Air Traffic Management (ATM)/Search and Rescue (SAR)

To study ATM and SAR issues and recommend actions, to contribute to the coordination and follow-up associated with the planning and implementation of regional developments related to airspace organization and management (AOM), air traffic services (ATS), air traffic flow management (ATFM), search and rescue (SAR) and the ATS quality assurance programmes.

Meteorology (MET)

To study MET issues and recommend actions to be implemented, contributing to the coordination and follow-up associated with the planning and implementation of regional developments related to observation, forecasting and exchange of operational meteorology (OPMET) information, functioning and utilization of WAFS.

Aeronautical Information Services (AIS)

To study planning and implementation of regional developments related to automation of aeronautical information services, aeronautical databases and the Integrated Aeronautical Information Package, as well as the standardization of aeronautical mapping and its evolution toward providing electronic formats information services and quality assurance programmes, proposing action plans and contributing to the coordination and follow-up of these issues.

4 Work Programme

No.	Field	Task	Priority	Completion	Responsible
1	GEN 1	Review, promote, contribute to the coordination and propose relevant actions for the implementation of AIS/AGA/ATM/ CNS/MET/SAR requirements established in the CAR/SAM ANP.	A	Permanent	C/CAR WG
2	GEN 2	Review, propose actions and follow-up the implementation of the recommendations/conclusions of the CAR/SAM/3 RAN and the conclusions of GREPECAS related to all air navigations fields.	A	Permanent	C/CAR WG
3	GEN 3	Review the database of deficiencies in the AIS/AGA/ATM/CNS/MET/SAR fields for each State/Territory and propose corrective actions.	A	Permanent	C/CAR WG
4	GEN 4	Foster the development of national programmes for human resources planning in all the aeronautical fields.	A	Permanent	C/CAR WG
5	GEN 5	Examine and propose solutions for aeronautical staff training in the different aeronautical fields.	A	Permanent	C/CAR WG
6	GEN 6	Develop and keep up-to-date a Regional Safety Oversight Programme for the Central Caribbean	A	Permanent	C/CAR WG
7	AGA 1	Identify, evaluate and recommend actions to improve safety oversight and security in international Central Caribbean airports. .	A	C/CAR WG/6	C/CAR WG
8	AIS 1	Recommend actions to solve the discrepancies of information published in the AIPs.	A	NACC/DCA/2	AIS/MAP TF
9	AIS 2	Contribute to the coordination and follow-up of the total implementation of WGS-84 in the States/Territories in the Central Caribbean and adjacent regions..	A	NACC/DCA/2	AIS/MAP TF
10	AIS 3	Carry out the coordination, assistance and follow-up of the implementation of a standard AIS/MAP Quality Assurance System, in the Central Caribbean States/Territories.	A	C/CAR WG/6	AIS/MAP/TF

No.	Field	Task	Priority	Completion	Responsible
11	AIS 4	Impel, with the assistance of the ICAO NACC Office, training actions related with the correct application and effective compliance with the quality requirements of the aeronautical data established in the ICAO Annexes 15, 11 and 14, in support of the AIS/MAP Quality Management Systems.	A	C/CAR WG/6	AIS/MAP TF
12	AIS 5	Recommend the necessary actions to develop and assist States/Territories with implementing the AIS Automation Plan in the Central Caribbean and, developing the relevant databases.	A	Permanent	AIS/MAP TF
13	AIS 6	Review, propose actions and follow up the implementation of the AIS/MAP requirements established in the CAR/SAM Air Navigation Plan and of GREPECAS conclusions.	A	Permanent	AIS/MAP TF
14	AIS 7	Study the elements of human factors applied to the AIS/MAP, in accordance with AIS/MAP/SG/9 Meeting results.	A	C/CAR WG/6	AIS/MAP TF
15	ATM 1	Develop an ATS Route implementation programme in coordination with the adjacent FIRs and recommend solutions to the congestion on some ATS routes in the Central Caribbean.	A	Permanent	ATM TF
16	ATM 2	Study ATS incidents and propose risk prevention solutions based on the ATS quality assurance programmes in the Central Caribbean.	A	Permanent	ATM TF
17	ATM 3	Develop an action plan for ATM automation systems considering flexibility, interoperability and harmonization between systems of the Central Caribbean.	B	C/CAR WG/6	ATM TF
18	ATM 4	Review Letters of Agreement of ACCs in the Central Caribbean and adjacent FIRs, contribute to the coordination and recommend corrective actions if necessary.	B	Permanent	ATM TF
19	ATM 5	Develop and provide improvements for a Regional ATM safety management programme for the Central Caribbean	A	C/CAR WG/6	ATM TF
20	ATM 6	Develop a Regional ATM Contingency Plan for the Central Caribbean	A	NACC/DCA/2	ATM TF
21	ATM 7	Develop an action plan for the implementation of RNP in the Central Caribbean	B	C/CAR WG/6	ATM TF
22	CNS 1	Review the VHF AMS (R) communications coverage in the Central Caribbean airspace and recommend actions for its completion.	A	C/CAR WG/6	VHF/AMS Coverage Task Force
23	CNS 2	Assist and contribute to the coordination among the C/CAR States/Territories for the implementation of radar data sharing in the Central Caribbean.	B	C/CAR WG/6	Radar Data Sharing Task Force
24	CNS 3	Conduct a study and recommend a plan for GNSS implementation, including its augmentation system.	B	To be determined	To be determined
25	CNS 4	Assist and contribute to the coordination and follow-up of the implementation of VHF air-ground data links (VDL).	B	To be determined	To be determined

No.	Field	Task	Priority	Completion	Responsible
26	CNS 5	Propose a C/CAR subregional action plan for the implementation of ATN and its applications, contributing to its coordination and follow-up.	B	To be determined	C/CAR WG
27	CNS/ ATM 1	Identify and study ATM and CNS scenarios in the Central Caribbean with a view to improving and implementing these systems/services.	A	C/CAR WG/6	C/CAR WG
28	CNS/ ATM 2	Contribute to maintaining up-to-date the National CNS/ATM Implementation Plans for the Central Caribbean States/Territories.	A	Permanent	C/CAR WG
29	CNS/ ATM 3	Develop a C/CAR CNS/ATM Implementation Subregional Plan	B	C/CAR/WG/6	C/CAR WG
30	SAR 1	Develop an Action Plan to introduce improvements to the National SAR Plans and develop a C/CAR SAR Plan	A	C/CAR WG/6	SAR TF

5 Priority

- A** Tasks of high priority on which work should be completed as soon as possible.
- B** Tasks of medium priority on which work should be undertaken as soon as possible, but without detriment to Priority **A** tasks.
- C** Tasks of low priority on which work should be undertaken as time and resources permit, but without detriment to Priority **A** and **B** tasks.

6 Members

Aruba, Bahamas, Cayman Islands, Cuba, Dominican Republic, Haiti, Jamaica, Netherlands Antilles, Turks and Caicos Islands, United Kingdom, United States, ACI, IATA, IFALPA and IFATCA.

Note: Colombia, Mexico, Panama, Venezuela and COCESNA will be invited to attend C/CAR WG Meetings to deal with co-ordination issues with adjacent FIRs of the Central Caribbean.

7 Chairman and Vice-Chairman of the C/CAR Working Group

The chairperson will serve a term of 3 years to provide continuity and a communications link between the ICAO NACC Regional Office and members of the C/CAR WG between meetings. A participant from the host State/Territory will be elected as vice-chairperson of the corresponding meeting.

The chairperson of the C/CAR Working Group will present the results of each meeting of the Group to the corresponding meeting of Directors of Civil Aviation of the Central Caribbean.

8 Task Forces

C/CAR ATM TASK FORCE

1. Terms of Reference

The C/CAR ATM Task Force is responsible to the C/CAR/WG for the review, assessment and analysis of all ATM related matters specifically delegated by the Working Group and to recommend/propose action plans to correct deficiencies and implement solutions.

2. Work Programme

No	Task	Priority	Completion
1	Review Letters of Agreement between ACCs in the Central Caribbean and update action if required.	B	Permanent
2	Review ATS Route issues in coordination with the FIRs of the adjacent States and recommend changes/solutions for an ATS routes implementation programme in the Central Caribbean.	A	Permanent
3	Study ATS Incidents and propose risk prevention solutions based on the ATS Quality Assurance Programmes in the Central Caribbean.	A	Permanent
4	Identify ATM matters relating to ATM/CNS implementation with a view to improving and implementing these systems/services.	A	Permanent
5	Develop an action plan for ATM automation considering the seamlessness, flexibility, interoperability and harmonization between systems of the CAR Region and adjacent Regions.	B	C/CAR WG/6
6	Coordinate with the C/CAR Radar Data Sharing Task Force on the use of radar data for ATS operational purposes.	B	C/CAR WG/6
7	Develop a Regional ATM Contingency Plan for the Central Caribbean.	B	NACC/DCA/2
8	Develop and provide improvements for an ATM Safety Management programme for the Central Caribbean	B	C/CAR WG/6
9	Develop an action plan for the implementation of RNP in the Central Caribbean	B	NACC/DCA/2

3. Priority

- A** Tasks of high priority on which work should be completed as soon as possible.
- B** Tasks of medium priority on which work should be undertaken as soon as possible, but without detriment to Priority **A** tasks.
- C** Tasks of low priority on which work should be undertaken as time and resources permit, but without detriment to Priority **A** and **B** tasks.

4. Composition

Cayman Islands, Fidel Ara (Cuba), Haiti, Jamaica*, Netherlands Antilles, United States and IFATCA.

*Rapporteur – Randolph Jones

C/CAR RADAR DATA SHARING TASK FORCE

1. Terms of Reference

Study and assist the C/CAR Working Group on the feasibility of implementing the radar data exchange in the Central Caribbean area based on the Surveillance Plan contained in Table CNS 4A of the FASID and the relevant GREPECAS Conclusions and guidelines with a view to proposing a Subregional C/CAR Radar Data Exchange Plan and to advising actions to arrange bilateral and multilateral agreements for the implementation of radar data exchange.

2. Work Programme

No.	Task	Priority	Completion date
1	Based on the updated information of the Surveillance Plan – Table CNS 4A corresponding to the Central Caribbean and neighbouring areas, to analyze the information of the radar facilities of the States/Territories/Organizations of the Central Caribbean and to compile their respective radar coverage diagrams at flight levels 12.000 for terminal area and 25.000 ft for en-route functions.		
2	Propose the primary and secondary radar data sources, as well as the ATS units that might benefit from the exchange of those radar data sources.		
3	Develop an Action Plan for the implementation of radar data in the C/CAR area.		
4	Contribute to keep data up-to-date with any new implementation or change that may be produced regarding the closing of any radar facility service (during the working period of the Group).		
5	Conduct a cost/benefit analysis for the implementation of radar data exchange projects.		
6	Prepare a radar data exchange plan for the Subregion that allows to share resources for the use of a surveillance radar service in an efficient and safe manner.		
7	Develop and recommend a prototype Letter of Agreement for bilateral and/or multilateral agreements		
8	Assess the available information on traffic density in the FIRs and other airspace comprised within the Central Caribbean in order to recommend the use of radar as well as radar data exchange.		
9	Assist and contribute to the coordination among the States and Territories of the Central Caribbean for the implementation of radar data exchange.		December 2005
10	Distribute the results of the Work Programme to the members of the Task Force of the Working Group for their consideration.		

3. Priority

- A** Tasks of high priority on which work should be completed as soon as possible.
- B** Tasks of medium priority on which work should be undertaken as soon as possible, but without detriment to Priority **A** tasks.
- C** Tasks of low priority on which work should be undertaken as time and resources permit, but without detriment to Priority **A** and **B** tasks.

4. Composition

Silvio Michelena (Cuba), Jamaica, Netherlands Antilles*, United States and IFATCA.

* Rapporteur: Vilmo Pieter

C/CAR VHF/AMS COVERAGE TASK FORCE**1. Terms of Reference**

Review the information of the VHF/AMS Stations of the Area Control and Approach Services and to identify lack of coverage deficiencies and to recommend solutions.

2. Work Programme

No.	Task	Priority	Completion
1	Review the VHF AMS (R) communications coverage in the Central Caribbean airspace and recommend actions for its development.	A	C/CAR WG/6

3. Priority:

- A** Tasks of high priority on which work should be completed as soon as possible.
- B** Tasks of medium priority on which work should be undertaken as soon as possible, but without detriment to Priority **A** tasks.
- C** Tasks of low priority on which work should be undertaken as time and resources permit, but without detriment to Priority **A** and **B** tasks.

4. Composition

Colombia, Cuba (Gabino Cid), Haiti, Jamaica*, United States and IATA

* Rapporteur

C/CAR AIS/MAP TASK FORCE**1 Terms of Reference:**

- a) To examine on a continual basis the sub-regional problems in the fields of Air Navigation related to AIS/MAP of States/Territories within the geographical limits of the Curaçao, Havana, Kingston, Miami Oceanic, Houston Oceanic, Nassau, Port-au-Prince, and Santo Domingo FIRs;
- b) To foster , coordinate and follow-up the implementation of the AIS/MAP requirements established in the CAR/SAM Air Navigation Plan of the States/Territories in the area of responsibility of the C/CAR WG, as well as the compliance with GREPECAS conclusions taking into account the ICAO SARPs;
- c) To identify and propose corrective actions to the AIS/MAP deficiencies affecting international civil aviation in the area of responsibility of the C/CAR WG; and
- d) To act as advisor group, within the C/CAR WG, for the Meeting of Directors of Civil Aviation in AIS/MAP aspects, and follow-up the implementation of the Conclusions approved by them in these areas.

2 Work Programme

No.	Task	Priority	Completion
1	Resolve, under the ICAO NACC Office coordination, the discrepancies of the WGS-84 coordinates of common points in the adjacent FIRs, published in the AIPs of the States/Territories of the Central Caribbean and their adjacent regions.	A	NACC/DCA/2
2	Contribute to the coordination and follow-up of the total implementation of WGS-84 in the States/Territories in the Central Caribbean.	A	NACC/DCA/2
3	Carry out the coordination, assistance and follow-up the implementation of a standard AIS/MAP Quality Assurance System, in the Central Caribbean States/Territories.	A	C/CAR WG/6
4	Impel, with the assistance of the ICAO NACC Office, training actions related with the correct application and effective compliance with the quality requirements of the aeronautical data established in the ICAO Annexes 15, 11 and 14, in support of the AIS/MAP Quality Management System.	A	C/CAR WG/7
5	Recommend the necessary actions to develop and assist States/Territories with implementing the AIS Automation Plan approved for the Central Caribbean, and developing the relevant databases.	A	Permanent
6	Review, propose actions and follow up the implementation of AIS/MAP requirements established in the CAR/SAM ANP and in GREPECAS conclusions.	A	Permanent

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No.	Task	Priority	Completion
7	Study the elements of human factors applied to the AIS/MAP, in accordance with the AIS/MAP/SG/9 Meeting results.	A	C/CAR WG/6

3 **Priority:**

- A** Tasks of high priority on which work should be completed as soon as possible.
- B** Tasks of medium priority on which work should be undertaken as soon as possible, but without detriment to Priority **A** tasks.
- C** Tasks of low priority on which work should be undertaken as time and resources permit, but without detriment to Priority **A** and **B** tasks.

4 **Members:**

Cayman Islands, Noemí Carta (Cuba), Dominican Republic, Jamaica, and United States.

* Rapporteur: to be defined

C/CAR MET TASK FORCE

1. Terms of Reference

- a) Assess the current status of the MET systems and services in the States/Territories of the Central Caribbean;
- b) Promote, coordinate and follow-up the implementation of the MET requirements established in the CAR/SAM Air Navigation Plan for the States/Territories in the C/CAR WG area of responsibility, as well as the compliance with GREPECAS conclusions considering the ICAO SARPs; and
- c) Identify and propose actions to correct the international civil aviation MET services deficiencies in the C/CAR WG area of responsibility.

2 Work Programme

No.	Task	Priority	Completion
1	Follow-up on a regular basis OPMET information exchange and propose actions in order to achieve a high degree of reliability and efficiency in OPMET information exchange, in accordance with the requirements of the FASID Tables MET2A and MET2B (CAR/SAM ANP, Doc 8733).	A	C/CAR WG/6
2	Develop a C/CAR MET Contacts Database	A	C/CAR WG/6

3 Priority

- A** Tasks of high priority on which work should be completed as soon as possible.
- B** Tasks of medium priority on which work should be undertaken as soon as possible, but without detriment to Priority **A** tasks.
- C** Tasks of low priority on which work should be undertaken as time and resources permit, but without detriment to Priority **A** and **B** tasks.

4 Composition

Fred Sambula (Cayman Islands), Guillermo Armengol (Cuba)*, Alejandro Bartolomé (Dominican Republic), and Steven Albersheim (United States).

* Rapporteur

C/CAR SAR TASK FORCE

1. Terms of Reference

- a) Evaluate and promote improvements to the SAR plans and services in States/Territories of the Central Caribbean considering the conclusions of GREPECAS and SARPs of ICAO;
- b) Promote the periodical carry out of SAR activities and simulations in order to exchange information between States/Territories of the Central Caribbean and with States of other Regions;
- c) Promote, coordinate and follow up with States/Territories of the Central Caribbean the implementation of SAR requirements established in the CAR/SAM Air Navigation Plan (Doc. 8733); and,
- d) Identify and propose corrective actions to solve deficiencies in the SAR services in the Central Caribbean.

2. Work Programme

No	Task	Priority	End
1	Identify and propose solutions on training needs for SAR personnel in the Central Caribbean.	A	C/CAR WG/6
2	Perform a continuous follow-up of the information exchange and propose actions in order to attain the efficiency of the SAR service in the Central Caribbean, in accordance with the requirements set forth in the CAR/SAM ANP FASID (Doc 8733)	A	Permanent
3	Coordinate up dates of SAR national plans of States/Territories of the Central Caribbean	A	CCAR WG/6
4	Develop and keep up-to-date SAR Plans of the Central Caribbean in harmony with the SAR Regional Plan of the CAR Region.	A	CCAR WG/6
5	Carry out a SAR simulation programme in the States/Territories of the Central Caribbean	B	CCAR WG/6
6	Develop an action plan to keep close communication with other SAR Task Forces of the CAR Region and adjacent Regions in order to coordinate activities and improvements for the SAR service that are directly related with the Central Caribbean.	B	CCAR/WG/6

3 Priority

- A** High priority tasks on which work should be speeded up.
- B** Medium priority tasks, on which work should commence as soon as possible but without detriment to priority **A** tasks.
- C** Tasks of lesser priority on which work should commence as time and resources allow but without detriment to Priority **A** and **B** tasks.

4. Composition

Rafael García (Cuba), Dominican Republic*, Haiti and United States,

*Rapporteur: Ramón Pirón

C/CAR HUMAN RESOURCES AND TRAINING PLANNING TASK FORCE

1 Terms of Reference:

- a) Develop a Plan for the development of human resources to serve as a guidance for the States/Territories of the Central Caribbean to stress the need for training personnel on human resources planning within the aeronautical activity.
- b) Establish guidelines to determine the need for qualified human resources technical-professional training need, for the efficient operation of aeronautical facilities.
- c) Identifying the deficiencies affecting air operations safety imputable to the development of human resources and proposing corrective actions.
- d) Analyzing the capacity of the CIACs of the subregion (and if possible, of the CAR Region) to fulfill the demand of human resources training of the different aeronautical services.

2 Work Programme

Task		Priority	Completion
1)	Develop guidelines serving to identify the current personnel needs and planning the required human resource at the different aeronautical services.	A	Feb. 2006
2)	Develop guidelines serving to identify the current training needs and plan the required training for the personnel of the different aeronautical services.	A	Feb. 2006
3)	Determine the types of available training in the C/ CAR and if possible in the CAR Region	A	Feb. 2006
4)	Analyze and recommend the capacity of the existing aeronautical training at a subregional level and if possible at a regional level.	A	Feb. 2006
5)	Identify and recommend the necessary measures for personnel training with regard to human resources planning within the Administrations of the del C/CAR	A	Feb. 2006
7)	Gather and assess the existing guidance material concerning human factors and their development.	A	Feb. 2006
8)	Developing a planning process to rectify the deficiencies generated due to lack of human resources or training.	A	Feb. 2006
9)	Develop and formulate the Plan for the development of HR in the C/CAR area.	A	Feb. 2006

3 Priority:

- A** Tasks of high priority on which work should be completed as soon as possible.
- B** Tasks of medium priority on which work should be undertaken as soon as possible, but without detriment to Priority **A** tasks.
- C** Tasks of low priority on which work should be undertaken as time and resources permit, but without detriment to Priority **A** and **B** tasks.

4 Composition

Cuba*, Dominican Republic, Jamaica and IFATCA

Rapporteur: Vivian Travieso.

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