



International Civil Aviation Organization

**THE THIRD MEETING OF ADS-STUDY AND
IMPLEMENTATION TASK FORCE (ADS-B TF/3)**

Bangkok, Thailand, 23-25 March 2005.

SEMINAR/MEETING BULLETIN

1. Schedule of Seminar/Meeting

1.1 The opening session of the seminar/meeting will be held at 0900 hours on Monday, 21 March 2005 at the “Kotaite Wing” of the ICAO Regional Office, Bangkok. The seminar/meeting sessions will continue until 1500 hours.

1.2 The daily order of business will be announced on the first day of the seminar/meeting.

2. Registration of participants

2.1 Participants are requested to register at the Registration Desk in the front of the ICAO Conference Room between 0830 and 0900 hours on the opening day of the seminar/meeting. Participants are also requested to wear the identification badge all the time inside the ICAO premise.

3. Officers and Secretariat concerned with the Seminar/Meeting

3.1 Mr. K.P. Rimal, Mr. Li Peng, Regional Officers CNS and Mr. Andrew H. Tiede, Regional Officer ATM of the ICAO Asia and Pacific Office will act as Secretaries of the Seminar and the Meeting.

3.2 The daily meeting service is the responsibility of Ms. Sarangtip Sundarachampaka Administrative Officer. Ms. Sriprae Somsri will provide secretarial support.

4. Seminar/Meeting documents for distribution

4.1 Participants wishing to present papers for distribution during the meeting are requested to submit electronic copies to the Secretary of the seminar/meeting as early as possible.

4.2 Any ICAO publications required by the participants may be obtained from the ICAO Regional Office Library located on the first floor of the Secretariat building. These publications may be purchased or borrowed for reference during the meeting and returned to the Librarian at the end of the seminar/meeting.

5. Location of the ICAO Regional Office

5.1 The ICAO Regional Office is located at 252/1 Vipawadee-Rangsit Road, Ladyao, Chatuchak, Bangkok next to the Petroleum Authority of Thailand (PTT) Headquarters and opposite the Sofitel Central Plaza Bangkok. It is about 12 km away from the Bangkok International Airport and about 12 km. from the Sukhumvit Road, where most of the recommended hotels are located. The list of recommended hotels is in Annex 1. Location of the Regional Office and the route map of the Bangkok Mass Transit System (BTS, also known as the *Skytrain*) and MRTA Sub-way system (the *Underground*) are provided in Annex 2. The contact addresses of officials at the Regional Office concerned with the seminar/meeting are as follows:

Mr. K.P. Rimal, Regional Officer CNS
Tel: +66 (2) 537-8189 to 97 Ext. 155
Fax: +66 (2) 537-8199
AFTN: VTBBICOX
E-mail: krimal@bangkok.icao.int
icao_apac@bangkok.icao.int

Mr. Li Peng, Regional Officer CNS
Tel: +66 (2) 537-8189 to 97 Ext. 158
Fax: +66 (2) 537-8199
AFTN: VTBBICOX
E-mail: pli@bangkok.icao.int
icao_apac@bangkok.icao.int

Mr. Andrew H. Tiede, Regional Officer ATM
Tel: +66 (2) 537-8189 to 97 Ext. 152
Fax: +66 (2) 537-8199
AFTN: VTBBICOX
E-mail: atiede@bangkok.icao.int
icao_apac@bangkok.icao.int

5.2 The nearest BTS (Skytrain) station to the Office is **Mo Chit**. One-way fare from Sukhumvit area to Mo Chit station is Baht 40. From Mo Chit Station, a taxi to the Office will cost approximately Baht 35; instructions to be given to the taxi driver in Thai language are on the first page of Annex 2 to Attachment 2.

5.3 Participants staying in Sukhumvit area may use also the MRTA Sub-way system (the Underground). The nearest MRTA station to the Office is **Phahon Yothin**. At the station, take exit No. 3 and walk over the Viphavadee- Rangsit road through the pedestrian bridge.

6. Passport, visa and customs

6.1 All foreign nationals entering Thailand must possess valid passports or other valid documents for travel. Participants from certain countries are not required to obtain visas for a temporary visit not exceeding 15 days. It should, however, be noted that the temporary visas issued upon arrival at the Airport cannot be extended beyond the period of 15 days except under extraordinary circumstances. It is, therefore, suggested that all participants consider obtaining official visas from the Royal Thai Embassy or Consulate prior to their arrival in Thailand. Participants may wish to obtain information on entry requirements by accessing the web page www.mfa.go.th/ConsInfo/

6.2 International certificates of vaccination against yellow fever are required if arriving within 6 days after leaving or transiting an infected area.

6.3 Following items can be brought in duty free:

- a) Personal effects such as clothing etc.
- b) 200 cigarettes, or 250 gms of cigar or tobacco.
- c) 1 litre alcoholic beverages.
- d) Perfume for personal use.

6.4 There are no restrictions on import of foreign currency. However, if the amount exceeds US\$10,000 it must be declared on entry. Foreign currencies may be taken out of the country up to the amount imported and declared. (Current exchange rate US\$1 = Baht 39.00 approx).

7. Hotel reservations, arrival and departure

7.1 Participants may contact the Hotels listed in Annex 1 to Attachment 2 directly by Telephone/Fax/E-mail for reservation. Due to heavy demand for hotel accommodation during February, participants are required to make reservation as soon as possible. The Regional Office would be pleased to assist participants in making hotel reservation, if required. **While making reservations, participants should mention that they are attending ICAO Meetings to get the special room rate.**

7.2 Participants are requested to make their own arrangements for transportation from the Airport to the city.

7.2.1 Thai Airways International and Airport Taxi Services operate private limousine services from the Airport to downtown Bangkok, at about Baht 650 per vehicle. Public taxi meter service is also available at the taxi stand at the Airport. In addition to the fare indicated in the taximeter, 50 Baht extra surcharge is required to be paid for hiring a taxi from Airport to city. The Bangkok Mass Transit Authority operates Airport Bus service to the city centre.

7.2.2 When departing, the hotel can arrange for transportation to the airport. Public taxis, which are less expensive than hotel taxis, are also available. Most taxis have a fare meter.

7.2.3 For passengers departing on international flights, a passenger service charge of Baht 500 is levied at the Airport. Participants are requested to ensure that their return bookings are confirmed as required.

7.2.4 Participants are requested to make their own arrangements for transportation from their hotels to the venue of the seminar/meeting.

8. Other Useful Information

8.1 Time in Thailand is 7 hours ahead of Co-ordinated Universal Time (UTC+7).

8.2 International credit cards such as American Express, Diners Club, Visa, Master Card, etc. are normally accepted at major hotels and department stores.

8.3 All commercial banks exchange major foreign currencies and are open from 0830 to 1530 from Monday through Friday and some keep the foreign exchange counter open until 2000 hours during weekdays. Foreign exchange counters operated by various commercial banks are located at several places in the city and are also open during Saturdays and Sundays and on public holidays from 1000 to 2000 hours. To change travellers' cheques you are required to show your passport.

8.4 Bangkok is generally hot with high humidity. March is part of the summer or pre-monsoon season in Thailand, which lasts from mid-February to mid-May. This is the transitional period from the northeast to southwest monsoon. March is generally dry and towards the end of the month becomes quite hot. Mean daily temperature for March is 29.1°C; mean rainfall amount is about 31 mm and the number of rainy days is about 3. More weather information can be obtained from the web site of the Thai Meteorological Department: www.tmd.go.th.

8.5 Tropical or lightweight and washable cottons will suffice and woollens are not necessary.

8.6 Most hotels add a 10% service charge to the room rate in addition to the government tax of 7%. Baggage boys at hotel expect at least Baht 20. At restaurants, a tip of about 10% is expected unless a service charge has been added to the bill.

8.7 Although the tap water in Bangkok is chemically treated, it is, however, recommended that the visitors drink only bottled water and beverages.

LIST OF RECOMMENDED HOTELS

<u>Hotel</u>	<u>Net Price</u>
Business Inn 155/4-5 Sukhumvit Soi 11 Tel: +66 (2) 254-7981 Fax: +66 (2) 255-7159 E-mail: awbusinn@asiaaccess.net.th	Double 500 (+ABF) Baht Double Deluxe 900 (+ABF) Baht Triple Room 700 (+ABF) Baht Double 1,200 (+ABF) Baht (New Wing)
Grand Hyatt Erawan 494 Rajdamri Rd. Tel: + 66 (2) 254-1234 Fax: + 66 (2) 254-6308 E-mail: reservation.ghbangkok@hyttintl.com	Single US\$ 145++ (+ABF) Double US\$ 155++ (+ABF)
Grand President Executive Serviced Apartments 14-16 Sukumvit Soi 11 Tel: +66 (2) 651-1200 Fax: +66 (2) 651-1070 E-mail: gpsales@presidentpark.com	Topaz Studio 1,600 (+ABF) Baht Executive Studio 2,100 (+ABF) Baht Royal Suite 2,250 (+ABF) Baht Grand Suite 2,550 (+ABF) Baht
J.W. Marriot Hotel 4 Sukhumvit Soi 2 Tel: +66 (2) 656-7700 Fax: +66 (2) 656-9819 E-mail: res.jwthailand@marriotthotels.com	Deluxe 115 US++ Executive 160++ (ABF)
President Solitaire Soi 11 Sukhumvit Tel: +66 (2) 255-7200 Fax: +66 2 651-2294 Email: enquiry@presidentsolitaire.com	Standard 3,200 Baht Premiere 3,500 Baht
Land Mark Hotel 138 Sukhumvit Road Tel: +66 (2) 254-0404 Fax: +66 (2) 252-6646 Email: krit@landmarkbangkok.com	Single 3,600 (+ABF) Baht Double 3,800 (+ABF) Baht
Royal Benja Hotel 39 Sukhumvit Soi 5 Tel: +66 (2) 655-2920 Fax: +66 (2) 655-7370 E-mail: info@royalbenja.th.com	Single 1,700 (+ABF) Baht Twin 1,900 (+ABF) Baht
Sheraton Grande Hotel 250 Sukhumvit Road Tel: +66 (2) 653-0333 Fax: +66 (2) 653-0400 E-mail: grande.sukhumvit@luxurycollection.com	Single US\$135++ (+ABF) Double US\$135++(+ABF)

Sofitel Central Plaza Bangkok *

1695 Paholyothin Road

Tel: +66 (2) 541-1234, 541-1040

Fax: +66 (2) 541-1087

E-mail: www.centralhotelsresorts.com

Superior Single 3,813 (+ABF) Baht

Superior Twin 4,331 (+ABF) Baht

Deluxe Single 4,049 (+ABF) Baht

The Westin Grande Sukhumvit

259 Sukhumvit Road

Tel: +66 (2) 651-1000

Fax: +66 (2) 255-2442

E-mail: panadda.pongcharoen@westin.com

Single US\$100++ (+ABF)

Twin US\$110++(+ABF)

Rate of exchange US\$1.00 = Approx. Baht 39.00

Note: The net price given is after discount, tax and service charge. To be assured of receiving discount, suggest you inform the hotel while making reservation that you are attending ICAO meeting. Hotel rates are subject to change.

* Within walking distance from the ICAO Regional Office
ABF. (American breakfast)
