



International Civil Aviation Organization

North American, Central American and Caribbean Office

Sixth Meeting of Directors of Civil Aviation of the Central Caribbean (C/CAR DCA/6)

Nassau, Bahamas, 02-04 July 2003

C/CAR DCA/6 - WP/01

19/05/03

DRAFT AGENDA, EXPLANATORY NOTES, WORKING METHOD AND SCHEDULE OF THE C/CAR DCA/6 MEETING

(Presented by the Secretariat)

SUMMARY

This Working Paper presents for the consideration by the meeting the Draft Agenda, Explanatory Notes and Working Method for the C/CAR DCA/6 Meeting.

1. General Information

1.1 The Sixth Meeting of Directors of Civil Aviation of the Central Caribbean will be held in Nassau, Bahamas, from 02 to 04 May, 2003. The Invitation Letter, General Information and the Draft Agenda of the Meeting were sent, by the ICAO Regional Director, to all States/Territories of the C/CAR area and International Organizations.

2. Approval of the Agenda

2.1 The Draft Agenda and Explanatory Notes for the C/CAR DCA/6 Meeting (**Appendix**) are presented for consideration by the Meeting.

3. Working method

3.1 It is suggested that the Meeting holds its sessions as a Whole, and that the Chairperson may activate Ad hoc Groups to deal with a specific matter if deemed necessary. Taking into account the Meeting's needs and the administrative support provided, the following working organization is suggested:

Wednesday 02 July 2003

10:00-11:00	Registration
11:00-11:20	Opening Session
11:20-11:30	Break
11:30-13:00	Review of Agenda Item 1
13:00-13:30	Coffee break
13:30-14:30	Review of Agenda Item 2

Thursday 03 July 2003

09:00-10:30	Review of Agenda Item 3
10:30-11:00	Coffee break
11:00-12:30	Review of Agenda Items 4 and 5
12:30-13:00	Coffee break
13:00-14:30	Review of Agenda Items 6 and 7

Friday 04 July 2003

09:00-10:30	Review of the Draft Summary of Discussions
10:30-10:45	Coffee break
10:45-11:00	Closing of the Meeting

4. Suggested Action

4.1 The Meeting is invited to:

- a) note the information presented in this working paper;
- b) review and adopt the Proposed Agenda Items; and
- c) review and adopt the suggested Working Method.

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APPENDIX

DRAFT AGENDA

- Agenda Item 1:** Review of effective conclusions and decisions of the previous meetings of Directors of Civil Aviation of the Central Caribbean as well as the NACC/DCA/1 Meeting
- Agenda Item 2:** Review of the Summary of Discussions of the Third C/CAR Working Group Meeting
- Agenda Item 3:** Mass Casualty Incidents (MCI) and Search and Rescue (SAR) matters
- Agenda Item 4:** Safety Oversight matters
- Agenda Item 5:** Aviation Security (AVSEC) matters
- Agenda Item 6:** Technical Cooperation development activities
- Agenda Item 7:** Other business

**SIXTH MEETING OF DIRECTORS OF CIVIL AVIATION OF THE CENTRAL CARIBBEAN
(C/CAR DCA/6)**

**DRAFT AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Review of effective conclusions and decisions of the previous meetings of Directors of Civil Aviation of the Central Caribbean as well as the NACC/DCA/1 Meeting

Under this Agenda Item, the Meeting will review the effective conclusions and decisions adopted by the previous meetings of Directors of Civil Aviation of the Central Caribbean, to evaluate the status of fulfillment, and to determine follow-up actions.

Agenda Item 2: Review of the Summary of Discussions of the Third C/CAR Working Group Meeting

Under this Agenda Item the results of the work carried out by the Third C/CAR Working Group Meeting regarding air navigation fields will be presented for the Meeting's consideration, and appropriate actions are expected to be taken.

Agenda Item 3: Mass Casualty Incidents (MCI) and Search and Rescue (SAR) matters

It is expected that the Rapporteur of the MCI/SAR C/CAR Task Force will present to the Meeting the developments since the previous C/CAR DCA's meeting related to the development of a Regional Civil Aviation Mass Casualty Incident Response Plan for the Central Caribbean and any SAR developments.

Agenda Item 4: Safety Oversight matters

Under this Agenda Item, the Meeting is expected to deal essentially with the following aspects:

- a) Global Aviation Safety Plan (GASP);
- b) status of the USOAP follow-up audits;
- c) expansion of the USOAP;
- d) RASOS activities; and
- e) IFFAS

On these issues, the Meeting will follow-up the global activities for aviation safety (GASP); as well as the progress of the USOAP programmes and will deal with the expansion to ICAO Annex 11, 13 and 14 audits. It is expected that the Meeting will continue taking appropriate actions to improve safety oversight in the Central Caribbean.

Likewise, it is expected that the RASOS representative will report to the Meeting on the status of RASOS activities and developments.

The Meeting should also be informed on the International Financial Facility for Aviation Safety (IFFAS), established by the ICAO Council, as well as the administrative statute of this facility.

Agenda Item 5: Aviation Security (AVSEC) matters

Under this Agenda Item the Meeting is expected to follow-up on AVSEC developments, including the AVSEC Action Plan and the AVSEC Audit Programme implementation.

Agenda Item 6: Technical Cooperation development activities

Under this Agenda Item it is expected that the Meeting will be informed on the implementation status of the CAR/SAM regional projects related to the Central Caribbean, and will analyze the participation of the Central Caribbean States/Territories in those projects. Likewise, the Meeting may consider any initiative on the need for specific projects for the Central Caribbean.

Agenda Item 7: Other Business

The Meeting is expected to agree on the site and dates of the next C/CAR DCAs Meeting in accordance with the C/CAR/DCA and MEVA Meeting site rotational scheme, adopted in Conclusion 4/19 of the Fourth Meeting of C/CAR/DCAs.

The Meeting may review any other issue related with the work programme as deemed appropriate.