

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
NORTH AMERICAN, CENTRAL AMERICAN AND CARIBBEAN OFFICE**

**TWENTY-SIXTH EASTERN CARIBBEAN INFORMAL WORKING GROUP MEETING
(26TH E/CAR IWG)**

(Barbados, 3 to 7 June 2002)

APPROVAL OF THE AGENDA, WORK SCHEDULE AND WORKING METHOD

(Working Paper presented by the Secretariat)

SUMMARY

This Working Paper presents for the Meeting's consideration, the Draft Agenda, Working Schedule and Working Methods suggested for the 26th Eastern Caribbean Informal Working Group Meeting (26th E/CAR IWG)

1. Approval of the Agenda

1.1 Based on agenda items to be dealt with, the Secretariat circulated a Draft Agenda (List of Agenda Items) for the 26th Eastern Caribbean Informal Working Group Meeting (26th E/CAR IWG). This draft Agenda and a work schedule to discuss the different matters are included as **Appendixes A and B** to this Working Paper (WP/1). If no comments should arise on the foregoing, its adoption is suggested as an Agenda to the Meeting.

2. Work schedule

Taking into account the needs of the Meetings and the administrative support provided to the same, the following work schedule ¹ is suggested:

0900 - 1100	Review on the Agenda Items
1100 - 1130	Coffee break
1130 - 1300	Review on the Agenda Items
1300 - 1330	Coffee break
1330 - 1530	Review on the Agenda Items

¹ This work schedule will vary the first and last day of the Meeting

2.2 It is suggested that the Chairman, according to the progress reached and in use of its rights, may alter the schedule, as necessary, in order to examine and discuss all Agenda Items within the time limit for the Meeting.

3. Working Method

3.1 The contents of the agenda require that most items to be discussed be dealt with as a whole. Notwithstanding, and if such were the case, the Chairman may, at any moment create Ad-Hoc Groups committees to review and support detailed solutions of any subject which requires it during the Meetings and discuss the results again as a whole.

3.2 Therefore, it is suggested, that all working sessions be held under the modality of Working Group as a Whole and that the Chairman decide the eventual creation of Ad-Hoc Groups committees, when necessary.

4. Suggested Action

4.1 The Meeting is invited to take note of the information contained in this Working Paper and to approve the contents of the Meeting's Agenda, work schedule and working methods.

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APPENDIX A

26TH INFORMAL EASTERN CARIBBEAN WORKING GROUP MEETING (Barbados, 3 to 7 June 2002)

DRAFT AGENDA

AGENDA ITEM 1 GREPECAS/10 AND AIR NAVIGATION DEFICIENCIES

- 1.1 Review of GREPECAS/10 Conclusions and Decisions
- 1.2 Review of Air Navigation Deficiencies in the Eastern Caribbean

Agenda Item 2 ATM Developments

- 2.1 Airspace Management (ASM):
 - 2.1.1 Review of the evaluation of ATS Route Paramaribo – Bridgetown
 - 2.1.2 Lower and Upper Airspace through Piarco FIR
 - 2.1.3 Upper limit of the TMAs within Piarco FIR
- 2.2 Air Traffic Services (ATS):
 - 2.2.1 Review of the work of the E/CAR IWG ATS Committee
 - 2.2.2 ATS Contingency Plan for the Eastern Caribbean
 - 2.2.3 ATS Quality Assurance Programmes in the Eastern Caribbean
 - 2.2.4 Review of the SSR Code Allocation Plan in the Eastern Caribbean
 - 2.2.5 New letters of agreement including contingency

Agenda Item 3 AIS Developments

- 3.1 AIS/MAP Automation and Quality Assurance System Implementation Programmes
 - 3.1.1 AIS QA Programme
 - 3.1.2 E-mail support for AIS
 - 3.1.3 Establishment of a Regional AIS Data Bank
- 3.2 WGS-84 Implementation
- 3.3 Other AIS items
 - 3.3.1 AIP Amendments to the AIP Eastern Caribbean

AGENDA ITEM 4 CNS DEVELOPMENTS

- 4.1 Implementation management of the E/CAR Digital Network and its interconnection with other regional networks
- 4.2 Other CNS items
 - 4.2.1 Transition from AFTN to AMHS
 - 4.2.2 Radar Data Sharing among E/CAR States

AGENDA ITEM 5 CNS/ATM DEVELOPMENTS

- 5.1 Eastern Caribbean ATM/CNS Implementation Plan
- 5.2 GNSS Training

AGENDA ITEM 6 AGA DEVELOPMENTS

- 6.1 Aerodromes Certification

AGENDA ITEM 7 MET DEVELOPMENTS

- 7.1 Current status of WAFS and transition to final phase

Agenda Item 8 General Examination of Operational Problems

Agenda Item 9 Review of Conclusions of Previous Meetings

Agenda Item 10 Other Business

- 10.1 Review of sites/dates of future E/CAR IWG Meetings
- 10.2 Refresher Training Programs for E/CAR States - 2002

INTERNATIONAL CIVIL AVIATION ORGANIZATION

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DRAFT AGENDA

CLARIFYING NOTES

1. GREPECAS/10 AND AIR NAVIGATION DEFICIENCIES

A status report on conclusions and decisions within the GREPECAS/10 Meeting will be given in this Agenda Item. A review of the Air Navigation Deficiencies in the E/CAR will be conducted during the Meeting.

2 ATM DEVELOPMENTS

It is expected that Trinidad and Tobago provides to the Meeting the evaluation of the ATS route Paramaribo- Bridgetown discussed last year. The meeting will review the E/CAR WG ATS Committee activities since the last Meeting of the E/CAR Working Group. The ATS Contingency Planning efforts in the Caribbean region will be presented to the meeting to incorporate the E/CAR Contingency Planning works in the regional effort. Update information on ATS Quality Assurance Programmes will be provided to the Meeting. A review of the SSR Code Allocation Plan in the Eastern Caribbean and other related matters will be discussed in the meeting. It is expected to provide time during the meeting for the ATS Committee meets and advance its work.

3 AIS DEVELOPMENTS

The Meeting will review the status on the WGS-84 Implementation in E/CAR States and will discuss the use of the Inventory Questionnaire for WGS-84 data. The Meeting will review the actions and developments related to automation of aeronautical information services and the implementation of Quality Assurance Programme. The Meeting will discuss about the importance for a Second AIS E/CAR Meeting, in this regard it is expected that the Meeting determines the place and date for this important event.

4 CNS DEVELOPMENTS

Under this agenda item, the Meeting is expected to develop actions for the implementation management of the E/CAR Digital Network and its interconnection with other regional networks; and other CNS items related with the E/CAR States/Territories.

5 CNS/ATM DEVELOPMENTS

6 AGA DEVELOPMENTS

The Meeting will review the issues related with Aerodromes Certification.

7 MET DEVELOPMENTS

The ICAO WAFS Study Group provided the information on the direction and timetable for the transition to the final phase of WAFS. In this final phase there will be no T4 charts provided by the World Area Forecast Centers (WAFCs of London and Washington). Removal of T4 significant weather (SIGWX) products from satellite broadcast will occur in late 2004. States will produce the wind and temperature forecast charts from the gridded data provided in GRIB format and the SIGWX forecast charts from the global forecast provided in BURF format.

8 GENERAL EXAMINATION OF OPERATIONAL PROBLEMS

In this part of the Agenda, the Meeting will review any operational problems submitted by States/Territories or International Organizations of the E/CAR area.

9 REVIEW OF CONCLUSIONS OF PREVIOUS MEETINGS

The Meeting will make a follow-up on the fulfillment of the Working Group commitments contained in the Conclusions/Decisions of previous Meetings.

10 OTHER BUSINESS

The Meeting will review the rotational list for hosting the next Working Group Meetings, and will confirm the site and the date of the 27th Working Group Meeting

INTERNATIONAL CIVIL AVIATION ORGANIZATION

26TH INFORMAL EASTERN CARIBBEAN INFORMAL WORKING GROUP MEETING

(Barbados, 3 to 7 June 2002)

TIMETABLE

SCHEDULE	MONDAY 18	TUESDAY 19	WEDNESDAY 20	THURSDAY 21	FRIDAY 22
08:00 – 09:00	Registration				
09:00 – 11:00	Opening and election of the Chairman and the Vice Chairman	Ad-Hoc Groups Items 2, 3 and 4	Agenda Item 5	Agenda Item 8	Reading of the Report
	Approval of Agenda and Agenda Item 1		Agenda Item 6		Review of the Report
	Agenda Item 2		Agenda Item 7	Agenda Item 9	
11:00 - 11:30	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break
11:30 - 13:00	Agenda Item 2 Agenda Item 3	Ad-Hoc Groups Items 2, 3 and 4	Reports of the Ad-Hoc Groups	Agenda Item 9	Closing Ceremony*
13:00 - 13:30	Coffee Break	Coffee Break	Coffee Break	Coffee Break	
13:30 - 15:30	Agenda Item 4	Ad-Hoc Groups Items 2, 3 and 4	Reports of the Ad-Hoc Groups	Agenda Item 10	

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