



International Civil Aviation Organization

Fourth ATN Transition Task Force Meeting

Mumbai, India, 8 - 12 April 2002

CONFERENCE BULLETIN

1. PLACE AND TIMINGS OF MEETING

- 1.1 The meeting will be held at Centaur Hotel, Juhu Beach, Mumbai, India
- 1.2 The meeting will commence at 1000 hrs and finish at 1700 hrs every day with a lunch break between 1300 hrs to 1400 hrs. The registration of participants on the first day will be from 0900 hrs to 0945 hrs at the meeting venue. It will be followed by Inaugural Session.

2. HOTEL RESERVATIONS

- 2.1 Information giving the address, Contact numbers, tariff etc. of hotels is attached in Annex to this bulletin. Participants are advised to arrange hotel accommodations in advance. However, If assistance is required for hotel reservation, participants may wish to contact Ms. Radha Warier of Airports Authority of India, Mumbai by Telefax +91 (22) 839-4109

3. OFFICERS AND SECRETARIAT CONCERNED WITH THE MEETING

- 3.1 Mr. K.P. Rimal, Regional Officer CNS will act as Secretary of the Meeting assisted by Mr. Li Peng, Regional Officer, CNS of the ICAO Asia and Pacific Office.

4. MEETING DOCUMENTS, PAPERS FOR DISTRIBUTION

- 4.1 Participants wishing to present papers are requested to submit them as early as possible to the ICAO Secretariat via e-mail by 9 March 2002. The e-mail addresses are: krimal@bangkok.icao.int or pli@bangkok.icao.int so that they can be printed for distribution in a timely manner.

5. INDIA'S ENTRY REQUIREMENTS

5.1 Passport and Visa

All foreign nationals entering India must possess valid passport and visas or other valid travel documents. If a visa is required for travel entry into India, application should be made at the nearest India Overseas Mission.

5.2 **Customs**

5.2.1 **Currency**

There is no restriction on the amount of currency that can be brought into India. However, currency exceeding U.S. \$ 10,000 has to be declared on arrival in India, in currency declaration form at customs counter at the airport.

5.2.2 **Duty-free concessions**

Tourist other than tourists of Nepalese and Bhutanese origin coming from their respective countries are allowed following duty-free concessions for personal consumption to be brought into India:

Free allowance:

Personal effects	No Limit (in value)
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Gifts

I.	Tourists of foreign origin	RS. 4000/-
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Tourists whether foreign or Indian origins are allowed the following items duty free but within free allowance.

- a) 200 cigarettes or 50 cigars or 250 gm tobacco
- b) Alcoholic liquor and wine up to 1 litre each

However for exact and detailed information, please check-up with the nearest Custom office or if you live abroad, with the Indian embassy, high Commission, consulate, for any changes in the above rules.

II.	Tourists of Nepalese and Bhutanese origin
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Free allowance	NIL
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6. **ARRIVAL**

6.1 Participants are requested to make their own arrangements for transportation from airport to their respective hotels. Upon arrival at Mumbai Airport, participants can hire pre-paid taxi from the airport to the hotel where they stay. Many of the hotels also provide airport transfers.

7. **PUBLIC TRANSPORT**

7.1 **Taxi**

Prepaid taxis (both a/c and non a/c) are available from the airport. For the local use of taxis amount has to be paid according to the meter and the amount on meter to be converted according to the tariff card available with taxi-drivers. Waiting charges are levied. Extra charges are levied between 12 mid-night and 6 A.M.

7.2 **Mass Rapid Transit and bus service**

MRT operates surface trains at regular intervals throughout the day across the city. BEST bus services are also available throughout the day to all parts of the city.

8. **RETURN BOOKINGS**

- 8.1 Participants are advised to confirm their return travel bookings with the airlines concerned at the earliest opportunity after arrival (at least 72 hours before departure). Confirmation can be made by calling the airline. To change flights or departure dates, participants are advised to directly contact the airline.

9. **DEPARTURE TAX**

- 9.1 A passenger service charge of Rs. 500.00 (approx US\$11.00) in Indian Currency for passengers departing Mumbai on international flights has been incorporated into the airfare. If not incorporated it has to be paid before check-in at the airport.

10. **CURRENCY, CREDIT CARDS AND BANKING**

- 10.1 The Indian Rupee is divided into 100 paise.
Rs. 1000, Rs.500, Rs.100, Rs.50, Rs.20, Rs.10, Rs.5, Rs.2 notes are in circulation along with coins for Rs.5, Rs.2, Re.1, 50 Paise and 25 Paise.

- 10.2 The current exchange rate for one U.S. \$ is about RS.47/-

- 10.3. There are no restrictions on the import of foreign currencies. Foreign currencies may be taken out of the country up to the amount imported. However, amount exceeding U.S.\$10,000 to be reported at the customs counter at the airport in the currency declaration form.

10.4 **Credit Cards**

International credit cards such as American Express, Diners club, Visa, Master Card, Carte Blanche, etc. are widely accepted at hotels, department stores and restaurants.

10.5 **Banking**

Banks are open from 10 A.M. to 2 P.M. Monday through Friday and 10 A.M. to 12 P.M. on Saturdays. Only a few branches of few banks handle traveller's cheques and Currency exchange in the city.

11. OTHER GENERAL INFORMATION**11.1 Money changing**

Only the banks at the airports and a few branches in the city are licensed moneychangers.

11.2 Weather and climate

Mumbai has a warm and tropical weather. During the month of April, the maximum temperature is usually 33 degrees Celsius. The minimum temperature is usually around 24 degree Celsius. The monthly total rainfall during April on an average is 0.6 mm. Relative humidity is usually between 60 and 70 percent during daytime.

11.3 What to wear

Dress is normally very casual. Light summer clothing is most practical for Mumbai's tropical weather, especially for outdoor activities like sightseeing. Only a few places require formal wear for the evening. Visitors can easily call beforehand to check. However, suits and evening dresses will never be out of place in Mumbai's nightspots.

11.4 Drinking Water

Mumbai water is clean and safe to drink from the tap and need not be boiled.

11.5 Drug Abuse

The penalties for drug abuse are severe in Mumbai. It is an offence to manufacture, import and export, cultivate, possess or consume any form of controlled drug in Mumbai. Drug trafficking is an offence punishable with imprisonment.

11.6 Smoking

Smoking in public buses, taxis, lifts, theatres, cinemas, government offices, air-conditioning restaurants and shopping centers is against the law and punishable with fine.

11.7 Littering

Littering of any kind is punishable with fine.

11.8 Tipping

Tipping at airport is prohibited. Need to tip in hotels may be enquired.

11.9 Postal Services

Postal services are available on most parts of the city and at the airport. Usually, the post offices are open from 9.30 A.M. to 5.00 P.M. Monday-Friday. Telegram services are also available. Fax services are available from selected public PCO booths.

11.10 **Phone calls**

11.10.1 International direct dialing (IDD) calls can be made from public PCO's in shopping Centers in the city and the hotels. Payment for the calls has to be made in local currency.

11.10.2 A 3-min local call from public phone costs Re.1/-

11.11 **Goods and service tax (GST)**

Sales tax has to be paid on all goods purchased in the city.

11.12 Any further information required may be obtained from Indian Overseas Mission.

11.13 Designated contact person and local address are as follows:

Mr. S K Saraswati
General Manager (COM)
Western Region
AAI (NAD)
CSI Airport
Mumbai- 400 099
INDIA
Fax: 91 (22) 839-4109
Tel: +91 (22) 839-4109
E-mail: gmcwr_aai@bol.net.in