



INTERNATIONAL CIVIL AVIATION ORGANIZATION
NORTH AMERICAN CENTRAL AMERICAN AND
CARIBBEAN OFFICE
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Date: 22 July 2002
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Mr. Anthony Archer, Barbados
Mr. Efraín Gómez, Belize
Mr. Ian MacIntyre, Bermuda
Mr. Milton Creque, British Virgin Islands
Mr. Robert Shuter, Canada
Mr. P. Richard Smith, Cayman Islands
Dr. Joseph Bannis, Dominica
M. Jean-Marc Sansovini, French Antilles
Ms. Elizabeth Henry-Greenidge, Grenada
Mr. Jean-Lemerque Pierre, Haiti
Colonel Torrance Lewis, Jamaica
Mr. Alric Taylor, Montserrat
Dr. S.J. Francisco, Netherlands Antilles
Mr. Herald Wilson, Directorate of Civil Aviation, OECS
Mr. Andrew McHale, Saint Lucia
Mr. Michael Da Silva, Saint Vincent and the Grenadines
Mr. Ian M. Liburd, Saint Kitts and Nevis
Mr. Ramesh Lutchmedial, Trinidad and Tobago
Mr. Thomas Swann, Turks and Caicos
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Transport and the Regions, United Kingdom
Ms. Alison Thomas, United Kingdom
Mr. D.S. Evans, United Kingdom
Mr. R. Zilz, United Kingdom
Mrs. Cassandra Jordan, United States
Mr. Fernando Oliveira, ACI/LAC
Mr. Alex Strahl, ACI
Mr. David Gamper, ACI
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From: ICAO RD, Mexico

Subject: **NAM/CAR/SAM Runway Safety/Runway Incursion Conference**
(Mexico City, 22 to 25 October 2002)

Dear Sir/Madam,

I have the honour to invite your Administration to the NAM/CAR/SAM RUNWAY SAFETY/RUNWAY INCURSION CONFERENCE which will be held in Mexico City from 22 to 25 October 2002 under the co-sponsorship of the Dirección General de Aeronáutica Civil de México (DGAC, México), Aeropuertos y Servicios Auxiliares (ASA) and Servicios a la Navegación en el Espacio Aéreo Mexicano (SENEAM). The purpose of the Conference is to promote awareness on the subject in the NAM/CAR/SAM Regions under the ICAO Global Aviation Safety Plan (GASP) objectives and it will be conducted in English and Spanish and will have simultaneous interpretation services.

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You will find the Draft Agenda included as **Attachment A** to this letter. It is expected that the Conference will allow participants to obtain a full understanding of the Runway Safety and Runway Incursion from the Global and Regional point of view as well as through different case studies that will be presented by prestigious speakers from the international aviation community.

The event will take place in a Hotel in Mexico City that will be informed at a later date in conjunction with the General Information for the event.

I am requesting that you kindly provide, at your earliest convenience and no later than **11 October 2002**, the name(s) of the delegate(s) from your State/Organization that will be attending the Conference. Please send the registration form included in **Attachment B** via e-mail or fax to:

ICAO Regional Director
North American, Central American and Caribbean Regional Office
Subject: ***NAM/CAR/SAM Runway Safety/Runway Incursion Conference***
E-mail icao_nacc@mexico.icao.int
Fax (5255) 5203-2757

Any questions regarding the Conference should be addressed to the ICAO NACC Regional Officers who are coordinating the event:

Mr. Gustavo De León
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E-mail: gdeleon@mexico.icao.int

Mr. Michiel Vreedenburgh
Regional Officer AGA
Tel. (52) 55 52503211
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Accept, Sir/Madam, the assurances of my highest consideration.

Original signed by

Raymond Ybarra
ICAO Regional Director

INTERNATIONAL CIVIL AVIATION ORGANIZATION
ICAO NAM/CAR/SAM RUNWAY SAFETY / INCURSION CONFERENCE
(Mexico City, 22 to 25 October 2002)

DRAFT AGENDA

TUESDAY 22 OCTOBER 2002

Moderator for the Day: (SENEAM)

08:00 – 09:00 Registration

09:00 – 09:20 Opening Ceremony

Global and Regional Activities on the prevention of runway incursions

09:30 – 10:30	ICAO Developments on Runway Incursions	Vincent Galotti Chief ATM Section ICAO Headquarters
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10:30 – 11:00 Coffee Break

11:00 – 11:45	ICAO PRICESG (Proficiency Requirements in Common English Study Group) Developments	Drazen Gardilic Acting Manager, Air Traffic Services FAA, United States
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11:45 – 12:15	Aerodrome matters involved in Runway Incursions	Michiel Vreedenburgh RO AGA ICAO NACC Regional Office
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12:15 – 12:45	Air Traffic Management (ATM) matters on Runway Incursions	Gustavo De León RO ATM/SAR ICAO NACC Regional Office
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12:45 – 13:15 Coffee Break

13:15 – 14:15	OPS matters on Runway Incursions	Jan Jurek RO SO ICAO NACC Regional Office
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14:15 – 15:00	PAAST Runway Incursion Training Aid	Al Castan Director, Operation & Infrastructure IATA LATAM/CAR
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DRAFT AGENDA

WEDNESDAY 23 OCTOBER 2002

Moderator for the Day: (DGAC)

Runway Incursion Prevention Programmes in States

09:00 – 09:45	The Status of Runway Safety in America	John Pallante Deputy Director Office of Runway Safety, FAA, United States
09:45 – 10:30	The NTSB Perspective on Runway Incursions	Carol Carmody Vice Chairman NTSB, United States
10:30 – 11:00	Coffee Break	
11:00 – 11:45	The Status of Runway Incursions in Canada and Prevention Initiatives	Alyre Boudreau Civil Aviation Safety Inspector Aerodrome Standards Transport Canada
11:45 – 12:30	Outline of the Canadian Incursion problem and the efforts it has taken to prevent them	Donald J. Côte ATS Procedures Specialist NAV Canada
12:30 – 13:00	Coffee Break	
13:00 – 13:45	ATS Experiences on Runway Incursions and proposed measures for their prevention	Luis Flores ATS Quality Control Area Manager, SENEAM, Mexico
13:45 – 15:00	EUROCONTROL runway safety programmes	Paul Wilson Head of the Airports Operation Unit Eurocontrol Mr. Jacques Beaufays Safety Expert in Charge of the Runway Safety Project Eurocontrol

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DRAFT AGENDA

THURSDAY 24 OCTOBER 2002

Moderator for the Day: (ASA)

Case studies from Airports, Airlines and ATS Providers:

09:00 – 09:45	Runway Incursion – Air France/DHL Incident at the Mexico City International Airport	Jacinto Vega Vázquez General Commander Mexico City International Airport, DGAC, Mexico
09:45 – 10:30	Presentation by Colegio de Pilotos	Speaker to be determined
10:30 – 11:00	Coffee Break	
11:00 – 11:45	To be determined	
11:45 – 12:30	To be determined	
12:30 – 13:00	Coffee Break	
13:00 – 15:00	Presentations by Mexican Airlines	Speakers to be determined

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DRAFT AGENDA

FRIDAY 25 OCTOBER 2002

Moderator for the Day: (ICAO)

Case studies from Airports, Airlines and ATS Providers (continued):

09:00 – 09:45	Practicalities of Runway Safety from basic Runways to those with high utilisations and low visibility operations.	Andrew Badham Senior Operations Manager, Airside Operations, BAA Group, United Kingdom
09:45 – 10:30	To be determined	
10:30 – 11:00	Coffee Break	
11:00 – 11:45	To be determined	
11:45 – 12:30	To be determined	
12:30 – 13:00	Coffee Break	
13:00 – 13:30	Discussion Panel	
13:30 – 14:00	Diplomas	
14:00	Closing Ceremony	

INTERNATIONAL CIVIL AVIATION ORGANIZATION
ICAO NAM/CAR/SAM RUNWAY SAFETY / INCURSION CONFERENCE
(Mexico City, 22 to 25 October 2002)

REGISTRATION FORM

1. NAME	
2. POSITION	
3. ORGANIZATION	
4. COUNTRY	
5. TEL.	
6. FAX	
7. E-MAIL	
8. ADDRESS	

Please return this form to:
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