

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
NORTH AMERICAN, CENTRAL AMERICAN AND CARIBBEAN OFFICE**

**SEVENTH MEVA NETWORK MEETING (MEVA/7)
(Grand Cayman, Cayman Islands 15 – 17 May 2000)**

**PROPOSAL OF AGENDA ITEM, CLARIFYING NOTES AND WORKING METHOD
OF MEVA/7 MEETING (MEVA/7)**

(Presented by the Secretariat)

Summary

This Working Paper presents to the consideration of the meeting a proposed Agenda, Clarifying Notes and Working Method for the MEVA/7 Meeting.

1. General Information

1.1 The Seventh MEVA Network Meeting will be held in Grand Cayman, Cayman Islands from 15 to 17 May 2000. The Invitation Letter, General Information and a Draft Agenda of the MEVA/7 Meeting were sent by ICAO Regional Director to all MEVA Members, to the Service Provider and International Organizations.

2. Approval of the Agenda

2.1 The proposed Agenda and Clarifying Notes for the MEVA/7 Meeting (**Attachment**) are presented to the Meeting's consideration.

3. Working method

3.1 Taking into account the Meeting's needs and the administrative support provided, the following working method is provided:

Monday 15 May, 2000:

09:00-09:20	Opening
09:20-09:30	Pause
09:30-12:00	Agenda Items 1, 2 and 3
12:00-12:30	Coffee break
12:30-14:30	Agenda Items 3, and 4

Tuesday 16 May, 2000

09:00-10:30	Agenda Items 5 and 6
10:30-10:50	Coffee break
10:50-12:30	Agenda Items 6 and 7
12:30-12:50	Coffee break
12:50-14:30	Agenda Items 8 and 9

Wednesday 17 May, 2000

09:00-11:00	Review of the Final Draft Report and Closing of the Meeting
-------------	---

4. Suggested Action

4.1 The Meeting is invited to:

- a) take note of the information presented in this working paper;
- b) review and adopt the Proposed Agenda Items; and
- c) review and adopt the suggested Working Method

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
NORTH AMERICAN, CENTRAL AMERICAN AND CARIBBEAN OFFICE**

SEVENTH MEVA NETWORK MEETING

(MEVA/7)

(Grand Cayman, 15 – 17 May 2000)

PROPOSED AGENDA

- | | |
|-----------------------|--|
| Agenda Item 1: | Review of the conclusions of the previous MEVA meetings |
| Agenda Item 2: | Review of Conclusions and Recommendations of CAR/SAM/3 RAN Meeting related with Digital Communication Networks |
| Agenda Item 3: | Analysis of the Report of the MEVA Informal Working Group |
| Agenda Item 4: | Review of the Network service obligations and the implementation and operation status of MEVA Network |
| Agenda Item 5: | Report of the MEVA Network Y2K and Leap Year rollover results |
| Agenda Item 6: | Expiration and renewal of the MEVA Service Agreement |
| Agenda Item 7: | MEVA Network Connectivity to the CAR/SAM digital networks |
| Agenda Item 8: | Review the terms of reference and tasks of the MEVA Informal Working Group |
| Agenda Item 9: | Other business |

CLARIFYING NOTES OF MEVA/7 DRAFT AGENDA

Agenda Item 1: Review of the conclusions of the previous MEVA Network Meetings

Under this Agenda Item and in accordance with Conclusion 5/11 from the MEVA/5 Meeting, the Meeting is expected to review the status of the conclusions from the MEVA/6 Meeting, and to determine any further action that may be required.

Agenda Item 2: Review of the Conclusions and Recommendations of the CAR/SAM/3 RAN Meeting related with Digital Communication Networks

Under this Agenda Item the Meeting is expected to review the conclusions and recommendations from the CAR/SAM/3 RAN Meeting related with Digital Communication Networks.

Agenda Item 3: Analysis of the Report of the MEVA Informal Working Group.

The MEVA/5 Meeting established an Informal Working Group to carry out initial tasks indicated in some Conclusions. The initial work of the Group was reviewed in the MEVA/6 Meeting. After MEVA/6, the Group met in Miami, from 21 to 22 July 1999 and the third meeting was in Miami, from 22 to 24 March 2000. The Rapporteur of the MEVA Informal Working Group is expected to present to the consideration of the Meeting the outcome of the work carried out.

Agenda Item 4: Review of the Network service obligations and the implementation and operation status of the MEVA Network

Under this Agenda item it is expected that the Meeting will review the status of the MEVA Network service obligation, as well as the implementation and functioning status of the VSAT ground stations and other MEVA Network parties.

Agenda Item 5: Report of the MEVA Network Y2K and Leap Year rollover results.

Under this Agenda Item the Meeting will review the Report from the MEVA Network Y2K and Leap Year rollover results. In accordance with this report the Meeting could take pertinent actions to determine the status of other contingencies for the network.

- 3 -

Agenda Item 6: Expiration and renewal of the MEVA Service Agreement.

Under this Agenda Item the Meeting will take into consideration that the present Service Agreement with the MEVA Service Provider (SCSI) will expire at the end of its current five-year term in July 2002. The meeting is expected to take the appropriate action to review current level of service and to extend the scope of aeronautical communications services in the network. Also, ICAO requirements, ATN implementation, specific changes or modifications that need to be agreed and incorporated into the terms of a new Service Agreement, and the general review of the MEVA Document of Agreement will also be discussed.

Agenda Item 7: MEVA Network Connectivity to the CAR/SAM digital networks.

Under this Agenda Item the Meeting is expected to review the status of actions of Conclusion 6/16 from MEVA/6 Meeting, and to analyze the participation of MEVA Members and Service Provider in the “CAR/SAM 01/00 CNS Informal Meeting”, that will be held in Mexico City from 26 to 29 June 2000. This meeting is a result of Conclusions 9/8 and 13/28 from the CAR/SAM/3 RAN Meeting, in order to review the current and future development of regional and domestic digital network capacities of CAR and SAM neighbouring States/Territories. Also, it is expected that the Meeting formulate solutions to meet AFS communication requirements between users from different digital communication networks.

Agenda Item 8: Review the terms of reference and tasks of the MEVA Informal Working Group.

Under this Agenda Item the Meeting will analyze the work of the MEVA Informal Working Group, and will review the terms of reference and assign convenient tasks for achieving operation facilities and development of the MEVA Network.

Agenda Item 9: Other business.

Under this Agenda Item, the Meeting is expected to deal with other matters to be proposed.
