Registration Fees and Documentation Requirements

ICAO AI in Aviation Symposium 2027- Aviation in the Age of Artificial Intelligence (AAAI2027)
1 to 3 February 2027 in Dubai, United Arab Emirates

CATEGORY	FEE (USD)	CONTACT
Member State and Government Officials (Signed Letter of Designation from State is required)	Free of charge*	**Aisky@icao.int**
ICAO Staff Members and Resident Delegations (Valid ICAO email address is required)	Free of charge	------
Speakers and Moderators By invitation only	Free of charge*	**Aisky@icao.int**
International Organizations (as listed by ICAO) Click here 2 free - Signed Letter of Designation is required Additional pass USD 2,450	2 free of charge*	**Aisky@icao.int**
General Public / Industry	$2,450	
Exhibitor Additional pass	2 free of charge* $980	**Aisky@icao.int**
Sponsors Gold …… Silver …… Bronze …… Additional pass ……	 6 free of charge* 4 free of charge* 2 free of charge* $980*	**Aisky@icao.int**
Academia (Proof of status is required)	$245*	**Aisky@icao.int**
ICAO Trainair Plus Members 2 free - Letter of Designation is required	2 free of charge*	**Aisky@icao.int**
Media / Press Accreditation process required - Media Accreditation	Free of charge	Proof of eligibility to be uploaded through online registration

**Requires a voucher code for a free or discounted price.*
To obtain the voucher code, please email the contacts above.

To register online click here

Please refer to the following pages for more details on each category mentioned above as well as ICAO's cancellation policy.

Documentation Requirements for Registration

Upon arrival at the Registration Desk of the event, all participants, regardless of category, will be required to present their passport as proof of identity. Please note that **a valid passport is the only form of identification that will be accepted**.

1. Member States and Government Officials

A formal **Letter of Designation/Nomination** from a Member State, on official letterhead and signed by the highest authority for the government entity of the State, is required to qualify for free registration(s). The letter should be addressed to the ICAO Secretary General in response to the **ICAO AI in Aviation Symposium 2027 - Aviation in the Age of Artificial Intelligence (AAAI2027), State Letter EC 2/116 – 26/77**. Please include the full name, title, and email address for each nominee and submit the letter to **aisky@icao.int**.

Once approved by ICAO, voucher code(s) will be provided to the individuals nominated by the State with instructions on the free registration process.

Please note that Member States and Government Officials should not invite private companies and/or members of the general public.

2. International Organizations

A formal **Letter of Designation/Nomination** from an international organization (IO), on official letterhead and signed by the Head of the IO, is required to qualify for free registration(s). The letter should be addressed to the ICAO Secretary General in response to the **ICAO AI in Aviation Symposium 2027 - Aviation in the Age of Artificial Intelligence (AAAI2027), State Letter EC 2/116 – 26/77**. Please include the full name, title, and email address for each nominee.

Once approved by ICAO, voucher code(s) will be provided to the maximum of two (2), nominated individuals with instructions on the free registration process.

Please note that only international organizations which are recognized by ICAO can register to attend in this category. The following link contains a list of **recognized IOs**: List of International Organizations.

Please **submit the letter of Designation/Nomination to aisky@icao.int**.

3. ICAO Staff Members and Resident Delegations

ICAO Staff are invited to register using their ICAO email address. Please refer to the **ICAO AI in Aviation Symposium 2027** - **Aviation in the Age of Artificial Intelligence (AAAI2027)** webpage and click on the Registration link to register.

Resident and non-Resident Delegations

a) Delegations using the email extension **@icao-delegations.org** are requested to kindly contact **aisky@icao.int** to notify that you wish to register. Registration assistance will be provided.

b) Delegations who do not have an **@icao-delegations.org** email extension (non-resident delegations) shall follow the instructions provided above for Member States. Following the receipt of the formal letter and once approved by ICAO, a voucher code with instructions will be provided via e-mail.

4. Speakers, Moderators, ICAO Working Groups and Panels

4.1 Speakers and Moderators

Confirmed speakers and moderators will be provided registration information via email.

4.2 ICAO Working Groups and Panels

Active ICAO working group members and panel members will be provided a voucher code and instructions for online registration by e-mail, following ICAO's verification. To receive a voucher code and registration instructions, participants are requested to notify **aisky@icao.int** of their intention to attend the event, indicating the ICAO working group or panel they are active within.

5. Sponsors and Exhibitors

Voucher codes to register will be provided by the ICAO Business Development Unit (BDU) upon contract completion. To request voucher codes, or should you have any questions, please submit your inquiry to **aisky@icao.int**.

Additional Passes in the Sponsors and Exhibitors categories at the reduced rate can be obtained by providing the name(s) for approval through the **aisky@icao.int** inbox prior to registration. A voucher code will be submitted to these representatives.

Please note that Sponsors and Exhibitors have a maximum number of free passes and reduced rate vouchers as indicated on the first page of this document. In addition, kindly note that this reduced rate voucher should not be used by sponsors and exhibitors to invite other private companies and/or members of the general public without exception.

6. ICAO TRAINAIR PLUS Members

ICAO TRAINAIR PLUS Members are requested to provide a **letter** from their respective employer prior to registering for the symposium. This letter, on letterhead, should include the full name of the training center, and email address. Once approval is granted, you will be informed to proceed with the registration for the symposium. Two (2) free passes are the maximum number provided in this category.

7. Academia

Academic employees are requested to provide a **letter** from their respective employer prior to registering for the symposium. This letter, on letterhead, should include the full name, academic institution and email address. Once approval is granted, you will be informed that you can proceed to register for the symposium with the corresponding voucher code and instructions.

Students can contact their Registrar Office to request documentation of current full-time enrollment. Kindly send the above-mentioned information to **aisky@icao.int** for approval by ICAO. Once approval is granted you will be informed that you can proceed to register for the symposium with the corresponding voucher code.

8. Press / Media

Media credentials are required and can be uploaded to the registration portal for approval. For more information visit Media Accreditation.

CANCELLATION POLICY

1. If you wish to cancel your participation in the **ICAO AI in Aviation Symposium 2027,** please log in to My Events and select the event for which you wish to cancel your registration.

2. Registrants who are unable to attend an event will receive a refund (less 30% of the registration fee for administrative charges – minimum charge of USD 100.00) on cancellation requests received 14 calendar days **prior to the event start date**. Regrettably, **no refunds** will be granted thereafter.

ICAO reserves the right to cancel any programs and assumes no responsibility for personal expenses. A substitute registrant **cannot** be designated in lieu of the original registrant.

Any queries can be sent to aisky@icao.int.