

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

**SIXTH MEETING OF THE AIR TRAFFIC MANAGEMENT
SUB-GROUP OF APANPIRG
(ATM/SG/6)**

(Hong Kong, China, 30 July – 3 August 2018)

INFORMATION BULLETIN

1. Dates and Venue

- 1.1 The Sixth meeting of the Air Traffic Management Sub-Group of APANPIRG (ATM/SG/6) will be held at the Civil Aviation Department Headquarters, Hong Kong, from 30 July (Monday) until 3 August 2018 (Friday). The meeting will start at 0900 hours each day, unless varied by the Chair. The Civil Aviation Department Headquarters is located at:

Civil Aviation Department Headquarters	
1 Tung Fai Road	
Hong Kong International Airport	
Lantau	
Hong Kong	
Tel:	+852 2910 6350
Fax:	+852 2910 6351
E-mail:	enquiry@cad.gov.hk
Website:	http://www.cad.gov.hk

2. Registration of Delegates

- 2.1. Delegates are requested to register at the Registration Desk located at the entrance of Auditorium (i.e. 1/F, the Office Building of Civil Aviation Department Headquarters) between 0830 and 0900 hours on the opening day of the Meeting (Monday 30 July 2018).
- 2.2. Designated badges will be issued to delegates after registration. Delegates are required to wear the badges throughout the period of the Meeting for easy identification.

3. Useful Travel Information

3.1. Visa and Entry Requirements for Hong Kong

A valid passport is necessary for all persons entering Hong Kong. Visitors from most countries do not require a visa but some do. Please visit the website for the Immigration Department of the Hong Kong Special Administrative Region (<https://www.immd.gov.hk/eng/services/visas/visit-transit/visit-visa-entry-permit.html>) on the Visit Visa, Entry Permit Requirements and the length of stay permitted in Hong Kong applicable to you.

You can also obtain further advice from your closest Chinese Diplomatic or Consular Mission.

3.2. **Currency and Credit Cards**

The unit of the currency is Hong Kong Dollar. Coins are denominations of 0.1, 0.2, 0.5, 1, 2, 5 and 10. Bank notes of 10, 20, 50, 100, 500 and 1000 are in circulation. The Hong Kong Dollar is pegged to the US\$ at HK\$7.8 to US\$1. Hong Kong has a comprehensive ATM network. Credit Cards are widely accepted in most shops for major purchases. Most accept VISA and MasterCard, and some accept American Express as well.

3.3. **Language**

The official languages are Chinese (Cantonese) and English (widely spoken in the service industry).

3.4. **Weather**

Hong Kong's climate is sub-tropical, tending towards temperate for nearly half the year. During July and August, there are plenty of sunshine and relatively hot temperatures and high humidity.

For July:

Mean daily maximum temperature	31.4 °C
Mean daily minimum temperature	26.9 °C
Mean relative humidity	83 %
Mean rainfall	570 mm

For August:

Mean daily maximum temperature	32.1 °C
Mean daily minimum temperature	27.3 °C
Mean relative humidity	80 %
Mean rainfall	489.1 mm

The Hong Kong Observatory (www.hko.gov.hk) provides a useful 7-day weather forecast.

3.5. **Electricity**

Electricity is 220 volts, 50Hz. The majority of electrical outlets take a three-pronged UK-style plug as shown below.



3.6. **Water**

Water from public mains meets international health standards. Electric kettles are available in most hotels. Bottled water is readily available.

3.7. **Telephone**

Public telephones accept coins, credit cards or phone cards. Phone cards as well as SIM cards for mobile phones can be purchased at convenience stores.

3.8. **Tipping**

Most hotels and restaurants add a 10% service charge to bills. Some people reward good service with an additional 5% and give porters and the like a small tip. Rounding the taxi fare up to the nearest dollar as a small tip is a common practice.

3.9. **Time Zone**

Hong Kong is eight hours ahead of Coordinated Universal Time (UTC +8).

3.10. **Other Useful Information**

Discover Hong Kong (www.discoverhongkong.com) is a website hosted by the Hong Kong Tourism Board which provides other useful information.

4. **Hotel**

A list of hotels located within close proximity of the Meeting Venue and a diagram showing their respective positions are provided in Appendix A for reference. For information on other hotels, delegates may refer to the comprehensive list of hotels in Hong Kong which can be found in the website hosted by the Hong Kong Tourism Board:
(<http://www.discoverhongkong.com/eng/accommodation/index.jsp>).

5. **Transportation To/from the CAD Headquarters (Meeting Venue)**

The nearest **MTR (Mass Transit Railway)** Station to CAD Headquarters is Tung Chung (MTR) Station. **Public Bus Route No. S1** serves commuters between the Tung Chung MTR Station, the CAD Headquarters and Terminal 1 of Hong Kong International Airport at approximately 5 – 10 minute intervals daily, from 05:30 to 00:00. The bus is operating in a circular route with a fare of HK\$3.50 per journey.

Taxi from Tung Chung MTR Station to the CAD Headquarters will take about 5 – 10 minutes. An information pamphlet of public transport is attached in Appendix B for reference.

6. **Catering Arrangement**

- 6.1 Bottled drinking water will be provided to all participants inside the Auditorium. Tea and coffee along with some snacks (cookies) will be provided for morning and afternoon breaks (where programmed).

- 6.2 The Civil Aviation Department Hong Kong will make arrangement on provision of buffet lunch (Halal food and popular local cuisines) to all meeting participants at ground floor of the Headquarters building.

7. **Further Information**

While delegates are expected to make their own visa / transport / hotel accommodation arrangements, any enquiries regarding this information bulletin and the logistics arrangements for the Meeting are welcomed. For further information, please contact the following officer of the Civil Aviation Department, Hong Kong, China at:

Mr Patrick Yam
Project Officer
Phone: (852) 2910 6282
Fax: (852) 2910 0186
Email: pkmyam@cad.gov.hk

HOTEL INFORMATION
(in alphabetic order)

Hong Kong Skycity Marriott Hotel

1 Sky City Road East,
Hong Kong International Airport,
Lantau,
Hong Kong

Telephone no.: (852) 3969 2028
Fax no.: (852) 3969 2023
Email: mhrs.hkgap.reservations@marriott.com
Website: www.skycitymarriott.com

Transportation: Hong Kong International Airport (HKIA)
There is a complimentary scheduled hotel shuttle bus for hotel's guests to/from the HKIA Passenger Terminal. On arrival to HKIA, please proceed directly to Bay 29-30 of the Coach Station in Terminal 2. Delegates may also travel between the hotel (Asia-World Expo Station) and HKIA (Airport Station) by taking the Airport Express train. The walk between the hotel and Asia-World Expo Station takes about 5 minutes. The train journey takes about 1 minute. Alternatively, bus route **S1** (circular line) is also available for connection between CAD HQ and the hotel.

Novotel Citygate Hong Kong

51 Man Tung Road,
Tung Chung,
Hong Kong

Telephone no.: (852) 3602 8888
Fax no.: (852) 3602 8899
Email: H6239@accor.com
Website: www.novotelcitygate.com

Transportation: Hong Kong International Airport (HKIA)
There is a complimentary scheduled hotel shuttle bus for hotel's guests to/from the HKIA Passenger Terminal. On arrival to HKIA, please approach Counter B16 in the Arrival Hall or proceed directly to Bay 29-30 of the Coach Station in Terminal 2. HKIA can also be reached by taking a short taxi or public bus (Route No. S64, S1 or S56) trip. The journey takes about 5 – 10 minutes.

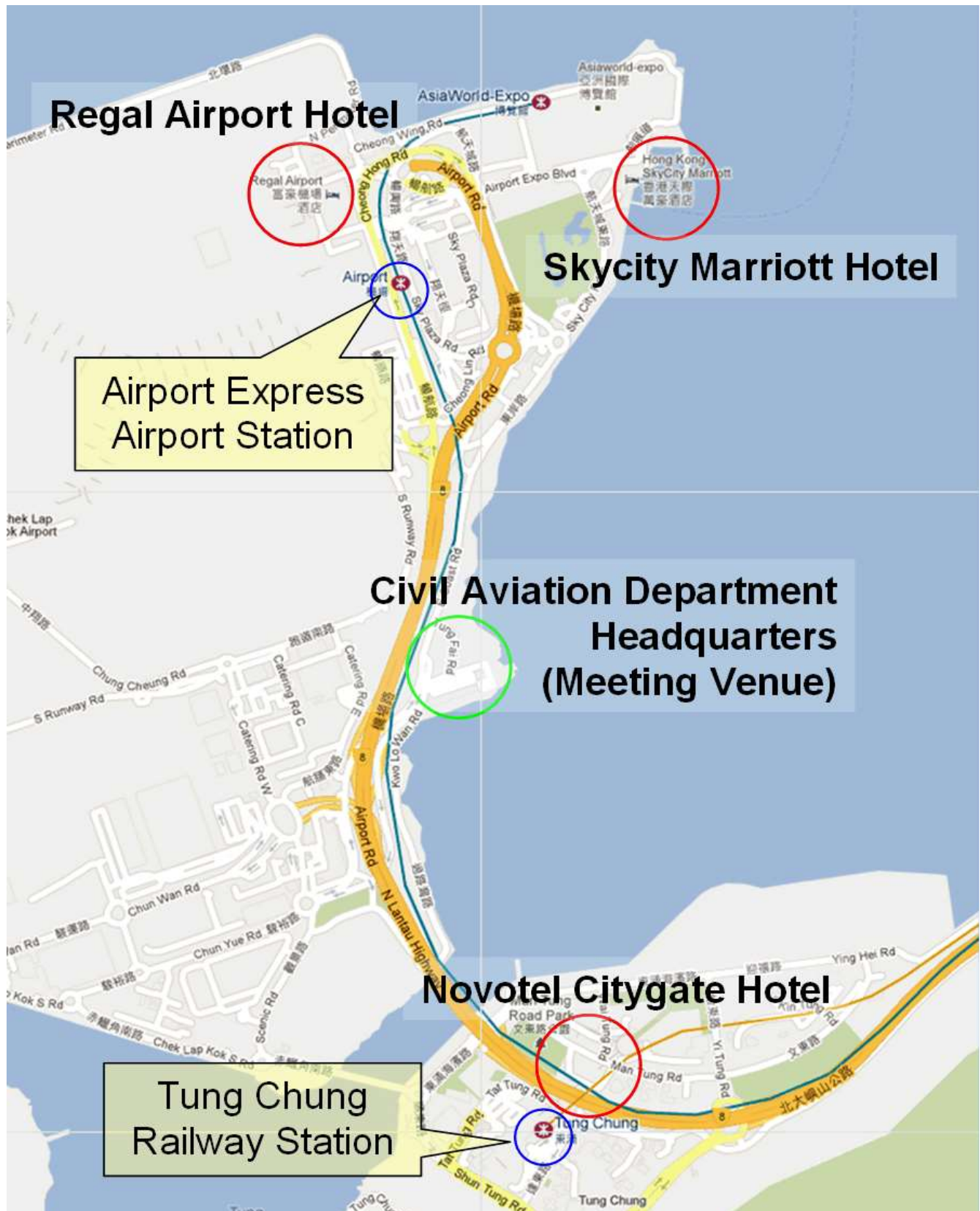
Regal Airport Hotel

9 Cheong Tat Road
Hong Kong International Airport
Chek Lap Kok, Lantau,
Hong Kong

Telephone no.: (852) 2286 8888
Fax no.: (852) 2286 8686
Email: rah.info@regalhotel.com
Website: www.regalhotel.com

Transportation: Hong Kong International Airport (HKIA)
The Hotel is connected directly to the HKIA Passenger Terminal 1 by a covered walkway. The walk between the hotel and HKIA takes about 2 minutes. Bus route **S1** (circular line) is also available for connection between CAD HQ and Passenger Terminal 1.

Respective positions of the Meeting Venue, nearby hotels and the railway stations



** Disneyland Resort is not shown on the map due to a distance to CAD Headquarters.

Public Transport to/from CAD HQ

Tung Chung MTR Station → CAD HQ

For **Public bus Route no. S1** (Fare: HK\$3.5)

- Leave via Exit B and walk straight ahead to the undercover bus terminus to board the bus

CAD HQ → Tung Chung MTR Station / Airport

For **Public bus Route no. S1** (Fare: HK\$3.5)

- Leave via the side door of the CAD building and cross the road for the bus stop
- Buses bound for Tung Chung MTR Station and Airport (Passenger Terminal Building) share the same stop

Please check the direction of bus before boarding

For Taxi:

- To call a taxi from CAD HQ, you may contact the reception desk for assistance

For Taxi drivers

請送我到民航處總部大樓
香港國際機場東輝路1號
(國泰港龍大廈附近)

Please take me to the

Civil Aviation Department

Headquarters

1 Tung Fai Rd,

Hong Kong International Airport

(Near Cathay Dragon House)

Tung Chung MTR Station Layout

