

MENA ARCM COMMITTEE/9 -REPORT



REPORT OF THE MIDDLE EAST NORTH AFRICA AIRCRAFT ACCIDENT AND INCIDENT INVESTIGATION REGIONAL COOPERATION MECHANISM (MENA ARCM) COMMITTEE

(MENA ARCM Committee/9)

(Virtual, 29 June 2026)

The views expressed in this Report should be taken as those of the RASG Steering Committee and not of the Organization. This Report will, however, be submitted to the RASG-MID and any formal action taken will be published in due course as a Supplement to the Report.

Approved by the Meeting
and published by authority of the Secretary General

The designations employed and the presentation of material in this publication do not imply the expression of any opinion whatsoever on the part of ICAO concerning the legal status of any country, territory, city or area or of its authorities, or concerning the delimitation of its frontier or boundaries.

TABLE OF CONTENTS

PART I - HISTORY OF THE MEETING		Page
1.	Place and Duration.....	1
2.	Opening.....	1
3.	Attendance	1
4.	Officers and Secretariat.....	1
5.	Language.....	1
6.	Agenda	1/2
7.	Conclusions and Decisions – Definition.....	2
 PART II - REPORT ON AGENDA ITEMS		
	Report on Agenda Item 1	1-1
	Report on Agenda Item 2	2-2
	Report on Agenda Item 3	3-1
	Report on Agenda Item 4	4-1
 APPENDICES		
	Appendix 2A-2B	
	List of Participants	Attachment A

PART I – HISTORY OF THE MEETING

1. PLACE AND DURATION

1.1 The Ninth Meeting of Middle East North Africa Aircraft Accident and Incident Investigation Regional Cooperation Mechanism (MENA ARCM) Committee meeting. were held *virtually on 29 June 2026.*

2. OPENING

2.1 The meeting was opened by Capt. Aysha Mohammed Al Hamil, Assistant Director-General, Air Accident Investigations, United Arab Emirates (UAE), who welcomed all participants and expressed her appreciation for their continued commitment and active participation in the MENA ARCM activities. In her opening remarks, Capt. Aysha emphasized the importance of further strengthening regional cooperation, collaboration, and information sharing among aircraft accident investigation authorities to enhance the effectiveness of independent safety investigations and the implementation of safety recommendations. She encouraged MENA ARCM Member States to ensure the timely submission of updated national information, including designated focal points and relevant database information, to the MENA ARCM Coordinator to support the effective functioning of the MENA ARCM network and its regional initiatives. She further welcomed Dr. Mohammad M. Hushki, on the occasion of his appointment as Director of Aircraft Accident Investigation at the Jordan Civil Aviation Regulatory Commission (CARC), and expressed her confidence that his experience and leadership would further strengthen Jordan's valuable contribution to the MENA ARCM and regional accident investigation cooperation.

3. ATTENDANCE

3.1 The meeting was attended by a total of Thirty-Eight (38) participants from Ten (10) MID States (Egypt, Iran, Jordan, Kuwait, Libya, Oman, Qatar, Saudi Arabia, Syria, and UAE) and Three (3) participants from Three (3) other States (Mauritania, Morocco, and Palestine) and Six participants from four (4) Organizations (ACAO, ENCASIA, IATA, and ICAO). The list of participants is at **Attachment A**.

4. OFFICERS AND SECRETARIAT

4.1 The meeting was chaired by Capt. Aysha Mohammed Al Hamil, Assistant Director-General - Air Accident Investigations, UAE.

4.2 Mr. Mohamed Chakib, RO/SAF-IMP, was the Secretary of the meeting supported by Mr. Hicham Bennani, Safety & Air Navigation Expert, ACAO.

5. LANGUAGE

5.1 The discussions were conducted in the English language, and documentation was issued in English.

6. AGENDA

6.1 The following Agenda was adopted:

Agenda Item 1: Adoption of the Provisional Agenda

Agenda Item 2: Regional Performance Framework

- Updated progress on MENA ARCM Safety Recommendations Platform
- Advancing Investigative Capabilities for eVTOL Operations

Agenda Item 3: Future Work Programme

Agenda Item 4: Any other Business

7. CONCLUSIONS AND DECISIONS – DEFINITION

7.1 The MENA ARCM Committee/8 records its actions in the form of Conclusions and Decisions with the following significance:

- a) **Conclusions** deal with matters that, according to the Group's terms of reference, merit directly the attention of States and its stakeholders/partners, or on which further action will be initiated by the Secretary in accordance with established procedures; and
- b) **Decisions** relate solely to matters dealing with the internal working arrangements of the Group and its subsidiary bodies.

PART II: REPORT ON AGENDA ITEMS**REPORT ON AGENDA ITEM 1: ADOPTION OF THE PROVISIONAL AGENDA**

1.1 The subject was addressed in WP/1, presented by the Secretariat.

1.2 The meeting also reviewed and adopted the Provisional Agenda as at paragraph 6 of the History of the Meeting.

REPORT ON AGENDA ITEM 2: REGIONAL PERFORMANCE FRAMEWORK***Updated Progress on MENA ARCM Areas of Cooperation & Technical Assistance***

2.1 The meeting noted the progress update provided by the MENA ARCM Coordinator on the MENA ARCM database management, technical assistance activities, and the shared collaboration folder.

2.2 The meeting urged the MENA ARCM Member States to regularly provide updated information, including their current data and designated focal points, to the MENA ARCM Coordinator.

MENA ARCM SRP Working Group update

2.3 The subject was addressed in PPT/2, presented by the MENA ARCM Safety Recommendations Platform Working Group (SRPWG). The meeting noted with appreciation the progress achieved in the development of the MENA ARCM Safety Recommendations Platform (SRP), including the implementation timeline, collaboration between ENCASIA and the MENA ARCM SRPWG, the development of the SRP Terms of Reference (ToRs), Governance and Data Sharing Policy, system requirements identification, analytical reporting capabilities, key platform functions, and the project plan and proposed way forward.

2.4 The meeting recognized that the MENA ARCM SRP will provide a centralized and secure regional platform to facilitate the management, tracking, analysis, and sharing of safety recommendations arising from aircraft accident and incident investigations, thereby enhancing regional collaboration, safety intelligence, and the effective implementation and monitoring of safety recommendations across the MENA Region.

2.5 The meeting noted with appreciation the draft MENA ARCM Safety Recommendations Platform (SRP) Governance and Data Sharing Policy and the MENA ARCM SRPWG Terms of Reference (ToRs) at **Appendices 2A** and **2B** respectively, which establish the governance framework, roles and responsibilities, data ownership, confidentiality arrangements, and principles for information sharing among participating States.

2.6 The meeting commended the MENA ARCM SRPWG for the significant progress achieved in developing the MENA ARCM SRP and expressed its appreciation to all Working Group members and ENCASIA for their valuable contributions, technical expertise, and continued collaboration in advancing this important regional safety initiative.

2.7 Regarding the proposed MENA ARCM SRP logo and the development of a multi-modal platform, the meeting stressed that the immediate priority should be the successful development, implementation, and operationalization of the MENA ARCM Safety Recommendations Platform (SRP) dedicated to civil aircraft accident and incident investigations under the MENA ARCM framework.

2.8 The meeting further emphasized that maintaining a focused, phased approach would facilitate the timely delivery of the aviation SRP while ensuring that future enhancements are based on operational experience, user feedback, and the evolving needs of MENA ARCM Member States.

2.9 The meeting further emphasized the importance of maintaining the current MENA ARCM SRP logo to preserve the platform's established identity, ensure consistency in branding and communications, and avoid unnecessary duplication or confusion among stakeholders. Any future changes to the logo should be considered only where there is a clear operational or strategic justification and with the agreement of the MENA ARCM Member States.

Advancing Investigative Capabilities for eVTOL Operations

2.10 The subject was addressed in PPT/3 presented by the United Arab Emirates (UAE). The meeting expressed its appreciation to the UAE for sharing its Readiness Strategy for Urban Air Mobility (UAM) Safety, including the UAE's proactive eVTOL investigation strategy, Training and capacity building initiatives, and the evolving challenges associated with the introduction of electric Vertical Take-off and Landing (eVTOL) aircraft and Advanced Air Mobility (AAM) operations. The presentation highlighted the importance of ensuring that accident and incident investigation capabilities evolve in parallel with emerging aviation technologies.

2.11 The meeting was informed that the UAE will organize a regional webinar during 2026 on the investigation of eVTOL occurrences. The meeting welcomed the initiative and noted that the proposed dates and agenda would be circulated to MENA ARCM Member States in due course.

2.12 The meeting was further informed that the UAE, in collaboration with the ICAO MID Office, will jointly organize the 6th MID Region Safety Summit, to be held in Dubai on 11–12 November 2026. The meeting noted that Advanced Air Mobility (AAM), including regulatory developments, integration into existing aviation systems, and accident and incident investigation preparedness, will be one of the key topics on the Summit agenda. The meeting encouraged MENA ARCM Member States to actively participate in the Summit and contribute to the discussions on emerging aviation technologies and their implications for aviation safety and accident investigation.

REPORT ON AGENDA ITEM 3: FUTURE WORK PROGRAMME

3.1 The subject was addressed in WP/4, presented by the Secretariat. The meeting noted with appreciation that the Sultanate of Oman generously confirmed to host the Tenth MENA ARCM Committee Meeting (MENA ARCM/10), to be held back-to-back with the ECCAIRS 2 Workshop, tentatively scheduled in Muscat from 2–3 November 2026 and 4–5 November 2026, respectively.

REPORT ON AGENDA ITEM 4: ANY OTHER BUSINESS

4.1 Nothing has been discussed under this Agenda Item.

APPENDICES



MENA ARCM Safety Recommendations Platform (SRP)

Governance and Data Sharing Policy

Issued on: 05 May 2026

MENA ARCM Safety Recommendations Platform (SRP)

Governance and Data Sharing Policy

Version: 1.0

Date: 04/05/2026

References

This policy is established in reference to the following international and regional instruments:

ICAO Annex 13 – Aircraft Accident and Incident Investigation.

ICAO Doc 9756 – Manual of Aircraft Accident and Incident Investigation.

MENA ARCM Safety Recommendations Platform Working Group (SRPWG) Terms of Reference.

1. Policy Objectives

Safety Recommendations constitute a critical output of safety investigations and safety studies and represent a fundamental mechanism for the prevention of accidents and the mitigation of safety risks within the aviation system.

The MENA ARCM Safety Recommendations Platform Working Group (SRPWG) has been established to support the systematic recording, monitoring, analysis, and regional use of Safety Recommendations issued by MENA ARCM Member States.

The objective of this Governance and Data Sharing Policy is to establish a harmonised governance framework for the SRP, to define roles, responsibilities, and access rights of stakeholders, to ensure traceability, consistency, and quality of Safety Recommendations data, and to enable effective monitoring, follow-up, and regional safety analysis. The policy further aims to promote transparency, cooperation, and mutual trust among MENA ARCM Member States while fully respecting the responsibilities and autonomy of individual member states' Accident Investigation Authorities (AIAs).

2. Definitions and General Principles

2.1 Definition of a Safety Recommendation

A Safety Recommendation is a recommendation made by an AIA derived from safety risk identified during the course of investigations or safety studies, with the sole intention of preventing accidents or incidents.

A Safety Recommendation is not mandatory and not enforceable to the addressee, and shall in no case have the purpose of assigning blame or liability to any entity or person.

2.2 Safety Recommendations of Regional or Global Concern

In accordance with ICAO guidance, Safety Recommendations may address systemic safety deficiencies, issues with a probability of recurrence, or deficiencies with the potential for significant safety consequences at a regional or global level. Where such conditions exist, Safety Recommendations may be identified as being of regional relevance within the MENA ARCM framework or as being of global concern.

The aggregation, monitoring, and analysis of such Safety Recommendations at regional level may provide significant safety benefits and support coordinated safety action.

2.3 General Principles

Safety Recommendations identify safety issues and associated risks and propose actions intended to eliminate or mitigate unsafe conditions. They may be issued at any stage of an investigation when an immediate safety concern is identified.

Safety Recommendations shall be addressed to organisations or authorities that have the responsibility and capability to take appropriate safety action. The issuance, recording, and follow-up of Safety Recommendations shall respect their non-enforcement nature and shall not prejudice the responsibilities of the addressees.

2.4 Principles for Effective Safety Recommendations

Safety Recommendations should clearly describe the safety issue and associated risk, be based on validated factual information and sound safety analysis, and be formulated in a manner that allows flexibility for the addressee in determining how the intended safety objective may be achieved. Safety Recommendations should further facilitate the assessment of whether actions taken adequately address the identified safety deficiency.

3. Governance Framework

3.1 Oversight

Overall oversight of the SRP and of this policy shall be exercised by the MENA ARCM Committee. In this role, the Committee shall endorse governance arrangements and policies, review reports, analyses, and key outputs produced through the SRP, and approve policy-related decisions and strategic direction concerning the platform.

3.2 Safety Recommendations Platform Working Group

The Safety Recommendations Platform Working Group (SRPWG) is established as the technical and operational body responsible for the development, implementation, and continuous improvement of the SRP.

The SRPWG shall operate under the authority of the MENA ARCM Committee and in accordance with its approved Terms of Reference.

4. Roles and Responsibilities

4.1 Safety Recommendations Platform Working Group (SRPWG)

The Safety Recommendations Platform Working Group (SRPWG) is the technical and operational body responsible for overseeing the development, implementation, and continuous improvement of the Safety Recommendations Platform, in accordance with its approved Terms of Reference.

The SRPWG shall be responsible for the systematic management of Safety Recommendations recorded in the SRP. This includes the recording, updating, categorisation, monitoring, and follow-up of Safety Recommendations issued by MENA ARCM Member States, ensuring full traceability from issuance through closure and supporting the assessment of implementation effectiveness.

The SRPWG shall develop and maintain standardised workflows for the operation of the SRP, including data entry and validation, tracking and assessment of responses, and the formal closure of Safety Recommendations. Where appropriate, the SRPWG shall define requirements for and oversee the integration of Artificial Intelligence functionalities to enhance data analysis, trend identification, and performance monitoring.

In support of regional safety oversight, the SRPWG shall generate regional analytics, performance indicators, and dashboards, and shall develop tools and processes enabling Member States' s AIA and the MENA ARCM Committee to conduct safety analyses related to Safety Recommendations.

The SRPWG shall further develop and maintain common guidance and procedures related for the use of SRP in a consistent and harmonised way among Member States, with particular emphasis on data quality, completeness, and consistency.

Where applicable, the SRPWG may coordinate and interact with external systems and organisations, including the ICAO E2 Occurrence Reporting System and the ICAO Safety Recommendations Information System (SRIS2), and may support alignment with applicable taxonomies and the handling of Safety Recommendations of Global Concern.

5. Data Governance

5.1 Data Ownership

Safety Recommendations data entered into the SRP shall remain the property of the originating Member State's AIA. Submission of data to the SRP constitutes permission for its use in accordance with the provisions of this policy.

5.2 Data Quality

Member States shall be responsible for ensuring that Safety Recommendations data entered into the SRP is accurate, complete, timely, and consistent with agreed procedures and taxonomies. The SRPWG shall support data quality through validation processes, guidance material, and continuous coordination with Member States.

6. Data Sharing and Access Rights

Access to the SRP shall be role-based and controlled in accordance with this policy.

MENA ARCM SRP focal points shall be granted access for the entry, validation, and updating of Safety Recommendations issued by their respective AIA, as well as read-only access to the full repository for information and analysis purposes, subject to applicable rules.

MENA ARCM Member States, RASG-MID, and ASRG shall be granted read-only access to the SRP for information, monitoring, and regional safety analysis.

Safety Recommendations data recorded in the SRP shall be used exclusively for safety improvement, safety monitoring, analysis, and decision-making within the MENA ARCM framework. Such data shall not be used for enforcement purposes, nor for the purpose of assigning blame or liability.

Note - MENA ARCM Member States are fully respecting the responsibilities and autonomy of individual AIAs. Thus, some of the fields within the SRP will be noted as optional, while other fields were agreed upon and will be mandatory to feed the database for analyses.

7. Safety Recommendation Follow-up

The SRP shall support the monitoring and follow-up of Safety Recommendations, taking into account short-, medium-, and long-term implementation timelines. Periodic updates and follow-up cycles shall be supported to enable the assessment of responses.

The SRPWG shall ensure that the progress and status of Safety Recommendations are tracked and reported in a transparent and consistent manner.

8. Transparency and Reporting

Aggregated and anonymised data derived from the SRP may be used for regional reporting and safety analysis in support of safety improvement within the MENA ARCM framework.

The SRP host member state shall provide regular progress reports and analytical outputs to the MENA ARCM Committee in accordance with its Terms of Reference. Such reporting shall include, as appropriate, information on the status of Safety Recommendations, implementation trends, systemic safety issues, and matters requiring strategic consideration.

An annual regional analysis of Safety Recommendations recorded in the SRP shall be prepared and submitted to the MENA ARCM Committee by SRP host member state.

9. Confidentiality and Data Protection

Access to the SRP shall be managed through role-based controls in accordance with this policy and the applicable procedures established by the SRPWG.

Sensitive information shall be handled in accordance with applicable data protection, confidentiality, and information security requirements. Any public disclosure of information derived from the SRP shall be coordinated through the MENA ARCM Committee.

10. Review and Amendment

This policy shall be reviewed periodically and updated as necessary to reflect evolving operational, regulatory, and technological requirements. Any amendments to this policy shall be subject to endorsement by the MENA ARCM Committee.

11. Entry into Force

This Governance and Data Sharing Policy shall enter into force upon endorsement by the MENA ARCM Committee.

Appendix A – Relationship with SRPWG Terms of Reference

This policy shall be read in conjunction with the Terms of Reference of the Safety Recommendations Platform Working Group (SRPWG).

The governance arrangements, composition, chairmanship, meeting frequency, quorum, decision-making processes, reporting lines, duration, and review provisions applicable to the SRPWG are defined in the SRPWG Terms of Reference and are not duplicated in this policy.

The responsibilities assigned to the SRPWG under this policy are aligned with, and derived from, the Scope of Work and Responsibilities defined in the SRPWG Terms of Reference, including but not limited to:

- Management and lifecycle oversight of Safety Recommendations
- Development and maintenance of the Safety Recommendations Platform and workflows
- Analytics, reporting, and regional safety analysis
- Coordination with ICAO systems, including E2 and SRIS2
- Promotion of harmonised practices and data quality among Member States

In the event of any inconsistency between this policy and the SRPWG Terms of Reference, the provisions of this policy shall prevail with respect to the organisation and operation of the SRPWG.

Appendix B – User Guidance for SRP

1. **State** – Automated dropdown list in alphabetical order using an abbreviation for the State issuing the SR.
2. **Investigation Reference** – dropdown list indicating if the investigation was conducted in accordance with Annex13 or Non Annex13.
3. **SR Regional Number** - Auto generated reference number by the system in accordance to the State that has issued the SR and shall include the states initials followed by a shared serial number and the year of issuance (i.e.AE-01-2026, SA-02-2026).
4. **SR Local Number** – the reference number that was given by the State issuing the SR.
5. **SR Type** – A dropdown list composing of Foreign Study Recommendation (FSR), Prompt Study Recommendation (PSR), Safety Study Recommendation (SSR), Safety Recommendation (SR).

Note – if the FSR is received from non-member states then its entry should be by the recipient state, however, if the FSR is issued by a member state only the issuing state should make the entry to the SRP.

6. **SRGC** – dropdown list composing of Yes or No. If yes, the system will automatically hide the following fields; 1. State, 2. SR Local Number, 3. SR response related fields.
7. **Occurrence Classification** – A dropdown list composing of Accident, Serious Incident, Incident, Safety Study.
8. **Occurrence Summary** – A written content field to include the synopsis of the occurrence in English.
9. **Date of Occurrence** – A calendar interface for the entry of date. If from safety study was selected this field will be Not Applicable (N/A)
10. **State of Occurrence** – A dropdown list composing of all states and a selection of international water. If safety study this field will be Not Applicable (N/A).
11. **Aircraft Category** – A dropdown list composing of Fixed-wing $\geq 5,700$ kg MTWA, Fixed-wing $> 2,250$ kg and $< 5,700$ kg MTWA, Fixed-wing $\leq 2,250$ kg MTWA, Rotary-wing $\geq 3,180$ kg, Rotary-wing $< 3,180$ kg, RPAS / Drones, AAM / UAM.
12. **Aircraft Type** – A dropdown list in accordance ICAO Doc 8643 Aircraft Registration – (Optional) as some States don't wish to disclose details that will reveal the aircraft operator.
13. **SR Statement** – A written content field to include the Safety Recommendation in English.
14. **SR Category** – A dropdown list composing of Operational, Human factor, Organizational, Technical, Regulatory, Others.
15. **Sub Category** – dropdown list the team are yet to have another meeting in order to identify the sub category list by 29th January 2026-some guidance

material has been shared by Capt. Borsi that can be taken into consideration

- 16. **SR Addressee Category** – A dropdown list composing of Airline, ANS, Manufacturer, Operator (sub), Design Organization, MRO, National Authority, International Authority)
- 17. **SR Date of Issuance** – A calendar interface for the entry of date.
- 18. **Target Date** – A calendar interface for the entry of date.
- 19. **SR Addressee Response** – A written content field to include a history log of responses with dates in English.
- 20. **SR Response Assessment** – A dropdown list composing of Adequate, Partially Adequate, Not Adequate, No Response, Awaiting Assessment.

Note – Refer to the tables below for guidance of assessment.

- 21. **SR Status** – A dropdown list composing of Open, Closed, In-Progress.
- 22. **Report Type** – A dropdown list composing of Final report, Summary report, Interim report, Preliminary report, PSR report, Safety study.

Guidance SR Response Assessment

For Closed Status	
Response Assessment	Description
No response – Closed	No response has been received over a prolonged period (e.g. two years) and a response is unlikely despite follow-up correspondence. If a response is later received, the recommendation status should be reset to OPEN.
Adequate – Closed	The response clearly demonstrates that the identified safety issue has been addressed. There is a high probability that planned action will be taken to address the safety issue or intent. The response may not fully meet the wording of the recommendation but addresses the underlying safety issue or has been superseded by other actions or evidence.
Partially Adequate – Closed	The response partially addresses the intent or safety issue, but there is little or no likelihood of further action by the addressee, despite clarification from the AIA.
Not Adequate – Closed	The recommendation has been rejected by the addressee and is unlikely to be acted upon.

For Open Status	
Response Assessment	Description
No Response – Open	Awaiting the response from the addressee.
Partially Adequate – Open	The response addresses the intent in part but does not fully resolve the safety issue. Further clarification is required from the addressee regarding unaddressed safety issues or intent.
Not Adequate – Open	The response does not address the safety issue or intent, but there is potential for revision following clarification from the AIA. The response shows that the addressee does not understand the safety issue or intent. The response does not contain sufficient information to allow an assessment.
Awaiting Assessment – Open	The response have been received by the AIA but not yet evaluated by the state of issuance.



**Middle East & North Africa (MENA) Accident & Incident Investigation
Regional Cooperation Mechanism (ARCM) Safety Recommendation
Platform Working Group Terms Of Reference (SRPWG-TOR)**

Issued on: 31st December 2025

(TERMS OF REFERENCE (TOR))

Safety Recommendations Platform Working Group (SRPWG)

1. Background:

The MENA ARCM Safety Recommendations Platform (SRP) is established to support the systematic management, monitoring, and analysis of safety recommendations issued by MENA ARCM Member States. To ensure effective governance, development, and implementation of the platform, a dedicated Safety Recommendations Platform Working Group (SRPWG) is formed.

2. Purpose:

The purpose of the Safety Recommendations Platform Working Group (SRPWG) is to oversee the development, implementation, and continuous improvement of the Safety Recommendations Platform, ensuring harmonized processes, data quality, and effective regional safety analysis.

3. Scope of Work and Responsibilities:

The SRPWG shall be responsible for the following tasks:

3.1 Safety Recommendations Management

- 3.1.1 Record, update, and categorize safety recommendations issued by MENA ARCM Member States.
- 3.1.2 Monitor the implementation status and assess the effectiveness of safety recommendations recorded in the platform throughout their follow-ups.
- 3.1.3 Ensure traceability of safety recommendations from issuance through closure.

3.2 Platform Development and Workflow

- 3.2.1 Develop and maintain standardized workflows covering:
 - 3.2.1.1 Data entry and validation
 - 3.2.1.2 Notification to concerned recipients
 - 3.2.1.3 Tracking of responses and implementation actions (follow-ups)
 - 3.2.1.4 Closure of safety recommendations
- 3.2.2 Define requirements and oversee the integration of Artificial Intelligence (AI) functionalities to enhance data analysis, trend identification, and performance monitoring.

3.3 Analytics and Reporting

- 3.3.1 Generate regional analytics, performance indicators, and dashboards to support:
 - 3.3.1.1 Safety trend analysis
 - 3.3.1.2 Decision-making by MENA ARCM members
 - 3.3.1.3 Monitoring of implementation effectiveness
- 3.3.2 Develop tools and processes enabling Member States' Accident Investigation Authorities (AIAs) and the MENA ARCM Committee to conduct relevant safety analysis related to safety recommendations.

3.4 Governance and Procedures

- 3.4.1 Develop and maintain guidelines for common procedures related to:
 - 3.4.1.1 Drafting, issuance, tracking, and closure of safety recommendations
 - 3.4.1.2 Management of related documentation, including responses, assessments, and comments
- 3.4.2 Promote consistent and harmonized use of the Safety Recommendations Platform among Member States, with particular emphasis on:
 - 3.4.2.1 Quality, completeness, and consistency of data entry
 - 3.4.2.2 Proper handling and updating of safety recommendations
- 3.4.3 Coordinate and interact with ICAO's E2 occurrence reporting system and SRIS2 safety recommendations information system, including alignment with the applicable taxonomy in use and the definition of Safety Recommendations of Global Concern (SRGC).

3.5 Access Rights and Stakeholder Roles

3.5.1 MENA ARCM Focal Points:

- 3.5.1.1 Full access to the platform for data entry and validation of their own safety recommendations.
- 3.5.1.2 Read-only access to the platform for information and analysis purposes of the entire repository (data download availability).
- 3.5.1.3 Coordinate with the SRPWG on data quality, updates, and procedural alignment.

3.5.2 RASG-MID, ASRG, and MENA ARCM Member States:

- 3.5.2.1 Read-only access to the platform for information, monitoring, and analysis purposes.

3.6 Composition and Membership

- 3.6.1 The SRPWG is a voluntary partnership of MENA ARCM Member States and relevant stakeholders and endorsed by the MENA ARCM Committee.
- 3.6.2 Members shall possess appropriate expertise in safety investigation, safety data analysis, or aviation safety management.

3.7 Chairmanship and Secretariat

- 3.7.1 The MENA ARCM Committee and SRP Working Group shall appoint from among its members:
 - 3.7.1.1 Chairperson (Appointed by MENA ARCM Committee)
 - 3.7.1.2 Deputy Chairperson (Appointed by SRPWG)
 - 3.7.1.3 Secretariat for taking minutes. (Appointed by SRPWG)
 - 3.7.1.4 The Chairperson shall chair all meetings of SRPWG.
 - 3.7.1.5 The Deputy Chairperson shall support the Chairperson and act on their behalf when required.
 - 3.7.1.6 Secretariat shall be taking the minutes of the meeting and share draft minutes with Chairperson to be send to all SRPWG members for their comments and thereafter finalize the minutes in order to be shared with the SRPWG members and MENA ARCM Committee. Secretariat shall assist the Chairperson and the Deputy Chairperson in all communications with MENA ARCM Committee and Member States.

3.8 Meeting and Quorum

- 3.8.1 The SRPWG shall meet regularly (initially once every month, or as otherwise agreed by the Working Group), to ensure timely delivery of project tasks.
- 3.8.2 Meetings will be conducted virtually, unless opportunity arise members might hold the meeting in person.

- 3.8.3 A quorum of 50% of the total membership (is required for meetings to proceed and for decisions to be taken).

3.9 Decision making

- 3.9.1 Decisions shall, where possible, be made by consensus.
- 3.9.2 Where consensus cannot be reached, decisions shall be made by a simple majority of members present, provided quorum requirements are met.
- 3.9.3 Decisions related to budget and policies shall be presented and endorsed by the MENA ARCM Committee.

3.10 Reporting

- 3.10.1 The SRPWG shall report on progress, challenges, and recommendations to the MENA ARCM Committee on a regular basis or as requested.
- 3.10.2 Deliverables may include progress reports, guidance material, analytics outputs, and status of safety recommendations platform establishment.
- 3.10.3 Annual analysis of Safety Recommendations recorded on SRP will be submitted to the MENA ARCM Committee.
- 3.10.4 Regular reports to be submitted to MENA ARCM committee for approval.

3.11 Duration and Review

- 3.11.1 The SRPWG shall operate for the duration of the Safety Recommendations Platform project unless otherwise decided by the MENA ARCM Committee.
- 3.11.2 These Terms of Reference shall be reviewed periodically and updated as necessary to reflect evolving requirements.

END

LIST OF PARTICIPANTS

MENA ARCM / 9 Committee
(Virtual, 29 June 2026, from 0800 to 1000 UTC Time)

List of Participants

ID	State / Organization	Name in full	Title or Official Position
MID States			
1	Egypt	Mona Ahmed Arafa Ramadan	Aircraft Accident Investigation general manger
2	Egypt	Hala Galal Eldin Askar	Aircraft accident investigator
3	Egypt	Nermin A. Mohamed	Deputy of Safety Recommendations G.M
4	Iran	Mohammad Hossein Taghibeygi	Aircraft accident and incident investigation specialist
5	Iran	Mansour	Assistant Director of AAIB
6	Jordan	Dafi Mohammad Elryalat	Aircraft Accident Investigator
7	Jordan	Mohammad Hushki	Director Aircraft Accident Investigation
8	Jordan	Nour Faisal Fares Alkjawaldeh	Aircraft Accident Investigation
9	Kuwait	Heedar Abulhasan	Investigator
10	Kuwait	Anwar Faisal Al.Huwais	Electronics engineer
11	Kuwait	Abdellateef Almunayes	Investigator OJT
12	Libya	Hayat Elfazani	Director of Aircraft Accident and Incident Investigation Bureau
13	Oman	Maitsiedi Frank Masoga	Air Accident Investigator
14	Oman	Ziyana Ali Saoud Al Said	ACTING DIRECTOR OMAN TRANSPORT SAFETY BUREAU
15	Oman	Sulaiman Said Hamdan Al Rashdi	AIR ACCIDENT INVESTIGATION
16	Oman	Khalifa Mohammed Salim Al-Abdali	Air Accident Investigator Team Leader
17	Oman	Hamood Said Rashid Al Jahdhami	Flight Safety Specialist
18	Oman	Peter Mashaba	AIR ACCIDENT INVESTIGATOR
19	Oman	Shatha Salim Al Shuiabi	Aviation Safety Specialist
20	Qatar	Alvaro Neves	Senior Aviation Consultant
21	Qatar	Ramy Saad	ANS inspector
22	Saudi Arabia	Albara'a Mansour Naser	MENA ARCM Coordinator
23	Saudi Arabia	Najla Jarad	NTSC Acting application director
24	Saudi Arabia	Meshal Ali Mohammed AL Zahrani	Senior Specialist Safety Recommendations
25	Saudi Arabia	Majed Dardeer	GM of IT
26	Syria	Mousa Orabi	Flight Safety Director
27	UAE	Aysha Mohamed AlHamili	Assistant Director General - Air Accident Investigations
28	UAE	Capt Khalifa Aljazi	Senior Manager – Air Accident Investigation
29	UAE	Ibrahim Al Sabt	Acting Assistant Manager - Accident Prevention and Safety Recommendations

30	UAE	Salama Nasser Al Hosani	Analyst - Accident Prevention and Safety Recommendations
31	UAE	Mohamed AlAli	Analyst
32	UAE	Aisha Al Naqbi	Officer - AAIS
Other States			
34	Palestinian	Mhamad T.A Salah	Deputy director general of safety ,navigation and air traffic control department
35	Morocco	Mohamed BELKOURATI	Head of prevention
36	Mauritania	Cheikh Sid Taher Cheikh	Attached in charge of databases at the BAIPA
Organizations			
37	ACAO	Hicham Bennani	SAFETY & AIR NAVIGATION EXPERT
38	ENCASIA	Vittorio Borsi	ANSV Head of prevention office
39	IATA	Jehad Faqir	Head Regional Safety Africa & Middle East
40	ICAO	Mohamed Chakib	Regional Officer, Safety Implementation
41	ICAO	Mashhor Alblowi	Regional Officer, Aircraft Operations And Flight Safety

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