



International
Civil Aviation
Organization

Organisation
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Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

File Ref.: ME 3/2.3 – 25/182

13 August 2025

**Subject: Workshop on enhancing MET capabilities
(Cairo, Egypt, 15 December 2025)
Thirteenth Meeting of the MIDANPIRG MET Sub-Group (MET SG/13)
(Cairo, Egypt, 16 – 17 December 2025)**

Action required: Reply not later than 20 November 2025

Sir,

I have the honour to refer to the Invitation Letter Ref.: ME 3/2.3 – 25/170 dated 29 July 2025 (attached for ease of reference), regarding the above-mentioned subject. I wish to inform you that, due to unforeseen circumstances, the Workshop and the MET SG/13 Meeting have been postponed and will now be held at the ICAO MID Office in Cairo, Egypt, **from 15 to 17 December 2025**.

I would appreciate if you could confirm the participation of your Administration/Organization, giving the names and contact details of your delegate(s) by submitting the attached Nomination Form to the following email addresses: icaomid@icao.int, and raissaoui@icao.int

Accept, Sir, the assurances of my highest consideration.



for/ Mohamed Abubaker Farea
Regional Director
ICAO Middle East Office

Attachment

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE**

**WORKSHOP ON ENHANCING MET CAPABILITIES
(CAIRO, EGYPT, 15 DECEMBER 2025)**

**THIRTEENTH MEETING OF THE MIDANPIRG SUB-GROUP (MET SG/13)
(CAIRO, EGYPT, 16 – 17 DECEMBER 2025)**

NOMINATION FORM

Please indicate which event(s) you will attend:

**ENHANCING MET
CAPABILITIES
WORKSHOP**

☐

MET SG/13

☐

1. Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing and name tag)
2. Title or Official Position: _____
3. State/Organization: _____
4. Mailing Address: _____

5. Telephone Number: _____
- Mobile Number: _____
- E-mail: _____

Date: Signature:

After completing, please send to: ICAO MID Office at the following e-mail address: (icaomid@icao.int).

- END -



International Civil Aviation Organization

MET SG/13 PROVISIONAL AGENDA

(Cairo, Egypt, 16 – 17 December 2025)

THIRTEENTH MEETING OF THE MIDANPIRG MET SUB-GROUP (MET SG/13)

(Cairo, Egypt, 16 - 17 December 2025)

PROVISIONAL AGENDA

- | | |
|-----------------------|---|
| Agenda Item 1: | Adoption of the Provisional Agenda and election of Chairperson |
| Agenda Item 2: | Follow-up on MIDANPIRG/22 Conclusions and Decisions relevant to MET |
| Agenda Item 3: | Global and Regional Developments related to MET |
| Agenda Item 4: | MET Planning and Implementation in the MID Region |
| Agenda Item 5: | Review of air navigation deficiencies in the MET field |
| Agenda Item 6: | Future Work Programme |
| Agenda Item 7: | Any other business |

**MIDANPIRG METEOROLOGY
SUB-GROUP (MET SG)**

1. TERMS OF REFERENCE

1.1 The Terms of Reference of the MET Sub-Group are:

- a) ensure that the implementation of MET in the MID Region is coherent and compatible with developments in adjacent regions, and is in line with the Global Air Navigation Plan (GANP), the Aviation System Block Upgrades (ASBU) framework and the MID Region Air Navigation Strategy;
- b) monitor the status of implementation of the MID Region MET-related ASBU threads/elements included in the MID Region Air Navigation Strategy as well as other required MET T facilities and services, identify the associated difficulties and deficiencies and provide progress reports, as required;
- c) keep under review the MID Region MET performance objectives/priorities, develop action plans to achieve the agreed performance targets and propose changes to the MID Region MET plans/priorities, as appropriate;
- d) seek to achieve common understanding and support from all stakeholders involved in or affected by the MET developments/activities in the MID Region;
- e) provide a platform for harmonization of developments and deployments in the MET domain;
- f) monitor and review the latest MET developments that support Air Navigation and provide expert inputs for the implementation of the Air Navigation Systems related to MET based on ATM operational requirements;
- g) provide regular progress reports to the MIDANPIRG concerning its work programme; and
- h) review periodically its Terms of Reference and propose amendments, as necessary.

1.2 In order to meet the Terms of Reference, the MET Sub-Group shall:

- a) monitor the status of implementation of the required MET facilities and services in the MID Region;
- b) provide necessary assistance and guidance to States to ensure harmonization and interoperability in line with the GANP, the MID ANP and ASBU framework;
- c) provide necessary inputs to the MID Region Air Navigation Strategy through the monitoring of the agreed Key Performance Indicators related to MET;
- d) identify and review those specific deficiencies and problems that constitute major obstacles to the provision of efficient MET implementations, and recommend necessary remedial actions;

- e) keep under review the adequacy of ICAO SARPs requirements in the area of MET, taking into account, inter alia, changes in user requirements, the evolution of operational requirements and technological developments;
- f) develop proposals for the updating of relevant ICAO documentation related to MET, including the amendment of relevant parts of the MID ANP, as deemed necessary;
- g) monitor and review technical and operating developments in the area of MET and foster their implementation in the MID Region in a harmonized manner;
- h) foster the integrated improvement of MET services through proper training and qualification of the MET personnel;
- i) Coordinate with relevant MIDANPIRG and RASG-MID Subsidiary bodies' issues with common interests;
- j) liaise with other States providing services and/or serve as inter-regional exchange of meteorological information for international civil aviation (e.g. SADIS (U.K.), VAAC Toulouse (France), TCAC New Delhi (India), Regional OPMET Centre Vienna (Austria));
- k) monitor and review developments in space weather information services, foster the integration of space weather advisories into MET services, and provide guidance to States on mitigating the impact of space weather phenomena on international civil aviation in alignment with ICAO provisions and global best practices.

2. Composition

2.1 The Sub-Group is composed of:

- a) MIDANPIRG Member States;
- b) World Meteorological Organization (WMO) and concerned International and Regional Organizations as observers; and
- c) other representatives from provider States and Industry may be invited on ad hoc basis, as observers, when required.

3. Working Arrangements

3.1 The Chairperson, in close co-operation with the Secretary, shall make all necessary arrangements for the most efficient working of the Subgroup. The Subgroup shall at all times conduct its activities in the most efficient manner possible with a minimum of formality and paper work (paperless meetings). Permanent contact shall be maintained between the Chairperson, Secretary and Members of the Subgroup to advance the work. Best advantage should be taken of modern communications facilities, particularly video-conferencing (Virtual Meetings) and e-mails.

3.2 Face-to-face meetings will be conducted when it is necessary to do so.



International Civil Aviation Organization

WORKSHOP ON ENHANCING MET CAPABILITIES

(Cairo, Egypt, 15 December 2025)

Workshop on enhancing MET capabilities

(Cairo, Egypt, 15 December 2025)

PROVISIONAL PROGRAMME

- | | |
|-------------------|---|
| Session 1: | Global and Regional Developments in MET (New products and services) |
| Session 2: | Digital Transformation – SWIM and IWXXM Implementation |
| Session 3: | Oversight, Quality, and Competency in MET Services |
| Session 4: | Addressing MET Deficiencies in the MID Region |
| Session 5: | Any other business |
