



International Civil Aviation Organization

## MEMORANDUM

METP 2<sup>nd</sup> SWX User Workshop  
Memo **revision 1**  
13/05/2026

**Subject:** (Invitation) The Second Space Weather (SWX) User Workshop

**Date/Time:** **8-9 June 2026, 0900 to 1700 hours (local time (SAST)) / 0700 to 1500 hours (UTC)**

**Location:** Premises of the South African National Space Agency, Hermanus, South Africa

**Action:** Confirm *in-person* attendance by 22 May 2026  
Confirm *online* attendance by 29 May 2026

Dear Sir/Madam,

We are pleased to inform you that the Meteorology Panel Working Group on Meteorological Operations Groups (WG-MOG) Space Weather (SWX) Work Stream is organizing the second SWX User Workshop on the provision and use of SWX information for international civil air navigation.

The Second SWX User Workshop will take place on **8-9 June 2026 from 0900 to 1700 hours (local time (SAST)) / 0700 to 1500 hours (UTC) at the South African National Space Agency (SANSA) in Hermanus, South Africa**. The location and contact information of SANSA are as follows:

SANSA Space Science  
1 Hospital Road,  
Hermanus 7200, Western Cape,  
South Africa  
<https://spaceweather.sansa.org.za/contact-us/contact-details-and-map>  
028 285-0000

Workshop attendees (**in-person**) are required to submit a completed access request form (see separate file) accompanied by a copy of one's passport at least 2 weeks prior to arriving at SANSA. Please submit the completed access request form and passport copy (PDF or JPG) to Mr. Keenan Janneker by electronic mail at [kjanneker@sansa.org.za](mailto:kjanneker@sansa.org.za) by **22 May 2026** (earlier is appreciated).

When entering SANSA, workshop attendees will be asked to show valid government-issued identification or passport, including a visa (if required). Attendees will be provided with a delegation badge to be kept until the end of the workshop at which time it must be returned to the host venue.

In order to maximize participation in the workshop, there is an option for *online* attendance. The Microsoft Teams information for the workshop will be disseminated to all registered participants by 4 June 2026. Participants who wish to attend the workshop *online* should register by **29 May 2026**.

The primary objectives of this workshop are:

- To facilitate users, regulators, and other interested parties, in understanding the uses, benefits, and uncertainties of SWX information.
- To consult with stakeholders regarding the requirements for the utilization and effectiveness of the ICAO SWX Information Service through interactive sessions and exercises.
- To share updated draft education and guidance material on the ICAO SWX Information Service.
- To update the aviation industry on the current status and future updates of the ICAO SWX Information Service.
- To discuss improvements based on the first SWX User Workshop and obtain additional feedback from users on the ICAO SWX Information Service.

Participation is strongly encouraged by airline representatives, national regulators, flight planning tool providers, air navigation service providers, dispatchers, and pilot representatives who are interested in, or responsible for, SWX procedures for international air navigation.

Further details regarding the Second SWX User Workshop logistics, including information about airport transfers and nearby accommodations, and the detailed agenda will be communicated separately. Documentation for the workshop will be available on the ICAO METP website (<https://www.icao.int/meteorology-panel-met-workshops-events>)

We would be grateful if you would confirm your ***in-person*** attendance **no later than 22 May 2026** or your ***online*** attendance **no later than 29 May 2026**, via e-mail to Krista Hammond ([krista.hammond@metoffice.gov.uk](mailto:krista.hammond@metoffice.gov.uk)) and Amanda Hoprich ([hoprich@avmet.com](mailto:hoprich@avmet.com)).

Kind regards,

*James Shapland*  
Rapporteur, WG-MOG

*Krista Hammond*  
Coordinator, WG-MOG SWX Work Stream

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