



INFORMATION PAPER

METEOROLOGY PANEL (METP)

SECOND SPACE WEATHER USER WORKSHOP

Hermanus, South Africa, 8-9 June 2026

LOGISTICS FOR THE WORKSHOP

1. VENUE OF THE WORKSHOP

1.1 The Second Space Weather (SWX) User Workshop will take place at the offices of the South African National Space Agency (SANSA) in Hermanus, South Africa, 8-9 June 2026. The meeting will be held in-person.

1.2 The South African National Space Agency (SANSA) is located at:

SANSA Space Science
1 Hospital Road,
Hermanus 7200, Western Cape,
South Africa

<https://spaceweather.sansa.org.za/contact-us/contact-details-and-map>

2. REGISTRATION

2.1 Pre-registration is required. Attendance confirmation should be sent by **7 May 2026** to Krista Hammond (krista.hammond@metoffice.gov.uk) and Amanda Hoprich ([hoprich@avmet.com](mailto:hoprigh@avmet.com)), with copy to Jun Ryuzaki (jryuzaki@icao.int) in order to facilitate arrangements for the meeting.

2.2 All workshop attendees are required to submit a completed access request form (see separate file) accompanied by a copy of one's passport at least 2 weeks prior to the meeting. Please submit the completed access request form and passport copy (PDF or JPG) to Mr. Keenan Janneker by electronic mail at kjanneker@sansa.org.za by **22 May 2026** (earlier is appreciated).

2.3 Participants may be required to present a valid, government-issued identity card or passport upon arrival at the venue on the first day in order to comply with registration and security instructions inside the meeting facility.

2.4 Participants will be provided a delegation badge to be held until the end of the meeting to facilitate identification and access to the venue.

3. DOCUMENTATION FOR THE WORKSHOP

3.1 Documents will be posted on the METP webpage on the ICAO public website at <https://www.icao.int/meteorology-panel-met-workshops-events>.

3.2 As a matter of policy, and to achieve ICAO's reduced printing target, printed copies of the documentation will not be made available at the workshop site.

3.3 Wi-Fi connection to the Internet is available at the venue to enable participants to view meeting documents online. Participants will find information on how to access the Wi-Fi in the conference space.

4. OPENING OF THE WORKSHOP

4.1 The opening session of Second SWX User Workshop will commence at 0900 local time (SAST) on Monday, 8 June 2026. Attendees are encouraged to arrive early to complete the registration processes and connect to Wi-Fi.

5. WORKING HOURS OF THE WORKSHOP

5.1 The expected daily working hours (local time (SAST) = UTC + 2) are as follows, with daily coffee breaks at approximately 1045 and 1445 hours, and a daily lunch break from 1200 to 1330 hours:

- Monday, 8 June 2026: 0900 – 1700 hours
- Tuesday, 9 June 2026: 0830 – 1700 hours

5.2 Expected closing time of the workshop is 1700 hours Tuesday, 9 June 2026.

5.3 The outcomes of the workshop will be presented and discussed during the SWX Centre Coordination Group (SWXCCG) on 10 June 2026, as well as during the 35th Working Group on MET Operations Groups SWX Work Stream meeting on 11-12 June 2026.

6. LANGUAGES

6.1 The workshop will be conducted in the English language only.

7. TRAVEL INFORMATION

7.1 Passport and visa requirements

7.1.1 All foreign nationals entering South Africa must possess a valid passport or another valid document for travel. The passport must have been issued within the past 10 years and be valid for at least 30 days after your planned exit.

7.1.2 Some foreign nationals must possess a visa to enter South Africa depending on nationality. Further information on the visa application requirements is available here: <https://www.gov.za/services/temporary-residence/visa>.

7.1.3 A yellow fever vaccination certificate is required for travellers from countries with a risk of yellow fever transmission or who have transited for more than 12 hours through an airport of a country with a risk of yellow fever transmission. Additional information about yellow fever vaccination requirements is available here: <https://www.southafrica.net/gl/en/travel/article/yellow-fever-entry-requirements>.

7.2 **Hotels and public transportation**

7.2.1 A range of hotels and guest houses are within a short (15-30 minutes) walking distance of SANSA. See Attachment “A” for recommended hotel options. Please note that preferential rates for meeting participants are *not* available.

7.2.2 The most popular modes of transport for visitors to Hermanus are taxi cabs and shuttle services (which operate similar to taxi cabs).

7.2.3 Information on transportation options in Hermanus can be found at <https://hermanus-tourism.co.za/things-to-do/travel-transport/>.

7.3 **Transportation from nearby airports**

7.3.1 The closest international airport to Hermanus is Cape Town International Airport (IATA: CPT / ICAO: FACT).

7.3.2 Cape Town International Airport is located approximately 100 km northwest of Hermanus and takes approximately 1.5 – 2 hours to reach by car.

7.3.3 There is no direct public transport from Cape Town International Airport to Hermanus. It is recommended to use a Cape Town Airport taxi or a private transfer.

7.4 **Climate**

7.4.1 The weather in June in South Africa typically brings moderate temperatures and rainfall. The mean minimum temperature for the month of June in South Africa is 10 degrees Celsius, and the mean maximum temperature is 18 degrees Celsius. The average monthly amount of precipitation in June is typically around 90 mm.

7.4.2 Additional meteorological information can be obtained on the following website: <https://www.weathersa.co.za/>.

7.5 **Currency and banking services**

7.5.1 International credit cards, such as Visa, MasterCard, and American Express, are normally accepted at hotels, restaurants, and stores.

7.5.2 A selection of banks, including those that exchange major foreign currencies, are located in Hermanus within a short distance of the SANSA.

7.6 **Other useful information**

7.6.1 In the month of June, the local time in Hermanus is 2 hours ahead of Coordinated Universal Time (UTC + 2).

7.6.2 The dress code at SANSA is business casual. In general, meeting attendees are requested to avoid too casual of outfits when inside the venue.

7.6.3 In South Africa, the standard voltage is 230V and the frequency is 50 Hz. Electric appliances requiring a voltage between 220V and 240V, common in the United Kingdom, Europe, Australia, and most of Asia and Africa, can be utilized without a voltage converter. Electronic appliances requiring a standard voltage between 100V and 127V, common in the United States, Canada, and most of South America, require a voltage converter to be utilized.

7.6.4 Tipping (gratuity) is customary (restaurants, taxi, clubs, and other services) for good service, particularly in tourist or business areas, in South Africa. In general, tips start at 10 percent of the bill for goods or services.

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Attachment A: Hotels Located Near the South African National Space Agency (SANSA)

Hotels and guest houses listed by (approximate) proximity to SANSA:

1. Tranquil Luxury Private Rooms
2. Villa Venusta Luxury Guest House
3. On the Cliffs Guest Lodge
4. Grand Lux Boutique Manor
5. The Cliff Villa Boutique Guesthouse
6. One Marine Drive Boutique Hotel
7. Sixteen Guesthouse on Main
8. The Potting Shed Accommodation – Guest House
9. Hermanus Boutique Guest House
10. Misty Waves Boutique Hotel
11. Boutique Ocean Views
12. The Nautilus Cottage
13. WhaleRock Luxury Lodge
14. Windsor Hotel Hermanus
15. Harbour Square
16. Auberge Burgundy
17. Harbour House Hotel
18. Marine Square Luxury Holiday Suites
19. The Marine Hermanus
20. The Whale Coast All-Suite Hotel

*Note: The hotels and guest houses listed above do **not** offer preferential rates for SANSA for the 2nd SWX User Workshop.*

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