

RESERVATION FORM FOR PARTICIPANTS OF THE
« KAZAERONAVIGATSIA - ICAO EUR/NAT Workshop on Aviation Training and Workforce Planning»

Period of booking: November 04-07, 2025

Please complete one form per Participant and send it **before October 07, 2025** – after this date will be upon rooms availability and room rates might be changed.

***To secure your hotel booking, please read carefully and submit:**

1. This Reservation Form filled and signed;
2. Please note that we do confirm Non-Guaranteed reservations but the hotel reserves the right to release the rooms in case of full occupancy.
3. To guarantee all reserved rooms for you, we kindly require all delegates to provide the hotel with a filled out reservation form with payment via e-pay link <https://epay.interconti-almaty.kz> (an online payment by credit card) for the entire reserved period.

Please complete (block capitals or typescript)

Title	Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Other ☐
Last (Family) Name:	
First (Given) Name:	
Passport No.:	
Date of Birth:	
Nationality:	
Company:	
Address:	
Country:	
Postal code:	
City:	
Tel:	
Mobile:	
Email:	

ACCOMMODATION DAILY ROOM RATE in KZT	CHECK IN DATE & TIME	CHECK OUT DATE & TIME
Classic Single (single occupancy either king size bed or twin-size bed – subject to bed availability) KZT 95 000 <u>incl.</u> 12% VAT, including breakfast		
Comfort Suite (single occupancy either king size bed or twin-size bed – subject to bed availability) KZT 226 240 <u>incl.</u> 12% VAT, including breakfast		
• Extra person charge in the room at additional charge of +KZT 17 920 <u>incl.</u> 12% VAT per person per night. If sharing a room please give the full name of your accompanying person(s): • Complimentary stay for children under 18 years sharing a room with parents with and without extra bed. • InterContinental Club Lounge Access charge +KZT 40 320 <u>incl.</u> 12% VAT per person per night.		

- Above room rates are including of VAT (12%) and any other governmental taxes;
- Room rates are non-commissionable.
- Rates include **International Buffet Breakfast** at Asian Café restaurant. Breakfast: 06:00 - 11:00 (Mon - Sun).
- **Free Wireless Internet** in the Rooms and public areas of the hotel.
- **Free access to SPA InterContinental** including swimming pool, Turkish bath, gym and sauna. Massage service and rental of Tennis Courts are available at an additional charge. SPA InterContinental opens daily from 07:00 - 22:30.

181, Zheltoksan Street, Almaty, 050013, Kazakhstan Tel: +7.727.250 5000, 258 29 00,

Fax: +7.727.258 2794. E-mail: reservation@interconti-almaty.kz

CC E-mail: diana.stepanenko@interconti-almaty.kz

www.interconti-almaty.kz, <http://www.ichotelsgroup.com>

- **Hotel's official Check-In time is 14:00 and Check-Out time is 12:00 p.m.**
In case if the guests' **early check-in** is accepted, the payment will be charged as follows: from 09:00 a.m. until 14:00 hrs 50% (fifty percent) of the special room rate apply; before 09:00 a.m. – one night charge applies.
- In case if the guests' **late check-out** is accepted, the payment will be charged as follows: before 18:00 after check out time: 50% (fifty percent) of the special room rate apply; after 18:00: one night charge applies.

InterContinental Club Lounge Access charge +KZT 40 320 incl. 12% VAT.

AS A CLASSIC CLUB GUEST YOU CAN EXPECT TO ENJOY:

- Personalised service, including complimentary internet access, magazines and newspapers, local telephone calls and fax service in the designated Club InterContinental Lounge: from 06:00 - 24:00.
- You are also entitled to complimentary 'all-day' snacks and beverages including wines and cocktails in the Club Lounge. Happy Hour is 17:30 - 20:00.
- We will also or press (iron) or wash two items of clothing for you completely free of charge every day.

IHG One Rewards:

- The above room rates are considered **Qualifying Rates** in IHG One Rewards. This means that the guests staying at these rates are eligible to receive IHG One Rewards for room and breakfast. And, we will be pleased to issue the points for food, beverages, laundry and telephone calls **subject to IHG One Rewards terms and conditions.**

AIRPORT TRANSFER For more detailed information, please contact our Concierge desk on concierge@interconti-almaty.kz <i>Prior reservation for transfers is required!</i>		
Taxi service to or/and from the hotel Prices (upon request and subject to change): Airport Pick Up by Taxi: KZT 13 440 incl. VAT (12%) per car	Arrival Flight No. & Time	
Taxi service to or/and from the hotel Prices (upon request and subject to change): Airport Drop Off by Taxi: KZT 13 440 incl. VAT (12%) per car	Departure Flight No. & Time	
VIP Service at the airport Prices: the cost is specified additionally upon request and estimated price at the moment: - Arrival: KZT 106 400 incl. 12% VAT per person	Arrival Flight No. & Time	
VIP Service at the airport Prices: the cost is specified additionally upon request and estimated price at the moment: - Departure: KZT 123 200 incl. 12% VAT per person	Departure Flight No. & Time	

PAYMENT AND GUARANTEE TO SECURE YOUR HOTEL BOOKING:

E-pay link:

an online payment through e-pay link: <https://epay.interconti-almaty.kz> and please see payment details below:

- You should fill all fields at epay website, afterwards you will be redirected to Halyk bank page to fill credit card data form and make payment.
- Once the payment is successful you will receive an e-mail notification from bank with "order number" and the amount you have paid. Order number is used to identify the payment. We will receive an email notification as well from our e-pay website with the details of payment.
- Please kindly note that USD/EUR exchange rate will be applied in accordance with average exchange rate of National Bank of Kazakhstan on the date of payment. Payment is made in Kazakh Tenge.
- On E-Pay Link indicated Currency is in local Kazakh Tenge (KZT), but your bank will be converting to USD/EUR according to your bank's exchange rate where the credit card was issued.
- **Accepted credit card types are: VISA, Mastercard**
- Through epay link maximum amount to pay is KZT 20 000 000 incl. VAT / ~ USD 47 000 incl. VAT
- If you will need closing invoice to the Company after guests check out, please indicate Company Details for Closing Invoice Details when you will be submitting and settling the payment on ePay Link.

Bookings amount for payment in KZT.

I, _____, agree and accept the terms and conditions of the hotel including the following:

- **Please note that we do confirm Non-Guaranteed reservations but the hotel reserves the right to release the rooms in case of full occupancy.**
 - **To guarantee all reserved rooms for you, we kindly require all delegates to provide the hotel with a filled out reservation form with payment via e-pay link <https://epay.interconti-almaty.kz> (an online payment by credit card) for the entire reserved period.**
1. Any cancellations or changes made **before October 07, 2025** are accepted without penalty.
 2. Any cancellations or changes in the reservations (e.g. cutting off the period of stay and decreasing number of booked nights from initial requested period of stay) **after October 07, 2025 will be subject to a 100% amount in case of cancellation and/or no-shows will be subject to a charge for whole 100% reserved period of stay.**

Signed: _____ Date: _____

Please send filled out this form by e-mail to Reservation Department of the Hotel:

E-mail: reservation@interconti-almaty.kz

(Working hours: Monday - Friday 09:00-18:00, Saturday and public holidays: 09:00-13:00)

Contact phone number tel.: +7 (727) 250 50 00, 258 29 00, fax: +7 (727) 258 27 94

With a copy to diana.stepanenko@interconti-almaty.kz

(Working hours: Monday - Friday 08:00-17:00)

Ms. Diana Stepanenko, Sales Coordinator Accommodation

+7 727 250 50 00, 258 29 00 ext. 2224 (through hotel's switchboard)

+7 727 272 02 24 (direct tel. sales department)

+7 701 222 43 78 Mobile

For all reservations related questions outside the working hours of Reservation and on public holidays, please contact

Reception and Operator (Working hours: 24/7) by

e-mail: reception@interconti-almaty.kz

e-mail: operator@interconti-almaty.kz

with a copy to: reservation@interconti-almaty.kz

with a copy to diana.stepanenko@interconti-almaty.kz

Duty Mobile: +7 701 571 48 11