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Ministry of Transport  
and Infrastructural Development

INFORMATION BULLETIN

TENTH AFRICA - OCEAN INDIAN AVIATION WEEK EVENTS (AFI WEEK)

ELEPHANT HILLS RESORT, VICTORIA FALLS, ZIMBABWE

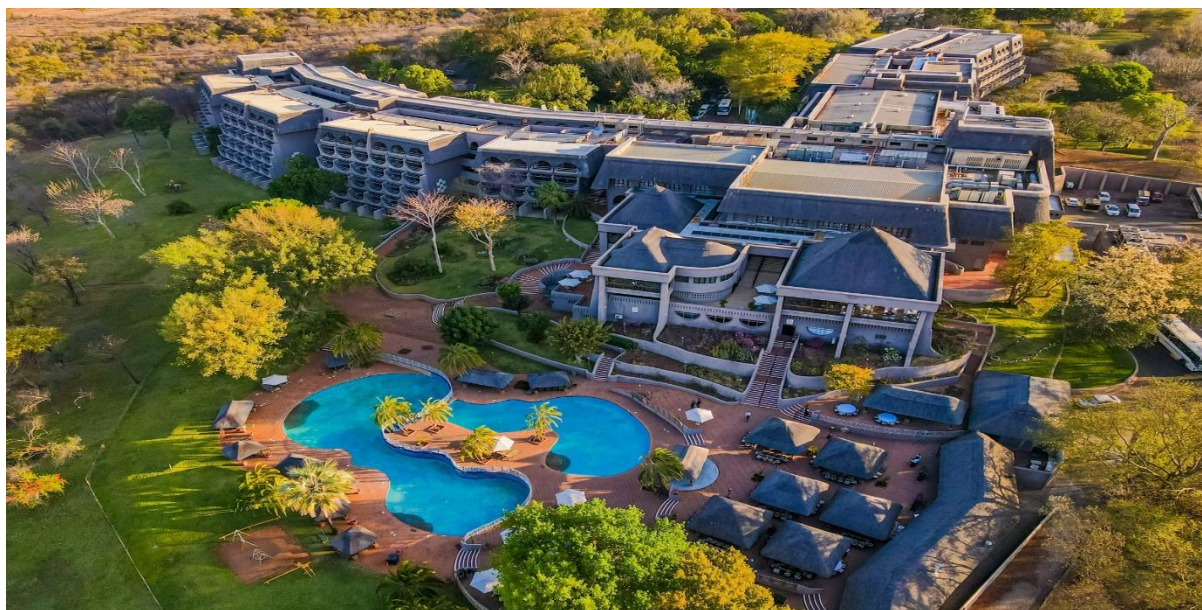
26 – 30 MAY 2025





## 1. VENUE OF THE CONFERENCE

- 1.1 The Tenth AFI Aviation week event will take place from 26 to 30 May 2025 at the Elephant Hills Resort in Victoria Falls, Zimbabwe



## 1.2 Elephant Hills Resort

**Address:** 328 Park Way, Victoria Falls

**Telephone:** D: +263 242704501-10/+263 8677004651 M: +263 772128131/2

**Email:** [bqmgr@ehr.africansun.co.zw](mailto:bqmgr@ehr.africansun.co.zw)

**Website:** <https://www.elephanthillshotel.com/>

## 2. THE CONTACT PERSONS:

For assistance and further information on the venue of the meeting or hotels, please contact:

Civil Aviation Authority of Zimbabwe	ICAO EASTERN AND SOUTHERN REGIONAL OFFICE (ESAF)
Mr. Martin Rushizha Civil Aviation Authority of Zimbabwe <b>Title:</b> Air Transport Development Manager Landline +263242585094 <b>Cell:</b> +263772939785 <b>Email:</b> <a href="mailto:mrushizha@caaz.co.zw">mrushizha@caaz.co.zw</a>	Ms. Irene Muriuki, Focal Point International Civil Aviation Organization, Eastern & Southern African (ESAF) Regional Office Tel: +254 (0)20 7622369 New Office Facility (NOF), Block 4, South Wing, Ground Floor <b>Email:</b> <a href="mailto:icaoesaf@icao.int">icaoesaf@icao.int</a>

## 3. REGISTRATION



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- 3.1 Pre-registration of participants is strongly encouraged. Participants are urged to pre-register online for TENTH AFRICA - OCEAN INDIAN AVIATION WEEK EVENTS (AFI WEEK).
- 3.2 Onsite registration will take place at the venue of the meeting on **Monday, 26 May 2025 between 07:30 to 08:30 am**, at Elephant Hills Hotel.
- 3.3 Participants are encouraged make accommodation reservations early as the conference destination is a tourist city and the conference falls within the peak season.

#### 4. OPENING SESSION

The official opening session will take place on **Monday, 26 May 2025 at 2:00 pm**, at the Elephant Hills Resort.

#### 5. LANGUAGE AND COMMUNICATION

- 5.1 The meeting will be conducted in the English and French Languages. Meeting materials will ONLY be provided in electronic format. Accordingly, participants are required to bring their own portable computers/laptops/tablets configured with Microsoft Windows operating system.
- 5.2 English, Shona and Ndebele are well spoken in Zimbabwe.
- 5.3 Direct worldwide connections are available, using the international code or telephone operator as necessary. From outside Zimbabwe, dial +263 followed by the area code (for landline numbers) and the required number. There are three (3) major cellular phone (mobile) operators in Zimbabwe: Netone, Econet, and Telecel.
- 5.4 There shall be free WiFi provided at the Conference Hotel Venue.
- 5.5 The meetings will be conducted in English Language and French Language with simultaneous interpretation.

#### 6. ELECTRICITY

Zimbabwe uses the British system's standard three-pin sockets. The domestic power voltage is 220 to 240 volts. Participants are encouraged to ensure compatibility with their gadgets or to have international power adapters.



#### 7. PROGRAMME



The Conference programme will be accessed on the website at:  
<https://www.icao.int/ESAF/Pages/AFI-WEEK-EVENTS.aspx>

## 8. DOCUMENTATION

- 8.1 The conference will be run as a paperless event. Conference information will be available on the website at: <https://www.icao.int/ESAF/Pages/AFI-WEEK-EVENTS.aspx>
- 8.2 The conference shall have a mobile application with all the events information and shall be compatible with: Windows, Android and iOS.

## 9. HOTELS

- 9.1 Participants are requested to make their own hotel reservations and indicate that they are attending the ICAO AFI Aviation week in order to take advantage of the special accommodation rates. A list of recommended hotels/lodges is attached at the end of this bulletin.
- 9.2 The accommodation booking code for negotiated rates is **AFI@VFZIM2025**

## 10. WEATHER

- 10.1 In May, the weather is warm and dry in Victoria Falls. Daily maximum temperature is 24°C whilst minimum temperatures average 16°C. it is advisable to pack some light clothing and wear sun hats to walk around during the day. And remember to stay hydrated.
- 10.2 Victoria Falls local time is GMT +2.

## 11. VISA REQUIREMENTS FOR ZIMBABWE

- 11.1 Participants are advised to ascertain at the respective Embassies or online whether they are exempt from the Zimbabwean entry visa requirement.
- 11.2 Visa applications can be done online through the Zimbabwe Immigration website <https://www.evisa.gov.zw/>

Printed copies of the visas are required upon arrival.

**Please find the Zimbabwe Visa Regime below:**

CATEGORY A	<ul style="list-style-type: none"><li>Angola</li><li>Aruba</li><li>Antigua &amp; Barbuda</li><li>Bahamas</li><li>Barbados</li><li>Belize</li><li>Cayman Islands</li><li>Conakry</li><li>Cyprus</li><li>Fiji</li></ul>	<ul style="list-style-type: none"><li>Kiribati</li><li>Leeward Islands</li><li>Lesotho</li><li>Madagascar</li><li>Malawi</li><li>Malaysia</li><li>Maldives</li><li>Mauritius</li><li>Malta</li><li>Montserrat</li><li>Mozambique</li></ul>	<ul style="list-style-type: none"><li>Seychelles</li><li>Singapore</li><li>Solomon Islands</li><li>South Africa</li><li>St Kitts And Nevis</li><li>Swaziland</li><li>Tonga</li><li>Trinidad And Tobago</li><li>Turks And Caicos Islands</li></ul>
<i>Visitors from the countries in this category are not required to have a visa to travel to Zimbabwe.</i> <i>Link</i>			



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	<ul style="list-style-type: none"> <li>• Democratic Republic Of The Congo</li> <li>• Ghana</li> <li>• Grenada</li> <li>• Hong Kong Special Administrative Region Of China</li> <li>• Jamaica</li> <li>• Kenya</li> </ul>	<ul style="list-style-type: none"> <li>• Namibia</li> <li>• Nauru</li> <li>• Samoa Western</li> <li>• Saint Lucia</li> <li>• Saint Vincent And The Grenadines</li> </ul>	<ul style="list-style-type: none"> <li>• Tuvalu</li> <li>• Uganda</li> <li>• United Republic Of Tanzania</li> <li>• Vanuatu</li> <li>• Zambia</li> </ul>
<b>CATEGORY B</b>  <i>Visitors from the countries in this category are not required to apply for a visa before travelling, but may pay for and obtain your visa when you enter Zimbabwe.</i>	<ul style="list-style-type: none"> <li>• Suriname</li> <li>• Virgin Islands</li> <li>• Vatican</li> <li>• Venezuela (Bolivarian Republic Of)</li> <li>• United States of America</li> <li>• Uruguay</li> <li>• Uzbekistan</li> <li>• Ukraine</li> <li>• United Arab Emirates</li> <li>• United Kingdom of Great Britain And Northern Ireland</li> <li>• Turkey</li> <li>• Turkmenistan</li> <li>• Sweden</li> <li>• Switzerland</li> <li>• Tajikistan</li> <li>• Spain</li> <li>• Slovakia</li> <li>• Slovenia</li> <li>• Samoa (America)</li> <li>• Senegal</li> <li>• Serbia</li> <li>• San Marino</li> <li>• Sao Tome And Principe</li> <li>• Reunion</li> <li>• Romania</li> <li>• Russian Federation</li> <li>• Rwanda</li> <li>• Marshall Islands</li> <li>• Mexico</li> <li>• Micronesia, Federated States Of</li> <li>• Moldova</li> <li>• Monaco</li> <li>• Netherlands</li> </ul>	<ul style="list-style-type: none"> <li>• Palestine</li> <li>• Panama</li> <li>• Papua New Guinea</li> <li>• Paraguay</li> <li>• Peru</li> <li>• Poland</li> <li>• Portugal</li> <li>• Puerto Rico</li> <li>• Liechtenstein</li> <li>• Lithuania</li> <li>• Luxembourg</li> <li>• Macao Special Administrative Region of China</li> <li>• Korea (South)</li> <li>• Kuwait</li> <li>• Kyrgyzstan</li> <li>• Latvia</li> <li>• Japan</li> <li>• Comoros</li> <li>• Kazakhstan</li> <li>• Guyana</li> <li>• Haiti</li> <li>• Honduras</li> <li>• Ireland</li> <li>• Israel</li> <li>• Italy</li> <li>• Hungary</li> <li>• Iceland</li> <li>• India</li> <li>• Indonesia</li> <li>• Iran, Islamic Republic Of</li> <li>• Guam</li> <li>• Guatemala</li> <li>• Gibraltar</li> <li>• Greece</li> <li>• Georgia</li> <li>• Germany</li> </ul>	<ul style="list-style-type: none"> <li>• France</li> <li>• French Guiana</li> <li>• French Polynesia</li> <li>• French W/Indies</li> <li>• Czech Republic</li> <li>• Dominican Republic</li> <li>• Ecuador</li> <li>• Egypt</li> <li>• El Salvador</li> <li>• Equatorial Guinea</li> <li>• Chile</li> <li>• China</li> <li>• China (Non-Tour)</li> <li>• Cook Islands</li> <li>• Costa Rica</li> <li>• Croatia</li> <li>• Cuba</li> <li>• Burundi</li> <li>• Canada</li> <li>• Cape Verde</li> <li>• Brazil</li> <li>• British Virgin Islands</li> <li>• Brunei</li> <li>• Darussalam</li> <li>• Bulgaria</li> <li>• Bermuda</li> <li>• Bhutan</li> <li>• Bosnia And Herzegovina</li> <li>• Belarus</li> <li>• Belgium</li> <li>• Bahrain</li> <li>• Argentina</li> <li>• Armenia</li> <li>• Australia</li> <li>• Austria</li> <li>• Azerbaijan</li> <li>• Albania</li> </ul>



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	New Caledonia New Zealand Nicaragua Norfolk Islands Northern Mariana Islands Norway Palau Island	Denmark Estonia Ethiopia Finland	Andorra Algeria
<b>CATEGORY C</b> <i>Visitors from the countries in this category are required to pay for and obtain a visa before travel to Zimbabwe.</i>	Anguilla Bangladesh Benin Afghanistan Bolivia Burkina Faso Cambodia Cameroon Cd'ivoire Central African Republic Chad Colombia Eritrea Democratic People's Republic Of Korea Congo Brazaville Gabon Gambia Djibouti Republic Guinea	Guinea-Bissau Iraq Jordan Lebanon Lao People's Democratic Republic Kosovo Liberia Libyan Arab Jamahiriya Qatar Refugee Philippines Oman Pakistan Niger Nigeria Mongolia Montenegro Mali Mauritania	Morocco Nepal Yemen Myanmar Saudi Arabia Sierra Leone Sri Lanka Sudan South Sudan Somalia Thailand The Former Yugoslav Republic Of Macedonia Togo Syrian Arab Republic Taiwan Tunisia Viet Nam East Timor

**11.3** In applying for the visa, it is advisable to produce the letter of invitation from ICAO, together with the following:

- Valid Passport
- Return Ticket
- Letter of invitation
- VISA fee refer to Zimbabwe Immigration website

**11.4** It is important to apply for visas well in advance.

## 12. TRANSPORT

**12.1 Air Transport:** The Victoria Falls International Airport is the entry point into Victoria Falls city.



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*Victoria Falls International Airport  
Entry into Victoria Falls*

- 12.2 A welcome desk will be available at the Victoria Falls International airport to provide necessary assistance.
- 12.3 **Delegates** are requested to provide their travelling details for flights (arrival and departure) including accommodation in advance for ease of facilitation and transfers.
- 12.4 **Ground Transportation:** Delegates will be provided with transport for pick up and drop off from Victoria Falls International Airport to designated hotels (list attached) on arrival and departure.
- 12.5 **Transport from hotels to the venue:** Delegates will be provided with transport from designated hotels (list attached) to the meeting venue for the duration of the technical meetings and will also include transport to and from organised activities. Those that will choose other venues will meet their transport costs to and from the venue meeting.
- 12.6 **SAFETY:** Caution should be exercised in case of late-night visits in some areas. The use of shuttle services from hotels is recommended.
- 12.7 Victoria Falls is located in the Victoria Falls National Park hence all visitors are encouraged to exercise caution to avoid wild animal human conflict.

### 13. LOCAL CURRENCY AND FOREIGN EXCHANGE RATES

- 13.1 The majority of hotels and some shops accept credit cards like Visa/MasterCard or American Express. Zimbabwe has a multi-currency legal tender system. The Botswana Pula, South African Rand, the United States Dollar, Chinese Yuan, Australian Dollar, Japanese Yen, Indian Rupee and the Euro are acceptable tender. Banking hours are from 0800 hours to 1500 hours.
- 13.2 Commercial banks provide cash withdrawal facility for Visa and Master Card international cards.

### 14. CUSTOMS CONCESSION

- 14.1 Personal possessions which are not intended for disposal or consumption in Zimbabwe are allowed entry duty-free. For dutiable goods, a maximum value of **USD300.00** is permissible duty free.



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## 15. CULTURE, RELIGION AND LANGUAGE

- 15.1** Zimbabwe is a multi-racial society where people of different nationalities live in harmony. People living in urban areas have a westernized lifestyle and are predominately Christian, while in the rural areas many African traditions have been preserved. Zimbabwe has 16 official languages, and the main language of official communication is English and other widely spoken languages are Chishona and Isindebele which have various dialects and other minority languages, such as Sotho, Venda, Chewa, Shangani and Tonga.

## 16. ACCOMMODATION AND LOGISTICS CONTACTS

- 16.1** Focal persons from Zimbabwe will be available to assist:

<b>Ms. Firstme Vitori</b> PRC Manager Civil Aviation Authority of Zimbabwe <a href="mailto:fvitori@caaz.co.zw">fvitori@caaz.co.zw</a> +263773 493 061	<b>Mr. Njabulo Moyo</b> Business Development Officer Airports Company of Zimbabwe <a href="mailto:nmoyo@acz.co.zw">nmoyo@acz.co.zw</a> +263 716355813	<b>Mr E. Vengesa</b> Marketing Executive National Handling Services <a href="mailto:evengesa@nhszim.com">evengesa@nhszim.com</a> +263 773 089 195
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## 17. AMBULANCES

Ambulances and mobile clinic will be available at the Hotel and emergency response will be facilitated.

## 18. GOVERNMENT HOSPITALS

For further admission and care delegates will be transported by ambulances to Victoria falls Hospital at their own cost.

## 19. PRIVATE HOSPITALS

Private hospitals are available for referral to willing delegate at their own cost.

## 20. HOTELS

- 20.1** Participants are requested to make their own hotel reservations and indicate that they are attending an ICAO meeting in order to take advantage of special accommodation negotiated rates.
- 20.2** Below is the list of recommended hotels and rates. The promotional booking Code for negotiated rates is **AFI@VFZIM2025**.





**DESIGNATED HOTEL INFORMATION IN VICTORIA FALLS – BOOKING CODE: AFI@VFZIM2025**

10th AFI WEEK AT THE ELEPHANT HILLS HOTEL, VICTORIA FALLS FROM 26TH TO 30TH MAY 2025							
	HOTELS	CLASSIFICATION	ROOM TYPES	RATES		CONTACTS Email and Phone	DISTANCE TO VENUE
				Standard	Negotiated		
1.	Elephant Hills	4 Star	Standard Room	\$250	\$175	<a href="mailto:reservations@ehr.africansun.co.zw">reservations@ehr.africansun.co.zw</a> t: +263 8328 44793/9 m: +263 772 407 464	Venue Hotel
			Executive Suites	\$600	\$560		
			Double Room	\$300	\$220		
2.	A Zambezi River Lodge	4 Star	Standard River	\$280	\$200	<a href="mailto:Reservation.Azambezi@rtg.co.zw">Reservation.Azambezi@rtg.co.zw</a> +263832844561	2km
			Standard Garden	\$280	\$240		
			Junior Suit	\$320	\$320		
			Executive Suite	\$380	\$380		
3.	Cresta Spray View Hotel	3 Star	Standard room	\$180	\$150	<a href="mailto:reservations@sprayview.cresta.co.zw">reservations@sprayview.cresta.co.zw</a> contact Nomsa +263 83 2844344 +263 776 081 295	5km
			Executive suites	\$220	\$180		
			Double room	\$280	\$200		
4.	The Victoria falls Hotel	5 Star	Standard single	\$460	\$360	<a href="mailto:resoperationsmgr@victoriafallshotel.com">resoperationsmgr@victoriafallshotel.com</a> <a href="mailto:reservationsspvr@victoriafallshotel.com">reservationsspvr@victoriafallshotel.com</a> <a href="mailto:fomgr@victoriafallshotel.com">fomgr@victoriafallshotel.com</a>	4km
			Standard Double	\$496	\$380		
			Classic Single	\$565	\$452		
			Classic Double	\$603	\$482		
			Stables Single	\$768	\$614		



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			Stables Double	\$804	\$643		
			Premium Single	\$1097	\$878		
			Premium Double	\$1149	\$919		
			Deluxe Suite	\$1237	\$990		
			Executive Suite	\$1607	\$1286		
			Batoka Suite	\$4000	\$3200		
			Presidential Suite	\$6500	\$5200		
5.	Victoria Falls Rainbow Hotel	3 Star	Standard room	\$160	\$110	<a href="mailto:Reservations.vfrh@rtg.co.zw">Reservations.vfrh@rtg.co.zw</a> Tel :+263 832844583 Cell :+263 772 307 130/+263 772 152 375/+263 776382 285	5km
			Executive Suites	\$250	\$200		
			Double Room	\$194	\$140		
6.	N1 Hotel	2 Star	Standard Double	\$80		<a href="mailto:vicfalls@n1hotel.co.zw">vicfalls@n1hotel.co.zw</a> +263 783 890 807	5km
			Deluxe Double	\$90			
			Superior Double	\$100			
7.	Mbano Manor Hotel Victoria Falls	5 Star	Deluxe Twin Suite single BB	\$400	\$300	Front office Manager <a href="mailto:frontoffice@mbanomanorhotel.com">frontoffice@mbanomanorhotel.com</a> +263 788 220 435 General Manager <a href="mailto:gm@mbanomanorhotel.com">gm@mbanomanorhotel.com</a> +263 776 839 659	10 minutes' drive
			Deluxe King Suite single BB	\$415	\$315		
			Villa	\$5500	\$3500		



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8.	Premier Guest Lodge	3 Star	Single standard	\$115		<a href="mailto:abigail@afriapremiersafaris.com">abigail@afriapremiersafaris.com</a> <a href="mailto:bookings@afriapremiersafaris.com">bookings@afriapremiersafaris.com</a>	4.5 km /10 minutes' Drive
			Deluxe	\$125			
			Executive	\$135			
			Standard	\$135			
			Deluxe	\$145			



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## 1. ZIMBABWE – GEOGRAPHICAL INFORMATION

Zimbabwe is a land linked country in southern Africa with an estimated population of 16 million people. Zimbabwe is bordered by Botswana on the west, Zambia on the north, Mozambique on the east, and South Africa on the south and has a total area of about 390 757 square kilometres. The capital city is Harare, and other major cities include Victoria Falls, Bulawayo, Mutare, Gweru and Masvingo.

Victoria Falls is in Matabeleland North Province and lies on the southern banks of the Zambezi River. The population in Victoria Falls is estimated at 35,199

## 2. TOURISM

Zimbabwe is a welcoming, unique and fascinating tourist destination and is home to the mighty Victoria Falls, which is one of the *Seven Natural Wonders of the World*. Other fascinating places include Lake Kariba, the second largest man-made lake on earth, Kariba Dam on the mighty Zambezi River, the refreshing Eastern Highlands, the exotic Matobo Hills and the Great Zimbabwe National Monument. The nation is richly endowed with pristine wildlife, a unique culture and a naturally warm and friendly people. These attributes contribute immensely to the high degree of attractiveness that position Zimbabwe as a prime tourist destination in the world.

In Victoria Falls you can take time to enjoy some of the following activities:

- Tour of the Victoria Falls Rainforest
- Boat Cruise – sunset/day
- Lion encounter
- Elephant encounter and interaction
- Horse back safari, night drive and bush dinners
- Bungee Jumping
- Bridge Swing, gorge swing, zip line, tandem zip line, highwire pass
- Crocodile farm tour and cage diving
- Rafting and river boarding
- Game drive (am or pm) and Walking Safari



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- Elephant Interactive safari and Rhino Encounter
- Helicopter flight over the Zambezi River
- Boma Dinner
- Chobe trip, boat cruise, game drive, bird watching
- Visit to the Hwange National Park, 100km from Victoria Falls

### 3. **TRADITIONAL FOODS**

Hotels, restaurants and homes in Zimbabwe offer a wide variety of meals ranging from oriental recipes, Chinese food, sea food to takeaways but the best of all is the local traditional recipes, they offer excellent nutrition and are a healthy option. Sadza is the staple food in Zimbabwe and is made from maize meal (or millet and rapoko) which is eaten as a thick porridge. A wide range of side dishes are available such as dried meat in peanut butter, madora or macimbi, or a range of vegetables such as kale, rape, mustard leaves, broccoli, cabbage, okra and other exotic local specialities such as (pumpkin leaves), blackjack, derere and (dried vegetables) such as munyemba, nyevhe, mowa with peanut butter. Pumpkins and their seeds are also a delicious option.

### 4. **DRIVING IN ZIMBABWE**

International driving and driving licences issued in all SADC countries are valid in Zimbabwe. Visitors from other countries not covered by this agreement are able to drive for a period of 90 days using driving licences issued in their home countries. If not printed in English, it should have a certificate of authority and validity, or a translation of the text with the bearer's photograph attached. Renewal after expiry of this period is obtained from the Ministry of Transport and Infrastructural Development. Driving is on the left-hand side. At all intersections a fire engine ambulance or police vehicle sounding a siren takes precedence over all other traffic, move out of its course and remain stationary until it has passed. The general speed limit in Zimbabwe is 120km/h on open roads and 60km/h in urban areas. Toll gates are operational on all major highways and the charges vary from USD\$4.00 to USD\$20.00.

### 5. **Travel options to Zimbabwe** – The following airlines fly to Zimbabwe:



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## Airlines Flying to Zimbabwe



**Car Hire** - cars with or without chauffeurs can be hired in most tourist areas from internationally recognized firms.

**Taxi Services** – Taxis are available at every airport and hotel in Zimbabwe.

**-THANK YOU FOR VISITING ZIMBABWE – A World of Wonders-**

 **VISIT**  
**Zimbabwe**  
*A World of Wonders*



Civil Aviation  
Authority of Zimbabwe

AIRPORTS COMPANY OF ZIMBABWE  
(PRIVATE) LIMITED



Zimbabwean Hospitality In The Skies