AERODROME CERTIFICATION WORKSHOP INCORPORATING PANS-AERODROMES

30 November – 4 December 2026 | Mahe, Seychelles

INFORMATION BULLETIN [1]

1. Venue

1.1 The Aerodrome Certification Workshop Incorporating PANS-Aerodromes will be held at the Laila Hotel, Anse Royale, Mahe, Seychelles from 30 November to 4 December 2026 (Monday – Friday) commencing at 09:00 to 16:00 daily.

1.2 **ICAO ESAF Office Contact**

Eastern and Southern African (ESAF) Office United Nations Office at Nairobi
P. O. Box 46294 - 00100 GPO
Nairobi, Kenya
Tel.: +254 20 7622 395, +254 20 7622 396
E-mail: icaoesaf@icao.int
Website: http:/www.icao.int/esaf

1.3 **Workshop Contacts**

ICAO ESAF Office	Seychelles Civil Aviation Authority
Mr. Elisha Omuya Regional Officer, Aerodromes and Ground Aids Tel: +(254) Off: +(254) Email: eomuya@icao.int	Mr. David Labrosse Director Safety & Security Regulation Tel: +(248) 2513252 (Mob) Off: + (248) 4391708 Email: dalabrosse@scaa.sc

2. Registration

2.1 Participants are requested to confirm their participation to ICAO ESAF Office, copy to email address: dalabrosse@scaa.sc.

2.2 On-site registration of participants will take place on Monday 30 November 2026 at the Laila Hotel, from 08.15am to 09:00 am.

[1] The ESAF Regional Office makes its best effort to provide information to participants in order to facilitate their stay in Seychelles and participation at the event(s) to which they are invited. However, ICAO or its employees shall not be liable for any consequences arising from the use of information or views expressed in this bulletin, including but not limited to any loss or damage resulting from decisions taken on the basis of the information and associated views; or for any inaccuracies, omissions orerrors it may contain.

3. Opening Session

3.1 The official opening of the workshop will take place at Laila Hotel on Monday 30 November 2026 at 9:00am.

4. Working Language

4.1 The workshop will be conducted in English only. Participants are kindly requested to bring their ownportable computers/ laptops.

5. Workshop Documentation

5.1 The workshop documentation, including the information bulletin will be available online at the ICAO ESAF website.

6. Transport

6.1 From the Airport

Seychelles Civil Aviation Authority will provide transport for delegates upon their arrival at the airport to their hotels/guest houses. Participants are requested to forward copies of their passports and flight itineraries to: dalabrosse@scaa.sc and samice@scaa.sc to facilitate pick up upon your arrival at Seychelles International Airport.

6.2 Transport arrangements to the workshop venue

Transport to and from the workshop venue will be provided by the Seychelles Civil Aviation Authority.

6.3 Hotel Information

A list of recommended hotels and guesthouses is attached at the end of this bulletin. Participants are kindly requested to make their own hotel reservation by using the email addresses provided in the table below for each hotel/guest house, and to indicate that they are attending the Aerodrome Certification Workshop being hosted by the Seychelles Civil Aviation Authority. Please note that the hotel rates may change depending on the time of booking.

7. Entry Visa

7.1 Participants are requested to obtain their travel authorization into Seychelles by accessing the Seychelles Electronic Border System: https://seychelles.govtas.com/en and completing the disembarkation form. Participants should upload a copy of their passports, air tickets including their yellow fever certificates as may be required. All payments are to be made via credit card on the electronic border system portal. This process should be completed at least 48 hours before travel into Seychelles.

8. Health

8.1 It is strongly recommended for participants to have travel insurance (including health) for the duration of their stay in Seychelles. Participants should particularly ensure that they carry evidence of current health/hospitalization insurance such as cards that may be produced to health institutions should the need arise. Participants are also encouraged to provide information during registration, on their next of kin who may be contacted on behalf of the participant should the need arise.

8.2 Presentation of a valid **yellow fever certificate** at the point of entry may be required for persons who originate from or have travelled to States where yellow fever is described by the World Health Organization (WHO), as endemic, including the following States:

Angola, Benin, Burkina Faso, Burundi, Comoros, Central African Republic, Chad, Congo, DRC, Ivory Coast, Ethiopia, Gabon, Gambia, Ghana, Guinea Bissau, Guinea Equatorial, Liberia, Mali, Mauritania, Mozambique, Niger, Nigeria, Somalia, Congo, Rwanda, São Tomé and Principe, Senegal, Sierra Leone, Tanzania, Togo and Uganda.

8.3 Persons who fail to produce a valid yellow fever vaccination certificate to the port health officials upon disembarkation may be required to take the vaccination against payment, as may be prescribed by the health authority. The health officials may take other actions in accordance with applicable regulations and procedures. For more information, participants may wish to visit the World Health Organization (WHO) website for updated information on Seychelles.

9. Weather

9.1 November/December is normally the wet season. Mean temperatures are expected to be warmer than normal across Mahe and the Inner Islands. Based on the forecast, the seasonal mean temperatures are likely to exceed 27.4°C.

10. Local Currency and Foreign Exchange Rates

10.1 The unit of currency is the Seychelles Rupee (SCR) and the exchange rates are determined by the Central Bank which varies daily. The Seychelles Rupee is trading at approximately 15.20 for the US dollar, 16.80 for the Euro and 20 for the Pound Sterring. Participants are requested to obtain updated information from the internet prior to their travel.

10.2 Commercial banks and forex bureaux provide exchange facilities. Most banks are open between 08:30 am to 2.00 pm from Monday to Friday and between 9.00 am to 12.00 noon on Saturdays. Some forex bureaux may be open outside these hours. Hotels also offer exchange facilities but at an extra fee and/or less favourable rates.

11. Telephones

11.1 Worldwide direct connections are available, using the international code or telephone operator as necessary. From outside Seychelles, dial +248, followed by the number. The main cellular telephone operators in Seychelles are Cable & Wireless and Airtel.

12. Security

12.1 Participants are advised to visit the UNON website http://www.unon.org and click on "Security Advice" for the latest information on Seychelles. It is advisable to use taxis or transport arranged by the hotel reception for shopping, to go sightseeing or to travel for any other purposes.

Hotel list in Seychelles / Liste des hôtels au Seychelles Please note that hotel rates are subject to change/Veuillez noter que les tarifs de l'hôtel sont susceptibles d'être modifiés						
No.	**Hotel**	**Single Room Corporate Rate**	**Double Room Corporate Rate**	**Other Charges**	**Contact Details**	**Location /Emplacement**
1.	Berjaya Beau Vallon Bay Resort & Casino	USD 148	USD 178	*Environmental levy @ 8USD per person/night*	mahe.inquiry@berjayahotel.com Tel: +248 4287 287 www.berjayahotel.com	Location: Beau Vallon. About 15 km from Seychelles International Airport and 5 km from the capital, Victoria.
2.	Crown Beach Hotel	SCR 2,775	-	*To confirm upon reservation*	marketing@crownbeachseychelles.com Tel: +248 4382 800 Tel: +248 2811 206 www.crownbeachseychelles.com	Location: Point Au Sel. About 8 km from Seychelles International Airport.
4.	Eden Bleu Hotel	USD295	-	*Environmental levy @ SCR 100 per person/night*	reservations@edenbleu.com Tel: +248 4399100 www.edenbleu.com	Location: Eden Island. About 10 minutes' drive from Seychelles International Airport and 5 km from the capital, Victoria.
5.	Coral Strand Hotel	EUR 225	-	*Rates include breakfast. All taxes included*	reservation@coralstrand.sc Tel: +248 4291001 www.coralstrand.com	Location: Beau Vallon. About 10 minutes' drive from Victoria and 30 minutes from Seychelles International Airport.
6	Reef Holiday Apartments	SCR 1,000 (self-catering)	SCR 2,000 (self-catering)	*All taxes included. Rates do not include breakfast.*	manager@seychelles-reefholidayapartments.com reservations@seychelles-reefholidayapartments.com Tel: +248 4375 082 Tel: +248 2 781 403 www.seychelles-reefholidayapartments.com	Location: Anse Aux Pins. About 10 minutes' drive from Seychelles International Airport.
7	Le Chateau Bleu	EUR 82	EUR 100	*All taxes included*	mail@chateaubleu.sc Tel: +248 4376 424 Tel: +248 2764 830 www.chateaubleu-seychelles.com	Location: Anse Aux Pins. About 10 minutes' drive from Seychelles International Airport.

8	Le Relax Hotel & Restaurant	SCR 3,200	-	*To confirm upon reservation*	helpdesk@lerelaxhotel.com Tel: +248 4 82 900 Tel: +248 2527 549 Tel: +248 2620 772 www.lerelaxhotel.com	Location: Fairy Land, Anse Royale. About 9.5 km from Seychelles International Airport and 19 km south of Victoria.
9	Green Palm Self-Catering	EUR 95 (self-catering)	EUR 135 (self-catering)	*All taxes included*	sales@greenpalmseychelles.net Tel: +248 2511 567	Location: Anse Aux Pins. About 10 minutes' drive to Seychelles International Airport.
10	Jamelah Beach Apartments	SCR 1300 (double room without kitchen)	SCR 1800 (apartment with kitchen)	*All taxes included.*	jamelahoffice@gmail.com Tel: +248 4375 429 Tel: +248 2523 923 Tel: +248 2580 652	Location: Au Cap. About 10 minutes' drive to Seychelles International Airport.
11	Hotel La Roussette	SCR 1500	SCR 2000	Breakfast SCR 150/- per person	reservations@hotel-laroussette.com Tel: +248 4376 245 Tel: +248 2527 199 www.Hotel-LaRousette.com	Location: Anse Aux Pins About 10 minutes' drive to Seychelles International Airport.
12	La Villa Therese Self-catering Holiday Apartments	EUR 85 (one bedroom apartment)	EUR 130 (two bedroom apartment)	*To confirm upon reservation*	info@lavillatherese.com Tel: +248 2643 110 Tel: +248 2611 821 Tel: + +44 79040 31535 www.lavillatherese.com	Location: Anse Royale Walking distance to the workshop venue
13	Coco Blanche Self Catering Villas	EUR 100 (self-catering)	-	*To confirm upon reservation*	cocoblanche@email.sc cocoblanche@gmail.com Tel: +248 2571 362 Tel: +27810975749 Tel: +248 2511 604 Tel: +248 4371 818	Location: Anse Royale
14	Royale Self Catering Apartments	EUR 90	-	*To confirm upon reservation*	royaleselfcatering@outlook.com Tel: +248 2737 776	Location: Anse Royale

15	Island Cove	EUR 90		*To confirm upon reservation*	islandcovesez@gmail.com Tel: +248 2667 788 www.islandcove.sc/	Location: Anse Royale
16	Shanaz Beachside Retreat	$135	-	*To confirm upon reservation*	shanazsez@gmail.com Tel: +248 2525 349 https://hotelscheck-in.com/shanaz-beachside-retreat-/	Location: Anse Royale
17	Au Fond De Mer View Self Catering Apartment	EUR100	-	*To confirm upon reservation*	reservations@aufonddemerview.com Tel: +248 2526 945 Tel: +248 2580 148 https://www.aufonddemerview.com/en/	Location: Anse Royale

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