



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización de
Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Eastern and Southern African Regional Office/Bureau régional Afrique orientale et australe

Ref.: ES AN 3/24 - 0360

7 August 2026

Mr. Silas Udahemuka
Director General
Rwanda Civil Aviation Authority
Kigali - Rwanda
Email: sudahemuka@caa.gov.rw / info@caa.gov.rw

Subject: Hosting of ACR/PCR Awareness Workshop and Proposal for an Alternative Workshop (15 – 17 September 2026)

Dear Sir,

I wish to refer to your letter Ref: 12.06/0407612026 dated 11 March 2026, in which the Republic of Rwanda kindly offered to host the Aircraft Classification Rating/Pavement Classification Rating (ACR/PCR) Awareness Workshop that was to be delivered by the Federal Aviation Administration (FAA) in coordination with the Regional Office.

At the outset, I would like to convey our sincere appreciation for the consistent support that Rwanda has extended to the Regional Office in advancing aviation safety and security initiatives within the region. Your commitment and partnership in hosting regional activities are highly valued.

Regrettably, I wish to inform you that, due to unforeseen circumstances, the FAA facilitators will be unable to travel to Kigali, Rwanda, during the scheduled period. As these facilitators are integral to the delivery of the workshop, particularly the practical sessions involving the FAA-developed FARFIELD Engineering Software, it will not be possible to conduct the workshop as planned. Consequently, the workshop scheduled to take place in Kigali, Rwanda, will be postponed until further notice.

In light of this development, I would like to kindly request Rwanda to consider hosting a Runway Safety Awareness Workshop that the Regional Office is planning to conduct during the first quarter of 2027, preferably in the third week of January 2027. This workshop will be facilitated by experts from the Regional Office in collaboration with runway safety partners and will provide a valuable opportunity to further strengthen runway safety awareness and best practices within the region.

We would be most grateful if you could kindly indicate your willingness to host this alternative workshop at your earliest convenience.

Yours sincerely,

Lucy Mbugua
Regional Director