



ICAO



2nd ICAO AFI User Preferred Routes Trial Team workshop and the Free Route Airspace (FRA) Project Management Team (PMT) Meeting

(Dar es Salaam, Tanzania | 21 – 24 September 2026)

INFORMATION BULLETIN

1. Venue

- 1.1.** The 2nd ICAO AFI User Preferred Routes Trial Team workshop and the Free Route Airspace (FRA) Project Management Team (PMT) Meeting will take place at the Four Points by Sheraton in Dar es Salaam from 21 to 24 September 2026.

1.2 ICAO Workshop Focal Points

Dr. Bedan Thendu Mobile : + 254 700905901 Email : bthendu@icao.int	Mr. Serge Tchanda Tel. +221 76 882 52 78 Email : stchanda@icao.int
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TCAA Workshop Focal Point

Mr. Sunday R. Walinda Mobile : +255625622531 Email: sunday.walinda@tcaa.go.tz

AFRAA Workshop Focal Point

Mr. Gaoussou KONATE Telephone: +22667679811 Email : gkonate@afraa.org

2. Registration

- 2.1** Participants should confirm attendance by registering through the following link, not later than **7 September 2026**.

Direct Registration Link - <https://events.icao.int/event-details?campaignID=1107A3EE-8A94-F111-814B-6045BDCD3FB8>

Documents will be posted at the link below:

Link on ESAF Meetings webpage and access to documents - <https://www.icao.int/ESAF/meetings>

- 2.2 Onsite confirmation of registration of participants will take place on **21 September 2026** from 08:00 to 09:00 at the venue.

3. Opening Session

- 3.1. The opening session will take place on Monday, **21 September 2026** at 09:00 local time (06:00 hours UTC) at the Four Points by Sheraton in Dar es Salaam.

4. Working Language, Instruction and Documentation

- 4.1. The Workshop will be conducted in the English Language.
- 4.2. The registration link for participants is provided in para. 2.1 above. The Secretariat of the workshop will be provided by ICAO.
- 4.3. The Workshop will be paperless, and all related documentation will be provided in an electronic format. Participants are required to bring their own portable computers/laptops for access.

5. Working Hours

- 5.1. The expected working hours of the workshop will be from 09:00 to 15:00 hours local time.

6. Internet

- 6.1. Participants are assured of an adequate internet connection during the workshop.

7. Electricity

- 7.1. Dar es Salaam uses the British system standard three-pin sockets. Domestic power voltage is 240volts. Participants are encouraged to ensure compatibility with their gadgets or to have international power adapters.

8. Transport

8.1. From/To the Airport

Participants are kindly asked to arrange their own transfer from the airport to their chosen hotel. You may check with your hotel if they provide airport pick-up (some do, for a fee or complimentary). Taxis are available at the airport, and Uber and Bolt ride-hailing apps also operate in Dar es Salaam.

9. Hotel Information

- 9.1. Participants are requested to make their own hotel reservations online or by phone directly with the hotel of their choice from the list. Participants can indicate that they are attending an ICAO workshop to take advantage of the special accommodation rates. A list of recommended hotels/lodges near the venue is attached at the end of this bulletin.

10. Entry Visa

- 10.1. Participants are advised to ascertain with the respective Republic of Tanzania Embassies or Consulates in their country of residence as to whether they are exempt from the Tanzania entry visa requirements.
- 10.2. It is important to apply for Visas well in advance.

- 10.3. All travelers, whether foreign nationals, Tanzanian citizens, or Residents, MUST enter Tanzania through designated (formal) Entry Points. Upon arrival, they will be required to go through the immigration procedures.
- 10.4. All Participants are urged to visit <https://www.immigration.go.tz/index.php/immigration-services/visa-information> for information about Visa requirements for Tanzania.
- 10.5. Participants are urged to consult the links below for important information on Visa requirements.
 - Countries that are not required to apply for a Visa - Tanzania Immigration Department
 - Countries whose Nationals require a Referral Visa. - Tanzania Immigration Department
- 10.6. Tanzania has visa-exemption arrangements with a number of African countries. Nationals of countries that require a visa are generally required to pay a **visa fee of USD 50** for an ordinary single-entry visa, subject to applicable immigration requirements

11. Health and Emergency information

- 11.1. Presentation of a valid Yellow Fever Certificate at the point of entry is required for persons who originate from or have travelled to States where Yellow Fever is described by the World Health Organization (WHO) as endemic, see [https://www.who.int/publications/m/item/countries-with-risk-of-yellow-fever-transmission-and-countries-requiring-yellow-fever-vaccination-\(november-2022\)](https://www.who.int/publications/m/item/countries-with-risk-of-yellow-fever-transmission-and-countries-requiring-yellow-fever-vaccination-(november-2022)).
- 11.2. Persons from the above criteria who fail to produce a valid Yellow Fever Vaccination Certificate to the Port Health Officials may be required to take the vaccination at the point of entry against payment of US\$15 (subject to change by the appropriate government policies)
- 11.3. It is strongly recommended that Participants make arrangements for travel insurance (including health) that is applicable in Tanzania for the duration of their stay. Furthermore, they should carry evidence of current health/hospitalization insurance, such as medical cards, that may be produced to health institutions should the need arise.
- 11.4. In case of emergency, participants may also dial:
 - Police: 112
 - Fire and Rescue: 114
 - Ambulance / Medical Emergency: 115
- 11.5. For workshop-related emergencies, the Event Secretariat may be contacted directly.

12. Weather and Time

- 12.1 Dar es Salaam experiences warm, dry, tropical weather in September, with average daytime highs around 30 °C and nighttime lows near 24 °C. Temperatures are usually comfortable compared with the hotter months later in the year. Participants should expect occasional afternoon or evening showers, though most days still have plenty of sunshine. Humidity is relatively high (~75–90%), and the Indian Ocean remains warm (~28 °C). Participants should generally expect warm temperatures, relatively little rainfall, and predominantly dry conditions. September is still within the dry season, although rainfall begins to increase gradually toward the end of the month
- 12.1. Dar es Salaam local time is GMT+3.

13. Local Currency and Foreign Exchange Rates

- 13.1. The basic unit of currency is the Tanzanian Shilling (Tshs.), which is divided into 100 cents. There are silver and bronze coins of 50, 100, 200 and 500 shillings. Notes are issued in denominations of 1,000, 2,000, 5,000 and 10,000 shillings.
- 13.2. The Tanzanian shillings exchange rates are determined by the Bank of Tanzania, which varies daily. Participants may wish to obtain current information from the website: <https://www.bot.go.tz/exchangerate/excrates>
- 13.3. Commercial banks and forex bureaux are available to provide exchange facilities. Most banks are open from 08:00 to 16:30 on weekdays, 08:00 to 12:00 on Saturdays, and closed on Sundays. Some forex bureaux may be open outside these hours. Hotels also offer exchange facilities, but at an extra fee and/or less favourable rates. On arrival at Julius Nyerere International Airport, forex services are available within the customs hall, from 7.00 am to midnight.

14. Telephones

- 14.1. Worldwide direct connections are available, using the international code. From outside Tanzania, +255 followed by the area code (for landline numbers) and the required number. There are four (4) cellular phone (mobile) operators in Tanzania: Airtel, Vodacom, Yas, and Halotel.
- 14.2. Mobile telephone service providers also provide a gateway to the internet using GPRS, 3G, 4G, and 5G. Cell phone SIM cards are widely available; however, every SIM card user/buyer in the United Republic of Tanzania is expected by law to be registered for activation. The SIM card can be registered at the point of purchase.

15. Plastic Bags

- 15.1. Plastic bags, including those from duty-free shops, are prohibited upon entry. Travelers should use alternative, eco-friendly bags.



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**RECOMMENDED HOTELS**

Hotel/Guest house	Single Room USD	Website	E-mails	Contacts	Distance to the venue
Four Points by Sheraton (Venue)	145- 250	www.newafricahotel.com	sales1@fourpointsdaressalaam.com	+255 757 979 218	-
Johari Rotana Hotel	263-484	www.rotana.com	johari.hotel@rotana.com reservations.johari@rotana.com	+255 659 070 800	500m
Peacock Hotel	65- 150	https://peacock-hotel.com	reservations@peacock-hotel.co.tz	+255 713 559 627	1.7km
Hyatt Regency Hotel	253 – 505	https://www.hyatt.com/hyatt-regency/en-US/darhr-hyatt-regency-dar-es-salaam-the-kilimanjaro	daressalaam.kilimanjaro@hyatt.com	+255 764 701 234	400m
Golden Tulip City Center Hotel	112 – 185	www.goldentulipdarcitycenter.com	info@goldentulipdarcitycenter.com	+255 624 100 000	450m
Onomo Hotel	72– 157	https://www.onomohotels.com/en/contact	reception.daressalaam@onomohotel.com	+255 677 343 434 +255 22 234 3535	600m
Holiday Inn	119 – 170	https://www.holidayinn.co.tz	reservations@holidayinn.co.tz	+255 22 213 9250	600m

Hotel/Guest house	Single Room USD	Website	E-mails	Contacts	Distance to the venue
Southern Sun Hotel	150-230	https://www.southernsun.com/southern-sun-dar-es-salaam	SSDar.Reservations@southernsun.com	+255 22 213 7575	1km
Crowne Plaza Hotel	110-360	https://www.ihg.com/crowneplaza/hotels/us/en/dar-es-salaam/dards/hoteldetail	reservations@crowneplazadaressalaa.com	+255 746 812 540	1.1km
Tiffany Diamond Hotel	100 - 220	https://www.tiffanydiamondhotels.com/indira	reservations@tiffanydiamondhotels.com	+255 677 084 557	1.3km