COMPREHENSIVE REGIONAL IMPLEMENTATION PLAN FOR AVIATION SECURITY AND FACILITATION IN AFRICA (AFI SECFAL PLAN)

STEERING COMMITTEE TERMS OF REFERENCE

1. MANDATE

1.1 The Comprehensive Regional Implementation Plan for Aviation Security and Facilitation in Africa (AFI SECFAL Plan) is an International Civil Aviation Organization (ICAO) Programme[1]. The AFI SECFAL Steering Committee (SC) is established to support effective and efficient implementation of the AFI SECFAL Programme. The Steering Committee is responsible for providing advice and guidance to the Secretary General of ICAO regarding all aspects of the ICAO AFI SECFAL Programme[2].

2. STEERING COMMITTEE COMPOSITION

2.1 Membership

2.1.1 Members of the Steering Committee are appointed by the Secretary General of ICAO. The Steering Committee consists of a maximum of 62 members, excluding members of the ICAO Secretariat.

2.1.2 Members of the Steering Committee will be drawn from States, the ICAO Council, international and regional organizations, and assistance partners[3]. Other stakeholders may participate in and contribute to the work of the Steering Committee on an ad hoc basis at the invitation of the Secretary General in consultation with the Steering Committee.

2.2 Chairperson

2.2.1 The Chairperson of the Steering Committee is elected/nominated by the members of the Steering Committee. The Chairperson shall serve a renewable three-year term.

3. TECHNICAL SUPPORT TO THE STEERING COMMITTEE

3.1 The Steering Committee may establish working groups and/or task forces to address specific issues or undertake activities on aviation security (AVSEC) and facilitation (FAL).

4. ROLE OF THE ICAO SECRETARIAT

4.1 The Secretary General of ICAO is responsible for the execution of the AFI SECFAL Programme. The ICAO Regional Director, Eastern and Southern Africa (ESAF) is the ICAO Secretariat Programme Executive (PE) for the AFI SECFAL Plan and has overall supervisory responsibility.

4.2 The Programme Executive serves as the Secretary of the Steering Committee.

4.3 The ICAO Secretariat will support the Steering Committee.

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[1] C-DEC 203/2

[2] The objectives, scope and modalities of the AFI SECFAL Programme are outlined in the Comprehensive regional implementation plan for aviation security and facilitation in Africa, as approved by the Secretary General of ICAO.

[3] States and organizations that provide aviation security and/or facilitation assistance in Africa

5. TIME-FRAME AND MEETING

5.1 The Steering Committee will meet twice a year. If necessary, and after consultation with the Steering Committee and the Secretary General, additional meetings may be convened. The location of meetings will alternate between ICAO Headquarters (Montréal, Canada) and the African Region, unless circumstances deem otherwise.

5.2 The Steering Committee may review its Terms of Reference (ToR) and submit amendments thereto to the Secretary General for approval.

5.3 Decisions of the Steering Committee will be by consensus and, where voting is necessary, by simple majority of the members present.

6. FUNDING

6.1 States and sponsoring organizations will cover all expenses incurred by members attending the Steering Committee, working group and task force meetings.

6.2 The financial requirements and voluntary contributions associated with the Programme will be managed by ICAO Secretariat at Headquarters.

7. WORKING LANGUAGES OF THE STEERING COMMITTEE

7.1 The working languages of the Steering Committee meetings will be English and French, with simultaneous interpretation provided by ICAO. Whenever possible, all documentation for Steering Committee meetings will be provided in both languages. Simultaneous interpretation will not be provided by ICAO for working group and task force meetings.

7.2 All meetings will be held in a paperless environment.

8. REPORTING TO THE ICAO COUNCIL

8.1 To monitor and measure the status of implementation of the AFI SECFAL Plan, the Chairperson of the Steering Committee will report every six months on the AFI SECFAL Plan activities and progress to the ICAO Council through the Secretary General.

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Date

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Raymond Benjamin

Secretary General

AFI SECFAL PLAN

STEERING COMMITTEE MEMBERSHIP

Chairperson: To be elected by the members of the Steering Committee

Members

- African States represented on the ICAO Council:
  - Burkina Faso
  - Cameroon
  - Egypt
  - Kenya
  - Libya
  - Nigeria
  - South Africa
  - United Republic of Tanzania

- African Representatives to ICAO:
  - Côte d'Ivoire
  - Equatorial Guinea
  - Ethiopia
  - Ghana
  - Mali
  - Morocco
  - Mozambique
  - Niger
  - Senegal
  - Sudan
  - Uganda

- Assistance Partners:
  - Belgium
  - Canada
  - China
  - France
  - Japan
  - Norway
  - Portugal
  - Republic of Korea
  - Saudi Arabia
  - Singapore
  - Spain
  - Turkey
  - United Kingdom
  - United States

- International and Regional Organizations:
  - African Airlines Association (AFRAA)*
  - African Civil Aviation Commission (AFCAC)
  - African Development Bank (AfDB)

African Union (AU)
Agence pour la Sécurité de la Navigation Aérienne en Afrique et à Madagascar (ASECNA)
Airports Council International (ACI)
Arab Civil Aviation Commission (ACAC)
African Airlines Association (AFRAA)*
Arab Maghreb Union (AMU)
Centre africain d'étude et de recherche sur le terrorisme (CAERT)
Civil Air Navigation Services Organization (CANSO)*
Civil Aviation Safety and Security Oversight Agency (CASSOA)
Common Market for Eastern and Northern Africa (COMESA)
Communauté des États sahélo-sahariens (CEN-SAD)
Communauté Économique et Monétaire des États de l'Afrique Centrale (CEMAC)
East African Community (EAC)
Economic Community of Central African States (ECCAS)
Economic Community of West African States (ECOWAS)
European Civil Aviation Conference (ECAC)
European Commission (EC)
ICPO-Interpol
Intergovernmental Authority on Development (IGAD)
International Air Transport Association (IATA)
International Federation of Air Line Pilots' Associations (IFALPA)*
Southern African Development Community (SADC)
Union Économique et Monétaire Ouest Africaine (UEMOA)
United Nations Security Council Counter-Terrorism Executive Directorate (CTED)
Universal Postal Union (UPU)
World Bank (WB)
World Customs Organization (WCO)

- International Civil Aviation Organization (ICAO):
  Secretary General, or his representative, supported by:
  Director, Air Transport Bureau
  Director, Technical Cooperation Bureau
  Regional Director, Eastern and Southern African Region (Steering Committee Secretary)
  Regional Director, Western and Southern African Region
  Regional Director, Middle East Region
  Regional Director, European and North Atlantic Region
  Deputy Director, Security and Facilitation
  Chief, Implementation Support and Development – Security
  Chief, Facilitation

(*) Additional members following the 1st Steering Committee Meeting's recommendation.