

Record of Decisions and Actions of the 5th Meeting of the COSCAP North Asia Member Coordinators

**Beijing, China
24 October 2019**

1. Present

The 5th meeting of the COSCAP North Asia Member Coordinators was attended by representatives from China (CAAC), Democratic People's Republic of Korea (GACA), Mongolia (CAAM), Republic of Korea (KOCA). There was a total of 10 participants (see Attachment II for list of participants).

2. Venue

The Meeting was held in Beijing, China in the APAC ICAO Regional Sub-Office.

3. Proceedings of the Meeting

3.1 CTA of COSCAP-NA facilitated the meeting, and it progressed in accordance with the agenda, a copy of which is placed at *Attachment I*.

3.2 CTA reviewed the 4th MC meeting Record of Discussions.

3.2.1 CTA advised the meeting that the COSCAP-NA internship announcement had been posted on the ICAO website in early 2019, however due to the transition period of the CTA, the internship programme was postponed. The new round of internship posting will be conducted again after the new CTA arrives. CAAC has previously expressed its interest to provide secondees to the programme to compliment the particular expertise of the CTA, however it has been suspended due to the CTA transition, and will also be further discussed after the new CTA arrives (CAAC contact Captain Wan Chief Pilot).

3.2.2 ROK MC indicated that one of their Universities in ROK expressed their interest to continue the internship with COSCAP-NA. Internship posting will be initiated as soon as the new CTA arrival date is determined and the university can be advised accordingly.

3.2.3 Regarding the ground operations handling training, COSCAP-NA will request IATA to present on ISAGO at the next MC meeting. MSs/SARs are requested to consider whether COSCAP-NA should pursue this subject for the 2020 training planning (see comments at 3.6.10).

3.2.4 CTA requested the MSs/SARs to prepare a presentation on the individual national-wide "Strength and Weakness" or any updates on the aviation safety management progress for each MS/SAR once every year at the MC meeting. This was included at the 25th NARAST in April 2019, and is a practise that should be continued on an annual basis. This request received concurrence by all the attended MSs/SARs.

3.3 CTA reviewed the RASG Priorities and Targets. The purpose of this review was to inform the MCs for the upcoming work planning to ensure consistency with APAC regional goals.

3.3.1 ROK MC will seek more information on the ROK NASP development and its effectiveness and will report to the next MC meeting.

3.3.2 DPRK requested clarification on the difference between the NASP and SSP. It was suggested that the NASP is a living document including the Safety Enhancement Initiatives and its safety targets and priorities. The SSP and the NASP are complimentary initiatives within the State. The National Aviation Safety Plan (NASP) sets out a continuous improvement strategy, which helps to achieve objectives of the State through implementation of effective safety oversight and State Safety Programme. CTA is requested to organize the NASP workshop, which is to be conducted at the Regional office this November, to also be held in the NA sub-region.

3.3.3 ROK will put its SDCPS into operation over the next year and it is anticipated that the system will be in full operation in 4 years.

3.3.4 CTA requested the MSs/SARs who have established their SDCPS to share the practices at the next MC meeting. ROK agreed and China will follow up after internal discussions take place.

3.4 CTA reviewed the Beijing Declaration.

3.4.1 It is noted that the majority of COSCAP-NA MSs/SARs have transitioned from AIS to AIM.

3.4.2 SAR and Civil Military Cooperation training to DPRK can now be reinitiated with the UN 1718 Sanction Committee exemption being granted.

3.4.3 It is noted that ADSB application has been fully implemented in some NA States but only partially in others.

3.5 CTA reviewed the training plans of the COSCAP-SA and COSCAP-SEA for the consideration of the participation by NA MSs/SARs, especially during the period of the CTA transition.

3.5.1 COSCAP-SA CTA can be leveraged to conduct the enforcement workshop in NA region.

3.5.2 COSCAP-NA will notify the MSs/SARs whenever the specific training plans from COSCAP-SEA and COSCAP-SA are available.

3.5.3 <https://www.icao.int/APAC/Meetings/Pages/default.aspx> can be visited for all the events planned by APAC RO and COSCAP-SEA.

3.6 CTA led the meeting to construct a blueprint for the 2020 COSCAP-NA Work Plan

3.6.1 EASA sponsored SMS Train the Trainer workshop is tentatively planning to be held in February 2020 at the ICAO RSO, exact dates will be determined later. Agenda attached for reference.

3.6.2 Initial Training on ICAO Dangerous Goods TI and the Specialized training on infectious substances are tentatively planned *to be held in* Mongolia with DPRK participation on February 3-8, with OJT to follow on Feb 10-14 2020. Recurrent training on ICAO DG TI is tentatively planned to be held in ICAO RSO on 17-21 February 2020 which all member states will be invited to attend.

3.6.3 Human Factor workshop is tentatively planned to be held at the ICAO RSO in March targeted to CAAC and mainland China service providers, however all member States/SARs will be invited to attend.

3.6.4 NASP workshop will be requested to be held in RSO in April 2020 for which APAC RO will be approached for support.

3.6.5 ICAO SSP Capacity Building workshop is planned to held at the RSO in May 2020. COSCAP-NA will consult ICAO to determine the available dates and cost. Mongolia expressed its preference to have the workshop to be held in Mongolia due to the training required within their organization other than MCAA staff.

3.6.6 USOAP PQ Gap Analysis is planned to be held in DPRK in June 2020. The exact dates will be advised at a later date.

3.6.7 Civil Military Cooperation workshop is planned to be held in DPRK in September 2020. The exact dates will be determined after consultation with RO Mr. Len Wick and consultant Mr. Brian Day.

3.6.8 Mongolia expressed the training needs in the areas of ANS and AGA while DPRK on ANS, AGA and AIG in particular.

3.6.9 SPI/SPT mini workshops similar to what has been scheduled for the SA COSCAP have been requested by DPRK and Mongolia. China will report back after internal discussions regarding their needs in this area.

3.6.10 MSs/SARs are requested to have internal discussion to determine interest for information regarding UK CAA GHOST program. Ground Handling Operational Safety Teams. The workshop if organized will consist of 4 days at the RSO.

<https://www.caa.co.uk/Safety-initiatives-and-resources/Safety-projects/GHOST/Ground-Handling-Operations-Safety-Team/>

3.6.11 CTA suggested all the MSs/SARs to discuss training requests internally and send the request back to COSCAP-NA as soon as possible. The attached COSCAP workplan sheet can be leveraged.

3.7 CTA reviewed the 56th DGCA Conference side meeting Record of Discussions as background information for targeted work planning based on the established priorities.

3.8 CTA reviewed SCM DP6 regarding the Capacity Building Matrix developed by COSCAP-SA, which DGCA55 conference proposed to have COSCAP-SEA and COSCAP-NA participate in as well to enhance regional collaboration. SEA COSCAP has confirmed their participation subsequent to SCM endorsement. A Live demonstration of the E-CCBM was presented with follow up discussion regarding NA State/SAR participation. There was a general consensus to join the program, however each MC needed to have internal discussions within their CAA at the appropriate levels. It was requested that the MCs report back as to those internal discussion prior to the upcoming SCM (which dates are yet to be determined).

3.9 CTA reviewed SCM DP7 regarding the Level 2 Activities. Level 2 activities (participation in oversight activities) requires a delegation mechanism to be in place within the States legislation.

3.9.1 DP7 should be reviewed in detail for more information as this DP compliments DP6 (E-CCBM) and DP8 (collaboration amongst the 3 COSCAPs).

3.10 The end of mission report for the outgoing CTA was discussed verbally and not formally presented.

4. Date and Venue of the 6th COSCAP-NA Member Coordinators Meeting

4.1 The 6th COSCAP-NA Member Coordinators meeting will be organized in conjunction with the 27th NARAST meeting on 23 April 2020.

5. Review of Conclusions of the 5th Member Coordinators Meeting was completed, and revisions were made in consultation with participants. The draft decision Record will be circulated to the Members.

6. Close of Meeting

Attachment I

5th Meeting of the COSCAP North Asia Member Coordinators 24 October 2019 ICAO Regional Sub-Office Beijing, China Agenda	
0900-0910	1. Welcome and self-introduction
0910-1000	2. Review of agenda – new agenda items 3. 4 th MC meeting record of discussions
1000-1015	Tea Break
1015-1200	4. Review of RASG Priorities and Targets and Beijing Declaration to establish 2020 workplan blueprint. Review available training events Regional Office for November and December 2019.
1200-1315	Lunch
1315-1500	5. Construct blueprint for the 2020 COSCAP-NA Work Plan 6. Review of 56 th DGCA side meeting Decision Record 7. General overview of DP 6,7 and 8 from the planned SCM 8. Live demonstration of the E-CCBM 9. Review of COSCAP-NA CTA End of Mission Report 10. Date and Venue of the 6 th COSCAP-NA Member Coordinators Meeting
1500-1515	Tea Break
1515-1600	11. Review of Conclusions of the 5 th Member Coordinators meeting 12. Close of the meeting
End of Meeting	

Attachment II

COSCAP-NA 5th Member Coordinators Meeting 24 October 2019, Beijing RSO of ICAO, China Participants sheet							
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