



International
Civil Aviation
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref. SN 2 (2024): AP085/24 (TC)

19 July 2024

**Subject: 59th Conference of Directors General of
Civil Aviation, Asia and Pacific Region
(Cebu, Philippines, 14 – 18 October 2024)**

Dear Sir/Madam,

I am pleased to note that the Director General of the Civil Aviation Authority of the Philippines has extended an invitation by his letter of 27 June 2024 to the Directors General of Civil Aviation, Asia and Pacific and Region for the 59th Conference of Directors General of Civil Aviation, Asia and Pacific Region-scheduled to be held in Cebu, the Philippines from 14 to 18 October 2024.

The Host Administration has set up a conference website at <https://dgca59.ph/> which is accessible through Username: dgca59 and Password: lovePH59. The Website contains the Provisional Agenda, Tentative Programme, Conference Bulletin, DP and IP Templates, Guidance on Preparation and Submission of DPs and IPs, Registration Procedure and other logistical information. Enclosed, please find the Provisional Agenda and the Tentative Programme of the conference for ease of reference.

I hope that you have already take note of the conference dates in order to avoid any conflicting programmes during that period. The ICAO APAC Regional Office remains in constant contact with the Host Administration, and I am pleased to report that preparations for the conference are progressing well.

Similarly, I believe that preparations are underway at your administration to finalize arrangements for the participation of your delegation in the conference as well as to submit Discussion Papers and Information Paper to make the conference meaningful and productive. Please note that the papers are required to be submitted in MS-Word document to the ICAO APAC Regional Office at apac@icao.int with a copy to the Conference Secretariat at dgca59_secretariat@caap.gov.ph latest by **13 September 2024**. Being mindful of this timeline will be important to allow the Secretariat to process the papers to upload on the conference website as well as giving sufficient time for your preparations for the conference.

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The Theme Topic for the conference is “*Shaping the Future of Aviation: Sustainable, Resilient, and Inclusive*”. The Provisional Agenda includes a High-Level Panel Discussion on the Theme Topic on day one (14 October 2024), and I encourage your active participation to make it interactive and productive.

I wish to inform you that there is no confirmed offer received by the Secretariat so far to host the APAC DGCA Conference in 2025. Therefore, I wish to take this opportunity to invite your State/Administration to consider hosting the conference next year or any subsequent years to maintain the continuity of the conference which has evolved to become the Directors General’s main annual regional event to meet and discuss important matters at policy level, conceptual issues, as well as global and regional trends which helps sustaining the growth of aviation in the region. To formally announce your willingness to host the APAC DGCA Conference in 2025 at the 59th APAC DGCA Conference, I welcome you to contact the ICAO APAC Regional Office on apac@icao.int soonest, so that we can assist you with the process of announcing this in Cebu.

I also wish to draw your attention to the *List of Action Items* developed at the 58th DGCA Conference enclosed herewith and urge your State/Administration to provide the response on the Action Items to the ICAO Regional Office, by email apac@icao.int by 13 September 2024. For your convenience, please use the enclosed template. The information submitted by you will be summarized and presented in a Discussion Paper under Agenda Item 2. The *List of Action Items* is also available at icao.int/APAC/Meetings/Pages/2023-DGCA-58.aspx

I look forward to meeting you and your delegation in Cebu in October 2024.

Accept, Sir/Madam, the assurances of my highest consideration.

Yours sincerely,



Tao Ma
Regional Director

Enclosures:

- A – Conference Provisional Agenda
- B – Conference Tentative Programme
- C – List of Action Items – DGCA/58
- D – Response on Action Items – DGCA/58 (template)