



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: AN 3/3 – AP117/22 (AGA)

29 August 2022

Subject: Thirty-Third Meeting of the Asia/Pacific Air
Navigation Planning and Implementation Regional Group
(APANPIRG/33)
Bali, Indonesia, Hybrid Meeting, 22 to 24 November 2022

Action Required: Reply at your earliest convenience,
preferably not later than

- 1) **31 October 2022** for submission of Nomination Form
- 2) **31 October 2022** for submission of Papers and
Presentation Slides

Sir/Madam,

I have the honour to inform you that the Thirty-Third Meeting of the Asia/Pacific Air Navigation Planning and Implementation Regional Group (APANPIRG/33) will be held at the **Trans Resort Bali** in Bali, Indonesia from 22 to 24 November 2022 as a hybrid event (in-person and virtual participation). The meeting will be graciously hosted by DGCA Indonesia.

I have the pleasure in inviting you for the Meeting and request you to arrange for attendance by the Member and/or Alternate Member designated by your Administration. The Member/Alternate Member may be accompanied by Advisor(s), as appropriate.

The Provisional Agenda for the Meeting and Explanatory Notes on the Agenda Items are in **Attachment A** to this letter. A Bulletin containing information about the Meeting Venue, recommended hotels and other information of interest for the participants is placed at **Attachment B**. Air travel, hotel accommodation, health insurance to cover sickness and medical emergency and other miscellaneous costs will be borne by the respective administration.

To facilitate this Office to make appropriate preparations for the Meeting, I would appreciate receiving from you the following via e-mail at apac@icao.int or fax +66 (2) 537-8199:

- a) any suggestion for additions/changes to the Provisional Agenda of the Meeting, keeping in view the Terms of Reference of APANPIRG approved by the ICAO Council;
- b) the name, position and address of all attendees including advisors, if any, intended to accompany your Member and/or Alternate Member using the Nomination Form provided in **Attachment C** to this letter; and

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- c) the titles of any Working/Information Papers your Administration intends to submit in accordance with the Provisional Agenda. Kindly note in this regard that electronic copy of the papers should be sent to this Office at your earliest convenience, by e-mail to apac@icao.int preferably not later than **31 October 2022**.

The Working and Information Papers and other related documents for the APANPIRG/33 Meeting will be made available on the ICAO web site at <http://www.icao.int/APAC/Meetings/Pages/default.aspx>.

Participants are advised that the ICAO Regional Office is moving towards a 'paperless' meeting environment by the increasing use of electronic media for the distribution of meeting materials. Meeting participants are encouraged to take advantage of the wireless network facility and should bring a portable computer equipped with Wi-Fi networking capability for the Meeting. Participants are also encouraged to download the Working and Information Papers prior to the Meeting.

I request you to review and update the List of Members placed at **Attachment D** to this letter and inform me of any changes. For nominating new representatives to the Group, kindly use the Nomination Form provided in the attachment (**Attachment E**). In this respect I would like to draw your kind attention to the *Paragraph 2.2, of the APANPIRG's Terms of Reference* approved by the ICAO Council (Appendix 2 to the APANPIRG Procedural Handbook) regarding the designation of the State's representatives to the Group which is reproduced below:

"PIRG meetings are open to all members. Each State/Territory member should be represented by a senior-level delegate nominated by the State/Territory, preferably from the civil aviation authority (CAA) in order to support related policy-making within the State. A delegate may be supported by an alternate delegate and/or advisers with the requisite technical knowledge in the subject matters under consideration."

I will be grateful to receive your confirmation on the participation by your administration at the meeting, preferably not later than **31 October 2022**.

Please also be advised that the Twelfth Meeting of the Asia/Pacific Regional Aviation Safety Group (RASG-APAC/12) will be conducted on hybrid format on 17 - 18 November 2022, in ICAO APAC Office, Bangkok, Thailand, for which an invitation letter will be issued separately.

Accept, Sir/Madam, the assurances of my highest consideration.



Tao Ma
Regional Director

Enclosures:

- A – Provisional Agenda (WP/1)
- B – Meeting Bulletin
- C – Nomination Form
- D – List of Members/Alternate Members
- E – APANPIRG Member Nomination Form