



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

---

**Ref.:** T 4/3.2.7 - AP015/26 (MET)

29 January 2026

**Subject:** ICAO Asia and Pacific (APAC) Fifteenth Meeting of the Meteorological Requirements Working Group (MET/R WG/15), Bangkok, Thailand, 7 – 10 April 2026

**Action Required:**

- a) Submit information and working papers no later than **10 March 2026**; and
- b) Submit official nominations and register participants online no later than **24 March 2026**

Dear Sir/Madam,

I am pleased to invite your State/Special Administrative Region/Organization to participate in the **ICAO Asia and Pacific (APAC) Fifteenth Meeting of the Meteorological Requirements Working Group (MET/R WG/15)**, to be held in **Bangkok, Thailand, from 7 to 10 April 2026**.

The objectives of MET/R WG/15 are to:

- exchange information on recent developments in MET services supporting ATM operations;
- review progress achieved by the MET/R WG; and
- consider proposals to further integrate MET information into ATM systems in the APAC Region.

A **Joint Plenary Session** with the **Sixteenth Meeting of the APAC Air Traffic Flow Management and Airport Collaborative Decision-Making Steering Group (ATFM & A-CDM/SG/16)** will also take place to facilitate discussion on matters of mutual interest. A separate invitation letter for ATFM & A-CDM/SG/16 has been issued.

**Attachment A** provides the provisional agenda for MET/R WG/15. **Attachment B** contains the Meeting Bulletin with information on the venue, recommended hotels, administrative arrangements, and other relevant details.

2/...

All meeting documentation, including information and working paper templates, is available on the [Meeting website](#):

Participants are encouraged to download all materials, including information and working papers, from the website before the Meeting.

Given the importance of this Meeting, we invite the nominated MET/R WG members and any other relevant experts designated by your State/Special Administrative Region/Organization to participate.

To support efficient preparation, please submit any information and working papers by email to the ICAO APAC Office at [apac@icao.int](mailto:apac@icao.int) (copying [pdunda@icao.int](mailto:pdunda@icao.int) and [vmeefuengsart@icao.int](mailto:vmeefuengsart@icao.int)) as early as possible and **no later than 10 March 2026**.

Please also send an **official nomination letter or email** to the ICAO Regional Director at [apac@icao.int](mailto:apac@icao.int), and ensure that all nominated participants **complete the online registration** via the Meeting website by **24 March 2026**.

For further information, please contact the ICAO APAC Office at [apac@icao.int](mailto:apac@icao.int).

We look forward to your State's/Special Administrative Region's/Organization's participation in this important Meeting.

Yours sincerely,



Tao Ma  
Regional Director

**Enclosures:**

- Attachment A – Provisional Agenda
- Attachment B – Meeting Bulletin