



CONFERENCE BULLETIN

# 61<sup>st</sup> Conference of Directors General of Civil Aviation Asia and Pacific Region (DGCA/61)

---

*Smart Skies: Emerging Technologies for Safe, Secure,  
Sustainable and Efficient Aviation*

---

**Kuala Lumpur, Malaysia**

7 – 11 September 2026

*Hosted by*



Venue: Mandarin Oriental, Kuala Lumpur

## Table of Contents

Registration.....	3
Login Credentials .....	3
Delegates Registration.....	3
Event Information.....	4
Dates and Venue .....	4
Events and Social Programme.....	4
Accompanying Person / Spouse Programme.....	4
Tentative Programme.....	4
Logistics & Accommodation .....	5
Logistics Arrangement .....	5
Passport & Visa Requirements .....	5
Meet & Greet (Airport Transfer).....	6
Accommodation .....	6
Points of Interests .....	7
Delegate Information.....	8
Liaison Officers .....	8
Medical Support.....	8
Insurance .....	8
Wi-Fi and Connectivity .....	8
Electricity .....	8
Currency .....	9
Language.....	9
Time Zone.....	9
Weather .....	9
Dress Code.....	9
Conference Publications .....	10
Conference Secretariat .....	10

## Registration

### Login Credentials

Each Administration is requested to refer to the email issued by the Conference Secretariat for the assigned username and password for conference registration.

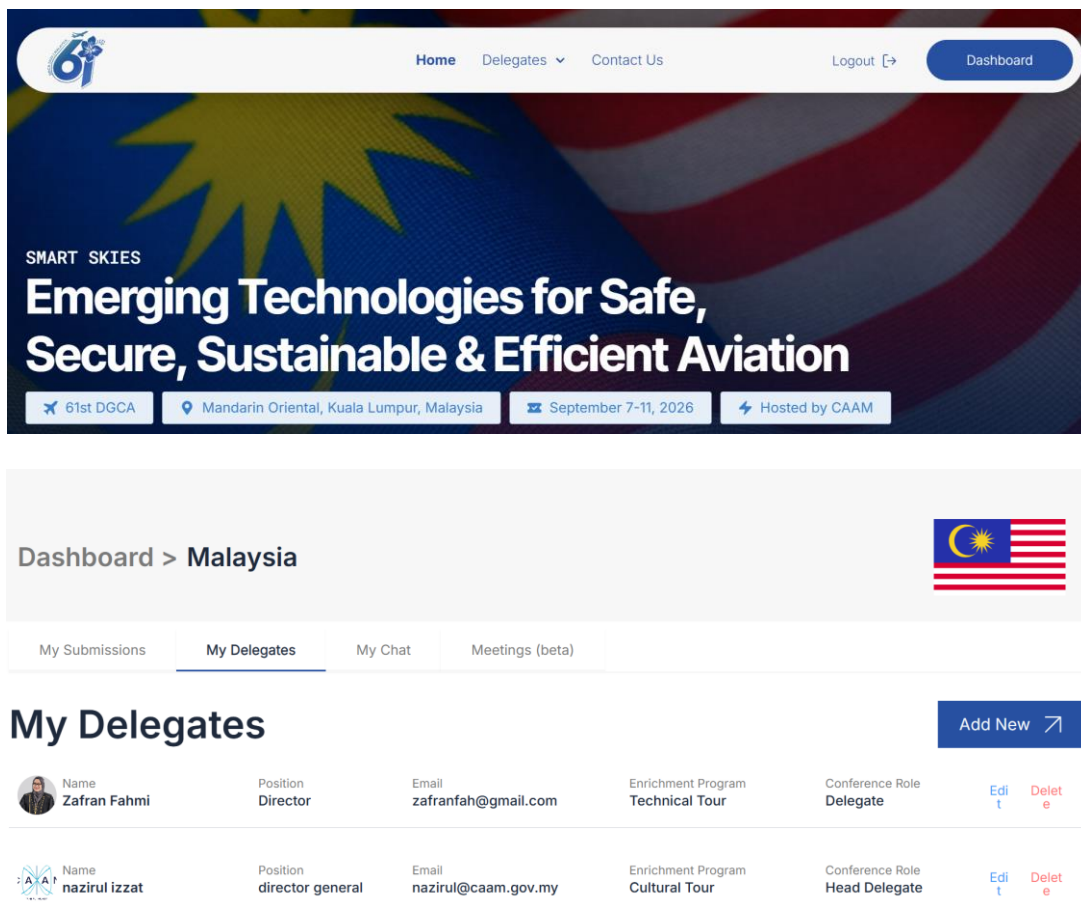
### Delegates Registration



Upon logging in using the assigned credentials, all participants, including Head Delegate, Delegates, and accompanying persons / spouses, are required to complete their registration through the Dashboard.

To register:

1. Navigate to **Dashboard > My Delegates**
2. Select **Add New**
3. Complete the required registration details

Delegates are advised to ensure that all information provided is accurate and complete.



Name	Position	Email	Enrichment Program	Conference Role	Actions
 <b>Zafran Fahmi</b>	Director	zafranfah@gmail.com	Technical Tour	Delegate	<a href="#">Edit</a> <a href="#">Delete</a>
 <b>nazirul izzat</b>	director general	nazirul@caam.gov.my	Cultural Tour	Head Delegate	<a href="#">Edit</a> <a href="#">Delete</a>

## Event Information

### Dates and Venue

The 61<sup>st</sup> Conference of Directors General of Civil Aviation, Asia and Pacific Region (DGCA 61) will be held from 7 – 11 September 2026 at Mandarin Oriental, Kuala Lumpur.

Further details on the Tentative Programme are available on the DGCA/61 conference website.

### Events and Social Programme

A series of official events and social programmes will be organized in conjunction with DGCA/61 to promote networking and cultural engagement among delegates and accompanying person or spouse.

The following programmes will be organised:

1. Delegates Enrichment Programme (Day 4)
  - Cultural Tour
  - Technical Tour
  - Workshop (MASS '26)
2. Accompanying Person / Spouse Programme (Days 1 – 3)

Registration for the above programmes and events must be completed via **Dashboard > My Delegates**.

### Accompanying Person / Spouse Programme

Delegates are encouraged to register accompanying person or spouse via **Dashboard > My Delegates**.

### Tentative Programme

The Tentative Programme is available on the DGCA/61 conference website.

For your convenience, you may access the tentative programme by scanning the QR code below:



## Logistics & Accommodation

Participants are responsible for arranging their own:

- Flights
- Travel Insurance
- Visa
- Accommodation

### Logistics Arrangement

After completing the delegates registration process in the DGCA/61 website through “My Delegates” in the Dashboard, all delegates and accompanying persons are required to submit their flight details through the “Logistic Arrangement” page available in the registration portal.

Submission of Flight Information must be completed via **Dashboard > My Delegates > select the registered delegate profile > Delegate Profile > Logistic Arrangement.**

The following information will be required:

- Arrival Date
- Flight Arrival Time
- Flight Number
- Arrival Airport/Terminal
- Airport Transfer Request
- Arriving Hotel
- Departure Date
- Flight Departure Time
- Flight Number
- Departure Airport/Terminal
- Departing Hotel
- Mobile Contact Number

Delegates will also be required to indicate whether airport transfer assistance is needed by selecting one of the following options:

- **Yes** – Airport transfer service to the hotel is required
- **No, I will arrange my own transport**

This information will assist the Conference Secretariat in coordinating airport transfer arrangements and overall logistical planning for delegates where applicable.

The Logistic Arrangement page will become accessible upon successful completion of the participant registration process.

### Passport & Visa Requirements

All foreign visitors to Malaysia must ensure that their passports are valid for at least six (6) months beyond the date of entry into Malaysia.

Participants are advised to check visa requirements based on their nationality prior to travel. Visa applications should be submitted to the nearest Malaysian Embassy or Consulate.

For further information, please visit the official Malaysian immigration website or contact the Conference Secretariat.

For your convenience, you may access the official Malaysian immigration website by scanning the QR code below:



<https://malaysiavisa.imi.gov.my/>

### Meet & Greet (Airport Transfer)

Airport transfer services between Kuala Lumpur International Airport (KLIA Terminal 1 and Terminal 2) and the designated conference hotel(s) will be provided from 5 to 15 September 2026 for registered delegates who have submitted their flight information and selected “Yes” for airport transfer assistance in the registration portal.

Delegates who select “**No, I will arrange my own transport**” will be responsible for their own airport transfer arrangements.

The transportation schedule and pick-up arrangements will be published on the conference website in due course.

### Accommodation

The official conference hotel is:

#### **Mandarin Oriental Kuala Lumpur**

Location : Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia

Phone : +60 3-2165 6888

Website : <https://www.mandarinoriental.com/kuala-lumpur>

Corporate rates will be announced in due course.

Additional nearby hotels:

<p><b>Ascott Kuala Lumpur</b>                  Location: 9 Jalan Pinang, 50450 Kuala Lumpur, Malaysia                  Phone: +60 3-2170 3000                  Website: <a href="https://www.the-ascott.com/en/malaysia/kuala-lumpur/">https://www.the-ascott.com/en/malaysia/kuala-lumpur/</a></p>	<p><b>Traders Hotel Kuala Lumpur</b>                  Location: Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia                  Phone: +60 3-2332 9888                  Website: <a href="https://www.tradershotels.com/kualalumpur">https://www.tradershotels.com/kualalumpur</a></p>
---	--

<p><b>Grand Hyatt Kuala Lumpur</b>          Location: 12 Jalan Pinang, 50450 Kuala Lumpur, Malaysia          Phone: +60 3-2182 1234          Website: <a href="https://www.hyatt.com/en-US/hotel/malaysia/grand-hyatt-kuala-lumpur/">https://www.hyatt.com/en-US/hotel/malaysia/grand-hyatt-kuala-lumpur/</a></p>	<p><b>Impiana KLCC Hotel</b>          Location: 13 Jalan Pinang, 50450 Kuala Lumpur, Malaysia          Phone: +60 3-2168 8888          Website: <a href="https://www.impiana.com/klcc">https://www.impiana.com/klcc</a></p>
<p><b>Four Seasons Hotel Kuala Lumpur</b>          Location: 145 Jalan Ampang, 50450 Kuala Lumpur, Malaysia          Phone: +60 3-2382 8888          Website: <a href="https://www.fourseasons.com/kualalumpur/">https://www.fourseasons.com/kualalumpur/</a></p>	<p><b>Soho Suites KLCC by Noon</b>          Location: Jalan Perak, Kuala Lumpur City Centre, 50450 Kuala Lumpur, Malaysia          Phone: +60 3-2166 6789 (placeholder – confirm with hotel)          Website: <a href="https://www.sohosuitesklcc.com">https://www.sohosuitesklcc.com</a></p>

### Points of Interests

#### Iconic Landmarks

- Petronas Twin Towers
- KLCC Park

#### Retail & Lifestyle

- Petronas Twin Tower / Suria KLCC
- Avenue K
- Pavillion, Bukit Bintang

#### Leisure & Entertainment

- KLCC Park
- Aquaria KLCC
- Lake Symphony KLCC
- Dewan Filharmonik Petronas

## Delegate Information

### Liaison Officers

Each State/Organization has been assigned a Liaison Officer to assist delegates throughout the conference programme. The list of assigned Liaison Officers is available on the conference website.

### Medical Support

Medical facilities and services are widely available in Kuala Lumpur, including hospitals and private clinics.

### Emergency Hotline: 999

Basic first aid support will be available at the conference venue. For more serious medical attention, participants may be referred to nearby medical facilities. Participants are also advised to arrange their own medical and travel insurance prior to arrival in Malaysia.

#### Nearest Hospital

Prince Court Medical Centre

Location: 39, Jalan Kia Peng, Kuala Lumpur City Centre, 50450 Kuala Lumpur, Malaysia

Phone: +60 3-2170 7000

Website: <https://www.princecourt.com>

#### Nearest Clinic

Twin Tower Medical Clinic

Location: Level 1, Suria KLCC, Jalan Ampang, Kuala Lumpur 50088, Malaysia

Phone: +60 3-2168 0000

Website: <https://www.twintowermedical.com>

### Insurance

Participants are advised to arrange their own insurance coverage for travel, medical, and other contingencies.

### Wi-Fi and Connectivity

Wi-Fi access will be available throughout the conference venue.

Access details will be provided during the conference.

Participants are encouraged to bring their own electronic devices to access conference materials.

### Electricity

Electricity supply in Malaysia is: 240V, 50Hz

Plug types: Type G (UK standard)

Participants are advised to bring universal adapters if necessary.

## Currency

The local currency is the Malaysian Ringgit (MYR).

Credit cards are widely accepted in hotels, restaurants, and shopping malls. ATMs are widely available throughout Kuala Lumpur.

## Language

The conference will be conducted in English.

## Time Zone

Malaysia operates on: UTC +8.

## Weather

The average temperature in Kuala Lumpur in September ranges from 24°C to 32°C. September falls within the monsoon season, with frequent afternoon showers and occasional thunderstorms.

Delegates are advised to bring an umbrella or raincoat and wear light, comfortable clothing. Conference venues are air-conditioned, and light outerwear may be useful indoors.

## Dress Code

**Opening Ceremony**  
Business attire

**Conference Sessions**  
Business attire

**Welcoming Dinner and Farewell Dinner**  
National attire or Smart casual

**Delegates Enrichment Programme & Accompanying Person / Spouse Programme**  
Smart casual or comfortable attire

## Conference Publications

The templates and preparation guidelines for Discussion Papers (DPs) and Information Papers (IPs) are available on the conference website.

Submission of conference papers must be completed via **Dashboard > My Submissions > Add New**.

Delegates may submit the following documents:

- Discussion Papers (DP)
- Information Papers (IP)

Delegates are kindly requested to follow the prescribed templates and guidelines when preparing and submitting conference papers.

## Conference Secretariat

### **Host State of the DGCA 61**

Civil Aviation Authority of Malaysia

E-mail: [secretariat\\_dgca61@caam.gov.my](mailto:secretariat_dgca61@caam.gov.my)

Phone: +603-8871 4363

### **ICAO APAC Regional Office**

E-mail: [apac@icao.int](mailto:apac@icao.int)

**-END-**

*Remainder of page intentionally left blank*