



Ref.: 670P5 INVL-ICAO ELP Workshop 2026-01

5 May 2026

**To: Directors General of Civil Aviation and National Coordinators of COSCAP-SEA Member States, CTA, COSCAP-SA, COSCAP-NA**

**Subject: Workshop on Implementation and Regulatory Oversight of ICAO English Language Proficiency (ELP) Requirements, Manila, Philippines, 1 - 5 June 2026**

Dear Sir/Madam,

I am pleased to extend an invitation to your Administration to participate in the Workshop on **ICAO COSCAP-SEA Regulatory Oversight of ICAO English Language Proficiency (ELP) Requirements, to be held at the Civil Aviation Training Center (CATC), Manila, Philippines from 1 to 5 June 2026.**

This workshop is organized as part of COSCAP-SEA's continuing support to its Member States and partners in strengthening safety oversight and addressing COSCAP-SEA's SP-1, SP2 and SP-4. which require sustained attention to ensure the continued safety and reliability of air navigation operations in the region.

The ICAO recognized in the early 2000s that language proficiency is a critical aviation safety element and introduced a structured rating framework, with initial compliance target for 2008 and a transition phase to support States in addressing implementation challenges. By around 2011, English Language Proficiency (ELP) had been fully established as a standard under Annex 1.

In response to communication-related safety risks, ICAO developed formal Language Proficiency Requirements, including a six-level rating scale with Level 4 established as the minimum operational standard for flight crew and air traffic controllers supported by detailed implementation guidance in Doc 9835.

Within this framework, the Civil Aviation Authorities (CAAs) play a pivotal role in ensuring effective implementation. CAAs are responsible for establishing the regulatory framework, approving and overseeing language testing systems, and ensuring the qualification and standardization of assessors. It also maintains ongoing oversight and quality assurance to ensure that language proficiency is consistently applied as a safety-critical operational competency rather than a one-time licensing requirement.

The 5-day workshop is designed for Civil Aviation Authority officials, inspectors, assessors and interlocutors involved in the establishment, implementation, and oversight of English Language Proficiency (ELP) systems. It aims to strengthen their capacity to ensure effective regulatory frameworks, approved testing systems, and consistent application of ICAO language proficiency requirements, thereby enhancing aviation safety through reliable and standardized communication competency. The workshop will also support harmonization of ELP implementation across the region.



The workshop may accommodate a maximum of 35 participants. Each COSCAP-SEA Member State may nominate up to two participants working in this domain. Additionally, six seats will be made available to COSCAP-SA and six seats to COSCAP-NA Member States. To facilitate logistical arrangements in Manila, Philippines, confirmation of participation is kindly requested by 20 May 2026 by sending Registration Form to Ms. Sudhatai Juntarapatin, COSCAP-SEA Administrative Assistant at [sjuntarapatin@icao.int](mailto:sjuntarapatin@icao.int).

Enclosed with this letter are Attachment A (Workshop Syllabus), Attachment B (Registration Form), and Attachment C (Workshop Bulletin) for your consideration.

We sincerely value your Administration's participation and are confident that this workshop will provide immediate and practical support in addressing the ELP-related competencies.

Yours sincerely,

Sudhir Singh,  
CTA/PC,  
ICAO COSCAP-SEA

cc: COSCAP-SEA Chairman ([sekretariatdju@gmail.com](mailto:sekretariatdju@gmail.com))  
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