



ICAO

International Civil Aviation Organization

Sixteenth Meeting of the Asia/Pacific Air Traffic Flow Management and Airport Collaborative Decision-Making Steering Group (ATFM & A-CDM/SG/16)

Bangkok, Thailand, 06 – 10 April 2026

Agenda Item 6a: Regional ATFM Framework, Regional ATFM Concept of Operations, A-CDM Plan and related Guidance Material

PROPOSAL TO AMEND ASIA/PACIFIC ATFM DAILY PLAN EXCHANGE PROCEDURE

(Presented by China, Hong Kong China, Singapore, Thailand, CANSO and IATA)

SUMMARY

This paper proposes an update to the *Asia/Pacific ATFM Daily Plan (ADP) Exchange Procedure*, incorporating the new ADP template presented during ATFM/SG/15 and the updated contact information list for ADP exchange. The paper also proposes a Conclusion to adopt the updated procedure as “version 1.0”, and for the procedure to replace the existing “working draft” version on the ICAO Asia/Pacific Regional Office eDocuments webpage.

1. INTRODUCTION

1.1 Effective ATFM Daily Plan (ADP) exchange underpins collaborative information sharing and situational awareness across the regional ATFM network. A common exchange protocol ensures that ADPs are distributed, received, and processed consistently across all participating States/Administrations. Recognizing this need, developing a common procedure for ADP exchange in the region was included as part of the Terms of Reference of the *ATFM Information Requirement Small Working Group (ATFM-IR/SWG)* upon its establishment.

1.2 The work of the ATFM-IR/SWG culminated in the adoption of the *Working Draft* version of the *Asia/Pacific ADP Exchange Procedure* as the common procedure for States/Administrations to follow when distributing ADPs. The *Working Draft* procedure has since been uploaded to the ICAO Asia/Pacific Regional Office’s eDocument webpage¹, and is referenced in the *Version 4.0* of the *Asia/Pacific Regional Framework for Collaborative ATFM*².

1.3 During the 15th Meeting of the Asia/Pacific Air Traffic Flow Management Steering Group (ATFM/SG/15, 28 April – 02 May 2025), the AMNAC Core Team presented a Working Paper on the progress of the AMNAC initiative, including a review of the ADP template in the ADP Exchange Procedure (Working Draft)³. Following that discussion, the AMNAC Core Team was tasked with coordinating with ICAO and the ATFM/SG Chair to update the ADP Exchange Procedure with the new ADP template.

¹ The current Working Draft procedure is accessible [here](#).

² Ref: paragraph 5.58 of the Asia/Pacific Regional Framework for Collaborative ATFM (v4.0) accessible [here](#).

³ Ref: paragraphs 2.2 – 2.3 of WP/05 of the ATFM/SG/15 accessible [here](#).

1.4 This Working Paper proposes amendments to the *Asia/Pacific ADP Exchange Procedure (Working Draft)*, incorporating the new ADP template reported during ATFM/SG/15 and an updated contact information list for ADP exchange.

2. DISCUSSION

Revised ADP Template

2.1 As reported during ATFM/SG/15, the AMNAC Core Team observed variations in the data formats of ADPs being exchanged among ANSPs and acknowledged the need to standardize the ADP in support of an eventual transition to machine-readable digital exchange. In doing so, the AMNAC Core Team harmonized the data elements in the ADP template. The AMNAC Core Team also noted that the revised template would form the basis for developing an information exchange model to support SWIM-based digital ADP exchange.

2.2 It is proposed that the revised template reported during ATFM/SG/15 be incorporated into Appendix A of the updated *Asia/Pacific ADP Exchange Procedure*, replacing the current one.

Updated Contact Information for ADP Distribution

2.3 In reviewing the ADP exchange procedure, the AMNAC Core Team also updated the contact information list for Asia/Pacific States/Administrations to which ADPs can be distributed. The list comprises direct ATFM unit contact details of respective States/Administrations. It is proposed that the updated contact information list be incorporated into Appendix B of the updated *Asia/Pacific ADP Exchange Procedure*, replacing the current one.

Proposed Asia/Pacific ADP Exchange Procedure for Adoption

2.4 The revised draft of the *Asia/Pacific ADP Exchange Procedure*, incorporating the revised ADP template and updated contact information list, is attached (**Attachment A**). Editorial amendments to the procedure are also proposed, as tracked in the draft, for the meeting's consideration.

2.5 The meeting is invited to discuss the proposed amendments to the Asia/Pacific ADP Exchange Procedure, and to review the contact information list for ADP exchange.

2.6 Pending the outcome of the discussion, the meeting is invited to adopt the revised procedure as "version 1.0" and to replace the existing working draft on the ICAO Asia/Pacific Regional Office eDocuments webpage. This proposal is captured as **Conclusion ATFM & A-CDM/SG/16-X** at the end of this paper.

2.7 States/Administrations are encouraged to follow the adopted procedure for their ADP distribution, as consistent adherence across the network is a prerequisite for the possible development of systems capable of processing ADPs automatically, paving the way toward SWIM-based digital ADP exchange in the future.

3. ACTION BY THE MEETING

- 3.1 The meeting is invited to:
- a) note the information contained in this paper;
 - b) discuss the proposed amendments to the *Asia/Pacific ADP Exchange Procedure*;
 - c) review the contact information list for ADP exchange and update as necessary;
 - d) adopt the revised procedure as “version 1.0” according to Conclusion ATFM & A-CDM/SG/16-X; and
 - e) discuss any relevant matters as appropriate.

Draft Conclusion/Decision ATFM & A-CDM/SG/16-X: Adoption of a revised <i>Asia/Pacific ATFM Daily Plan (ADP) Exchange Procedure</i>	
What: That, noting the importance of effective procedure for ATFM Daily Plan (ADP) exchange in the regional ATFM network, the revised <i>Asia/Pacific ATFM Daily Plan (ADP) Exchange Procedure</i> be adopted as a “version 1.0” and be uploaded to the ICAO Asia/Pacific Regional Office eDocuments webpage, replacing the current working draft version.	Expected impact: <input type="checkbox"/> Political / Global <input type="checkbox"/> Inter-regional <input type="checkbox"/> Economic <input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Ops/Technical
Why: To adopt a common procedure for ADP exchange among States/Administrations in the region, enabling more effective distribution and processing of ADPs and paving the way toward automatic digital ADP exchange in the future.	Follow-up: <input type="checkbox"/> Required from States
When: 10-Apr-26	Status: Draft to be adopted by Subgroup
Who: <input type="checkbox"/> Sub groups <input type="checkbox"/> APAC States <input type="checkbox"/> ICAO APAC RO <input type="checkbox"/> ICAO HQ <input checked="" type="checkbox"/> Other: ATFM & A-CDM/SG	

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