



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: AN 3/3 – AP096/26 (ATM)

20 August 2026

Subject: Thirty-Seventh Meeting of the Asia/Pacific Air
Navigation Planning and Implementation Regional Group
(APANPIRG/37)

Bangkok, Thailand, 23 to 25 November 2026

Action Required:

- a) To complete online registration; and
- b) To submit paper(s) and presentation(s) not later than
30 October 2026

Dear Sir/Madam,

I am pleased to inform you that the Thirty-Seventh Meeting of the Asia/Pacific Air Navigation Planning and Implementation Regional Group (APANPIRG/37) will be held at the ICAO Asia and Pacific (APAC) Regional Office, Bangkok, Thailand, from 23 to 25 November 2026.

I have the pleasure of inviting your Organization to participate in APANPIRG/37. The Provisional Agenda for the Meeting and Explanatory Notes on the Agenda Items are provided in **Attachment A** to this letter. A Bulletin containing information about the meeting venue, recommended hotels and other information of interest for the participants is enclosed as **Attachment B**. Air travel, hotel accommodation, health insurance to cover sickness and medical emergency, and other miscellaneous costs will be the responsibility of the respective organization.

To facilitate the necessary preparations for the Meeting, I would appreciate receiving the following information from your Organization via e-mail at apac@icao.int:

- a) the titles of any Working and Information Papers your Organization intends to submit in accordance with the Provisional Agenda. In this regard, kindly note that electronic copies of the papers should be submitted to this Office at your earliest convenience by e-mail to apac@icao.int, preferably no later than **30 October 2026**; and
- b) An official letter or email providing the list of nominated participants should be submitted to apac@icao.int, preferably no later than **30 October 2026**.

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The Working Papers, Information Papers and other related documents for APANPIRG/37 will be made available on the ICAO website at [APANPIRG/37 Webpage](#).

Participants are advised that the ICAO APAC Regional Office is transitioning towards a paperless meeting environment by the increasing the use of electronic media for the distribution of meeting materials. Participants are encouraged to download the Working Papers and Information Papers in advance of the Meeting and take advantage of the wireless network facilities available at the venue. Please bring a portable computer equipped with Wi-Fi connectivity for use during the Meeting.

I will be grateful to receive your Organization's confirmation of attendance at your earliest convenience, preferably no later than **30 October 2026** for attendance by your Organization. Please also complete an online registration for each nominated participant using the following link: [Registration](#).

Yours sincerely,



For Tao Ma
 Regional Director

Enclosures:

- A – Provisional Agenda (WP/01)
- B – Meeting Bulletin



ICAO

International Civil Aviation Organization
**Thirty-Seventh Meeting of the Asia/Pacific Air
Navigation Planning and Implementation Regional
Group (APANPIRG/37)**
*Bangkok, Thailand, 23 to 25 November 2026***PROVISIONAL AGENDA**

STRATEGIC GOAL(s)	AGENDA ITEM #	SUBJECTS
		Adoption of Provision of Agenda
1, 2, 3, 4, 5 & 6	1A	Progress Update on Beijing and Delhi Declaration Commitments
1, 2, 3 & 4	1B	Follow-up on the outcome of APANPIRG/36 Meeting: 1B.1 Review of the action taken by the ANC/Council on the Report of APANPIRG/36 1B.2 Review status of implementation of APANPIRG/36 Conclusions and Decisions
1, 2, 3, 4, 5 & 6	1C	Update on 61 st APAC DGCA Conference Action Items on Air Navigation
1 & 4	1D	Aviation Safety and RASG–APAC activities
1, 2, 3, 4, 5 & 6	2	Global and Inter Regional Activities
1, 2, 3, 4 & 6	3	Performance Framework for Regional Air Navigation Planning and Implementation 3.0 Regional and National Performance Framework 3.1 AOP 3.2 ATM 3.3 RASMAG 3.4 CNS 3.5 MET 3.6 ENV 3.7 Other Air Navigation matters
1, 3 & 4	4	Regional Air Navigation Deficiencies
1, 2, 3, 4, 5 & 6	5	Future Work Programme
—	6	Any other business

The ICAO Strategic Goal for the triennium 2026 – 2050 as follows:

Strategic Goal 1: Every Flight is Safe and Secure – Achieve zero fatalities resulting from aviation accidents or incidents.

Strategic Goal 2: Aviation Is Environmentally Sustainable — Achieve net-zero carbon emissions by 2050 and mitigate aircraft noise and emissions.

Strategic Goal 3: Aviation Delivers Seamless, Accessible, and Reliable Mobility for All — Facilitate seamless air navigation and travel through well-coordinated and affordable services.

Strategic Goal 4: No Country Left Behind — Enable achievement of safety, security, efficiency, and sustainability goals through collaboration and support.

Strategic Goal 5: The International Civil Aviation Convention and Other Treaties, Laws and Regulations Address All Challenges — Maintain responsive international air law addressing current and emerging challenges.

Strategic Goal 6: The Economic Development of Air Transport Assures the Delivery of Economic Prosperity and Societal Well-Being for All — Foster development of an economically viable aviation system delivering prosperity for all

EXPLANATORY NOTES ON THE AGENDA ITEMS

Agenda Item 1A: Progress Update on Beijing and Delhi Declaration Commitments

Agenda Item 1B: Follow-up on the outcome of APANPIRG/36 Meeting

1B.1 Review of the action taken by the ANC/Council on the Report of APANPIRG/36

The Group will review the actions taken by the Air Navigation Commission (ANC) / Council on the APANPIRG/36 Conclusions and Decisions.

1B.2 Review status of implementation of APANPIRG/36 Conclusions and Decisions

The Group will review the progress made in the follow-up actions by the ICAO Secretariat on the APANPIRG/36 Conclusions and Decisions.

States will update progress on APANPIRG/36 Conclusions and Decisions.

Agenda Item 1C: 61st APAC DGCA Conference Action Items on Air Navigation

The Group would encourage awareness of the 61st APAC DGCA Conference Action items on Air Navigation in APANPIRG and its Subgroups' meetings to promote implementation.

Agenda Item 1D: Aviation Safety and RASG-APAC activities

The Group will note the outcome of the Meeting of Regional Aviation Safety Group – Asia Pacific Regions (RASG/APAC) and consider and address issues, if any, related to Air Navigation Systems.

Agenda Item 2: Global and Inter Regional Activities

The Group will be presented with global and inter-regional activities of interest of the region.

Agenda Item 3: Performance Framework for Regional Air Navigation Planning and Implementation

3.0 Regional and National Performance Framework

The Group will discuss the regional objectives, priorities & targets, and their traceability to ASBU framework. The Group will also discuss regional data collection processes, including the Air Navigation Reporting Forms (ANRFs) and seamless ANS reporting and review the Regional Performance Dashboard and Regional Air Navigation Report.

3.1 AOP

The Group will review the Report of the Meeting of Aerodromes Operations and Planning Sub-Group (AOP/SG) and take action on the draft Conclusions and Decisions, or other regional initiatives as required. The Group will also discuss other relevant aerodrome and AOP matters, if any raised by the members, States and the Secretariat.

3.2 ATM/AIS/SAR Matters

The Group will review the Report of the Meeting of Air Traffic Management Sub-Group (ATM/SG) and take action on the draft Conclusion/Decisions or other regional initiatives, as required. The Group will also discuss other relevant ATM/AIS/SAR matters, if any, raised by the Members, States and the Secretariat.

3.3 RASMAG

The Group will review the activities and result of the work of RASMAG and take action on the draft Conclusions/Decisions or other regional initiatives, as required. The Group will also discuss other relevant RASMAG matters, if any, raised by the Members, States and the Secretariat.

3.4 CNS

The Group will review the Report of the Meeting of the Communications, Navigation and Surveillance Sub Group (CNS/SG) and take action on the draft Conclusions/Decisions or other regional initiatives, as required. The Group will also discuss other relevant CNS matters, if any raised by the Members, States and the Secretariat.

3.5 MET

The Group will review the Report of the Meeting of the Meteorology Sub-Group (MET/SG) and take action on the draft Conclusions/Decisions or other regional initiatives, as required. The Group will also discuss other relevant MET matters, if any, raised by the Members, States and the Secretariat.

3.6 ENV

The Group will review regional initiatives, implementation and action taken to support States in achieving the long-term global aspirational goal (LTAG) of net-zero carbon emissions by 2050 for international aviation. The Group will also discuss other relevant ENV matters, if any, raised by the Members, States and the Secretariat.

3.7 Other Air Navigation Matters

The Group will consider matters related to the air navigation services and facilities in the regions not covered under agenda items as above.

Agenda Item 4: Regional Air Navigation Deficiencies

The Group will review the status of the deficiencies included in the Asia/Pacific List of Deficiencies in the Air Navigation Fields and propose appropriate actions with target dates for remedial measures. All providers and user States, ACI, CANSO, IFALPA, IFAIMA, IFATCA and IATA and are requested to provide inputs to the Group.

Agenda Item 5: Future Work Programme

The Group is expected to review its Terms of Reference and to update its future work programme taking into account the proposals from its contributory bodies. The Group will assign priorities to tasks and will endorse the future meeting programme.

Agenda Item 6: Any other business

The Group will consider any other matters raised by States, International Organizations and Secretariat that could not be addressed under the preceding agenda items. As competent aviation workforce is critical to the continuous development of civil aviation in the region the group will consider papers on ‘Training of competent aviation workforce to meet future human resources demands in the Asia and Pacific Regions’.

INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE

THIRTY-SEVENTH MEETING OF THE ASIA/PACIFIC AIR NAVIGATION PLANNING
AND IMPLEMENTATION REGIONAL GROUP
(APANPIRG/37)

(Bangkok, Thailand, 23 – 25 November 2026)

MEETING BULLETIN

1. **Dates and Venue**

1.1 The Meeting will be held at the Conference Building (Kotaite Wing) of the ICAO Asia and Pacific Office from Monday 23 November to Wednesday 25 November 2026. The meeting will start at 10:00 hours (local time, UTC+7) on Monday 23 November and at 09:00 hours on Tuesday 24 November and Wednesday 25 November. The ICAO APAC Regional Office is located at:

International Civil Aviation Organization (ICAO) Asia and Pacific Regional Office intern 252/1 Vibhavadi Rangsit Road Chatuchak, Bangkok 10900 Tel: +66-2-537-8189 Fax: +66-2-537-8199 E-mail: APAC@icao.int Please Click here for ICAO APAC Office map, or ICAO APAC Regional Office - Google Maps Located opposite of Central Ladprao Kamphaengphet 3 road, near to PTT Headquarters Website: http://www.icao.int/APAC	FOR TAXI: องค์การการบินพลเรือนระหว่างประเทศ (ICAO) ถนนวิภาวดีรังสิต ตรงข้ามเซ็นทรัลพลาซ่า ลาดพร้าว ทางเข้าสวนรถไฟ ถนนกำแพงเพชร 3 ก่อนถึง อาคาร ป.ต.ท. สำนักงานใหญ่ อาคาร 3 ชั้น โกลปี่มณีนํ้ามัน ป.ต.ท.
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2. **Officers and Secretariat**

NAME	TITLE	CONTACT
Mr. Hiroyuki Takata	Regional Officer, Air Traffic Management	htakata@icao.int ; Tel: 66 2 537 8189
Mr. Mior Adli bin Mior Sallehhuddin	Regional Officer, Air Traffic Management	msallehhuddin@icao.int ; Tel: 66 2 537 8189
Dr. Trish Prakayphet Chalayonnawin	Programme Analysis Associate, Air Traffic Management	pchalayonnawin@icao.int ; Tel: 66 2 537 8189

3. **Registration and Access**

3.1 All participants are strongly encouraged to pre-register using the online registration form available on <https://www.icao.int/APAC/meetings>, and to follow the instructions to complete the pre-registration.

3.2 Documentation requirement for Registration

- A formal letter or email of Designation/Nomination from the Civil Aviation Authority/Administration of a Member State is required for registration(s). The letter should be on official letterhead and signed by the appropriate authority or authorized signatory for the government entity of the State/Administration. The letter/email should be addressed to the ICAO Regional Director in response to APANPIRG/37, [ICAO State Letter AP096/26 (ATM)]. Please include the full name, title, and email address of each nominee.
- For International organizations: Please note that only international organizations which are recognized by ICAO can register to attend in this category. The following link contains a list of recognized IOs: [List of International Organizations](#).
- Please submit the letter or email of Designation/Nomination to apac@icao.int; with a copy to the Secretariat.
- Once approved by ICAO, a confirmation email will be provided to the individuals nominated by the State/Administration/International organizations.

3.3 Participants are required to carry a valid government-issued identity card for citizens of the host State (Thailand) or passport for verification of their identity prior to entering ICAO facilities. All participants are required to follow the ICAO visitor security screening procedure and must comply with security instructions when inside the ICAO premises. Please allow adequate time for security clearance.

3.4 Participants are requested to register at the Registration Desk in the reception area of Conference Building (Kotaite Wing) between 09:00 and 10:00 hours on the opening day of the meeting and obtain a meeting identification badge. Identification badge must be always worn visibly while on the ICAO premises.

3.5 Additional House Keeping information is available on the ICAO APAC Office website (Section: 'About APAC') at [APAC Office Housekeeping Video](#).

4. **Meeting Documents, Papers for Distribution etc.**

4.1 Participants are requested to note that working or information papers for the meetings **must reach this office at least three weeks before the commencement of the meeting**. Meeting documents will be available at the www.icao.int/APAC/Meetings/ prior to the meeting. Paper documents in hardcopy will not be available.

5. **Wi-Fi**

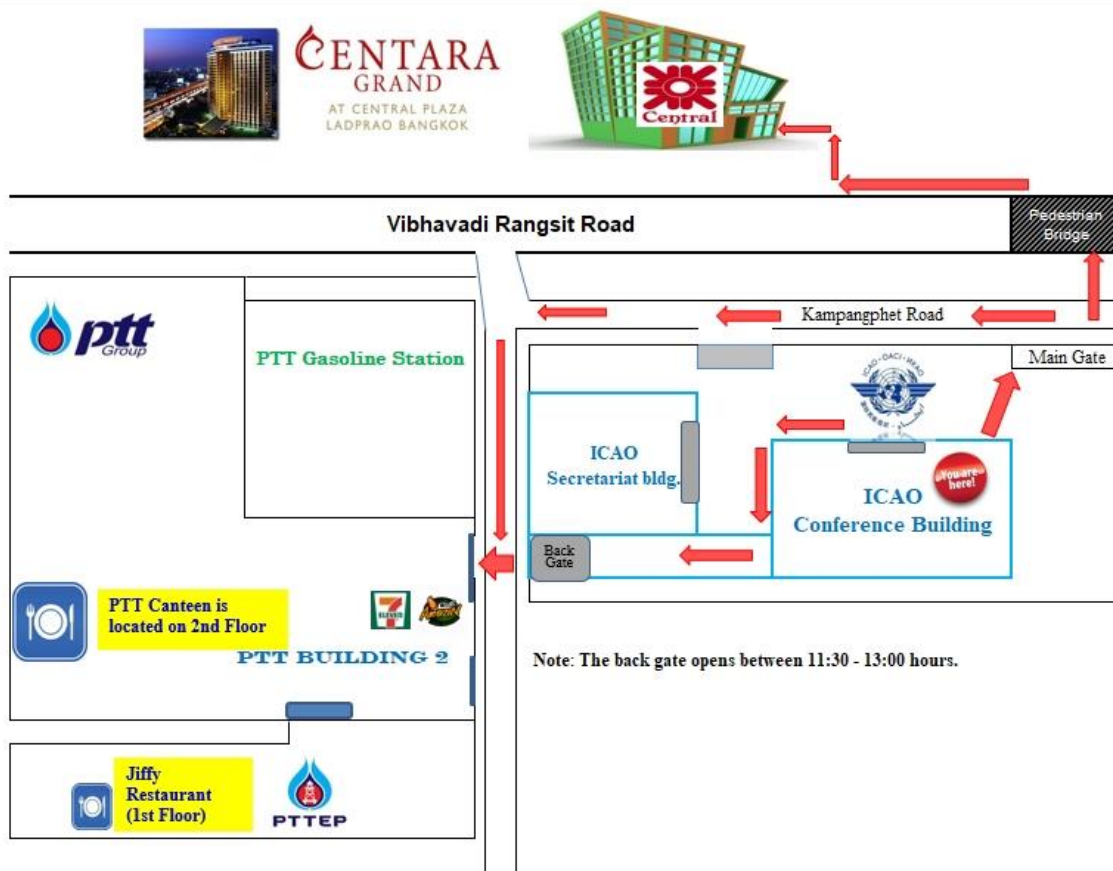
5.1 Wi-Fi connection to the ICAO APAC Internet is available to allow viewing papers online. Please select '**Public@ICAOAPAC**' to access ICAO's wireless services while on-site.

6. **Food and Catering Arrangements**

6.1 Tea and Coffee will be provided for the morning and afternoon breaks during the meeting/event.

6.2 In accordance with the ICAO APAC Office environmental policy on single-use plastics, drinking water in plastic bottles is not provided by ICAO. Water fountains are available in the lobby area outside the conference hall and meeting rooms. Participants are encouraged to bring their own receptacles, preferably spill-proof, which may be replenished from the water fountains. Participants may also wish to bring their own bottled water. In this case, it would be appreciated if any plastic bottle waste is disposed of off-site.

6.3 If lunch will not be provided during the meeting, participants are required to make their own arrangements. Meals for purchase are available in the vicinity of the ICAO APAC office, as marked on the map below.



6.4 Participants should note that the meeting Order of Business will resume promptly at the programmed time following the lunch break (normally 1 hour).

7. Visa, Insurance and Customs

7.1 Participants must possess the documentation required to enter and stay in Thailand. Participants may wish to obtain information on Thailand entry requirements by accessing the Ministry of Foreign Affairs, Thailand [website](#); or <https://thaienvisa.go.th/>.

7.2 Participants are REQUIRED to obtain an appropriate entry visa from the Royal Thai Embassy or the Royal Thai Consulate-General before entering Thailand, EXCEPT for those nationals listed at List of Countries entitled for Visa Exemption and Visa on Arrival. Please note that participants holding UN Laissez-Passer (UNLP) travelling on official business to Thailand are also REQUIRED to obtain an appropriate visa before entering.

7.3 To apply for an appropriate entry visa to Thailand, participants are required to contact their nearest Royal Thai Embassy or Consulate-General for the most updated information regarding visa application procedures and required documents. The list of Royal Thai Embassy/Consulate-General can be found at <https://www.thaiembassy.org/>.

7.4 Participants who wish to apply for a visa outside their country of residence or reside in a country where there is no Royal Thai Embassy or Consulate, should check with the meeting organizer for the location where it is possible for them to apply for a Thai visa. Please note that certain

nationalities, for security reasons, are not allowed to apply for a visa except at the Royal Thai Embassy or Consulate-General which has jurisdiction over the concerned territory.

7.5 Application for a visa is the responsibility of the State/Administration or delegate concerned and should be requested well in advance as for certain countries visa processing time may be longer than others. **For visa category, please choose Business Visa (non-immigrant B) when applying for visa to enter Thailand.** In case a visa support letter is required, the appropriate authority, administration or State concerned should contact the ICAO APAC Office at apac@icao.int; with a copy to the Secretariat, at least three (3) weeks prior to the start of the meeting/event.

7.6 Effective 1 May 2025, all foreign nationals, including diplomats and officials, traveling into the Kingdom of Thailand must complete the “Thailand Digital Arrival Card” (TDAC) 3 days prior to the arrival date in Thailand, at <https://tdac.immigration.go.th/arrival-card/#/home>. A confirmation email is to be presented alongside the travel documents upon arrival in Thailand.

7.7 Participants must be medically fit and in possession of health or medical insurance coverage to meet expenses for any unexpected event, including illness or medical emergency during the meeting. ICAO APAC Office will not take responsibility for any expenses incurred concerning participation in its meetings/events. Information for required vaccination shall be obtained from the local Thailand embassy or Thailand immigration website.

7.8 Please refer to the Thai Customs [Website](#) for the restrictions on the import of foreign currency.

8. Hotel Reservations and Transportation

8.1 Participants are required to make their own accommodation arrangements. A list of hotels in the vicinity of ICAO APAC Office and hotels in the city with UN/ICAO preferential rates is available on the ICAO APAC website [[Hotels List](#)]. Participants should contact the hotel directly for a reservation. The hotel list is provided for the convenience of the participants only. ICAO APAC Office does not take responsibility for any incident arising from a stay of the participant in any of the listed hotels. Most hotels add a 10% service charge to the room rate in addition to the government tax of 7%. The tip for the baggage service staff at hotels may be considered. At restaurants, a tip of about 10% is encouraged unless a service charge has been added to the bill.

8.2 Participants are required to make their own transportation arrangements from the airport to the city. When departing, the hotel can be requested to arrange for transportation to the airport. The cost to be borne by the participant. Taxis, which are less expensive than hotel taxis, are also available. Most taxis have a fare meter. [Grab](#) [CABB](#) [BOLT](#) are the mostly used Apps for taxi services in Bangkok.

9. Direction to the ICAO APAC Office

9.1 Participants are required to make their own transportation from their place of residence/stay to the ICAO APAC office and back.

9.2 Search for “ICAO APAC Regional Office” or “International Civil Aviation Organization” when a taxi service is requested.

9.3 The nearest **BTS** (Skytrain) Stations to the ICAO APAC Office are *Ha Yaek Lat Phrao station (take Exit No.2)*, which is within 15 minutes’ walk to the office, or take a taxi from *Mo Chit station* which will cost approximately Baht 45.00. An instruction to be given to the taxi driver in Thai language is provided in section 1.1 of this document and on the ICAO APAC Office website.

9.4 The nearest **MRT** (subway) station to ICAO APAC Office is *Phahon Yothin*. At the station, take Exit No. 3 and walk over the Vibhavadi Rangsit road through the pedestrian overpass.

10. Private Vehicle Access and Parking

10.1 Advance registration of private vehicles is strongly encouraged. Please notify the ICAO APAC office of any vehicle registration number at least 72 hours prior to the event using the form “Agreement and Release of Liability ICAO APAC Parking Garage” available on the ICAO website. The form is available on the ICAO APAC website www.icao.int/APAC/information-visitors-apac-office.

10.2 Parking at the ICAO APAC facility is at the drivers’ own risk. ICAO APAC Office will not be responsible for any incident concerning the parking of vehicle at ICAO premises.

10.3 Limited parking space is available at the APAC premises. Car-pooling and/or using public transport is recommended.

10.4 Taxis are not permitted to enter the ICAO premises.

10.5 United Nations Diplomatic and Government registered vehicles are exempted.

11. Further Information

11.1 Smoking is prohibited within the ICAO APAC buildings. Participants wishing to smoke are requested to use the designated smoking areas.

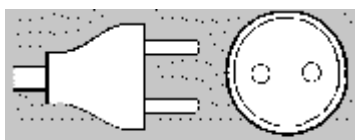
11.2 Information about weather conditions in Bangkok could be found on the website of the Thai Meteorological Department at www.tmd.go.th/en. Tropical or lightweight and washable cotton will suffice, and woollens are not necessary.

11.3 Dress code for the meeting/event is business attire.

11.4 International credit cards are widely accepted; however, some bank/service charges may apply.

11.5 All commercial banks exchange major foreign currencies and are open from 08:30 to 15:30 hours from Monday through Friday and some keep the foreign exchange counter open until 20:00 hours during weekdays, while some banks / foreign exchange counters located in the department store remain open after 15:30 hrs. Foreign exchange counters operated by various commercial banks are located at several places in the city and are also open on weekends and public holidays from 10:00 to 20:00 hours. Passport is required for processing foreign exchange services.

11.6 The type of electrical plug and socket typically used in Thailand is two parallel prongs:



Plug Type C



http://www.koh-chang.cz/images/zasuvka_thai.jpg

11.7 For further information, please contact the Secretariat at:

Tel: +66-2-537 8189

Fax: +66-2-537 8199

E-mail: apac@icao.int
