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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 3/10.9 – AP044/26 (ATM)

11 March 2026

Subject: First Meeting of the APAC Project 30/10 Task Force (AP30-10/TF/1) (*Tangerang, Indonesia, 16 – 18 June 2026*)

Action required: a) To complete online registration by **29 May 2026**; and b) To submit paper(s) and presentation(s) by **02 June 2026**

Sir/Madam,

The Thirty-Sixth Meeting of the Asia/Pacific Air Navigation Planning and Implementation Regional Group (APANPIRG/36), held from 24 to 26 November 2025, adopted **Decision APANPIRG/36/7 – Establishment of APAC Project 30/10 Task Force**. This decision is in alignment with **Recommendation 3.1/1: Project 30/10 – Optimized Implementation of Longitudinal Separation Minima**, as approved by the Fourteenth Air Navigation Conference (AN-Conf/14), held in Montreal, Canada, from 26 August to 6 September 2024.

Project 30/10 is an initiative to focus attention and encourage implementation of longitudinal separations of 55.5 km (30 NM) or less in oceanic and remote airspace, and 19 km (10 NM) or less elsewhere. It is expected to be a regionally based, coordinated effort for seamless reduction of excessive separation minimum where this has not already been achieved.

I am pleased to invite your Administration to participate in the First Meeting of the APAC Project 30/10 Task Force (AP30-10/TF/1), which will be held at Novotel Tangerang BSD City, Tangerang, Indonesia, and will be generously hosted by AirNav Indonesia.

Enclosed herewith are the Provisional Order of Business (**Attachment A**), Provisional Agenda (**Attachment B**) and Meeting Bulletin (**Attachment C**).

I request that the delegate(s) from your Administration who will be attending the meeting complete online registration by **Friday, 29 May 2026**, using the link provided in the meeting webpage at <http://www.icao.int/APAC/Meetings/Pages/default.aspx>. Please ensure your delegates use the email address they normally use for official purposes, and that they attach an official nomination letter to the *Event Specific Information Page* when registering. Registered participants will receive a confirmation email. All registered participants are requested to carry valid identification (passport, State identity card, etc.) for admission to the meeting. Persons whose registration has not been confirmed, or who do not have valid identification, will not be admitted to the meeting.

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www.icao.int/apac
e-mail: apac@icao.int

In order to make the meeting more productive and effective, participating Administrations/International Organizations are urged to submit papers and presentations to the meeting **no later than two weeks prior to the meeting date**, via email to the ICAO APAC Office at apac@icao.int. A working paper/information paper template is available from the meeting webpage on the ICAO APAC Office website. In the event that papers are received after **Tuesday, 02 June 2026**, they will normally be treated as flimsies, and may only be presented to the meeting if time permits and after all other papers correctly submitted before the deadline have been read.

Participants should obtain meeting materials from the meeting webpage prior to the commencement of the meeting. The ICAO APAC Office would like to encourage Administrations/International Organizations to consider commencing research for and development of papers for the meeting as soon as possible after receiving this invitation.

Yours sincerely,



Tao Ma
Regional Director

Enclosures:

- A — Provisional Order of Business
- B — Provisional Agenda
- C — Meeting Bulletin

PROVISIONAL ORDER OF BUSINESS

TIME	ACTIVITIES
TUESDAY 16 JUNE 2026	
0830–0900	Registration of Participants
0900–0930	Opening of Meeting Introduction of Participating Administrations/IOs
0930–1100	Discussion on Agenda Items
1100–1200	Lunch Break
1200–1700	Discussion on Agenda Items
WEDNESDAY 17 JUNE 2026	
0900–1100	Discussion on Agenda Items
1100–1200	Lunch Break
1200–1700	Discussion on Agenda Items
THURSDAY 18 JUNE 2026	
0900–1700	Any Business Carried Over Review of Draft Report Adoption of Report Closure of Meeting

Morning and afternoon breaks will be taken each day, the timing being at the discretion of the Chair

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PROVISIONAL AGENDA

AGENDA ITEM	SUBJECT
1	Adoption of Provisional Agenda
2	States Challenges and Implementation Plan
3	Review and Update Work Plan
4	Any Other Business
5	Date and Venue for Next Meeting

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ATTACHMENT C to State letter Ref: T 3/10.9 – AP044/26 (ATM)

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

FIRST MEETING OF THE APAC PROJECT 30/10 TASK FORCE (AP30-10/TF/1)

(Tangerang, Indonesia, 16 – 18 June 2026)

MEETING BULLETIN

1. Dates and Venue

1.1. The First Meeting of the APAC Project 30/10 Task Force (AP30-10/TF/1) will be held at the Novotel Tangerang BSD City, Tangerang, Indonesia, from 16 June (Tuesday) to 18 June 2026 (Thursday). The meeting will start at 09:00 hours (local time, UTC+7) each day. Details of the meeting venue are as follows:

Novotel Tangerang BSD City	
Address:	BSD City, Pagedangan, Jl. BSD CBD No.55 Lot I8, Banten 15339
Tel.:	+62 (21) 5089 1800
Website:	all.accor.com
Map:	https://maps.app.goo.gl/1n7XScZqc6FUjF6FA

Note. Tangerang is located on the western border of Jakarta. Soekarno–Hatta International Airport, Jakarta, Indonesia is located approximately 45 minutes from the meeting venue, by car.

2. Officers and Secretariat

NAME	TITLE	CONTACT
Mr. Manjunath Krishna Nelli	Regional Officer Air Traffic Management	mneli@icao.int ;
Mr. Mior Adli Bin Mior Sallehuddin	Regional Officer Air Traffic Management	msallehuddin@icao.int ; Tel: +66 2 537 8189
Dr. Trish Prakayphet Chalayonnawin	Programme Analysis Associate Air Traffic Management	pchalayonnawin@icao.int ; Tel: +66 2 537 8189

3. Registration of Participants

3.1. Participants are required to pre-register using the online registration form available on the meeting webpage (<https://www.icao.int/APAC/meetings>), and to follow the instructions to complete the pre-registration.

3.2. Documentation requirement for Registration

- A formal letter or email of Designation/Nomination from a Member State/Administration is required for registration(s). The letter should be on official letterhead and signed by the appropriate authority or authorized signatory for the government entity of the State/Administration. The letter/email should be addressed to the ICAO APAC Regional Director in response to the State Letter T 3/10.9 – AP044/26 (ATM). Please include the full name, title, and email address of each nominee.

- For international organizations (IOs): Please note that only IOs which are recognized by ICAO can register to attend in this category. The following link contains a list of recognized IOs: [List of International Organizations](#).
- Please submit the letter or email of Designation/Nomination to apac@icao.int; with a copy to the Secretariat.
- Once approved by ICAO, a confirmation email will be provided to the individuals nominated by the State/Administration/IOs.

3.3. Participants are required to carry a valid government-issued identity card or passport for verification of their identity.

3.4. Participants are requested to register at the Registration Desk located at the entrance of the meeting room, between 08:30 and 09:00 hours on the opening day of the meeting. Participants are required to wear badges throughout the period of the meeting for easy identification.

4. Meeting Documents, Papers for Distribution etc.

4.1. Participants are requested to note that working or information papers for the meetings **must reach this office at least two weeks before the commencement of the meeting**. Meeting documents will be available at the <https://www.icao.int/APAC/meetings> prior to the meeting. Paper documents in hardcopy will not be available.

5. Useful Travel Information

5.1. Passport

- All foreign nationals entering Indonesia must possess a passport or other valid documents for travel valid for a minimum of six (6) months from the date of entry into Indonesia.

5.2. Visa

- It is mandatory for participants requiring entry visa to Indonesia to apply/obtain official visa from the Indonesia's Embassy or Consulate in their Country prior to their departure to Indonesia or online on <https://evisa.imigrasi.go.id/>.

5.3. Customs

- Each traveler is permitted to bring items allowed as per the customs requirement in the following link: <https://ecd.beacukai.go.id/>.

6. Other Information

6.1. Currency, Credit Cards and Banking Services

- The unit of currency in Indonesia is Rupiah.
- Foreign currency exchanges and ATMs are readily accessible at the airport and major shopping destinations.

- International Credit Cards, such as Visa, Master Card, etc. are usually accepted at most hotels, department stores and restaurants.
- Commercial banks, currency exchanges and major foreign currencies and branch networks stay open from 08:00 to 16:00 hours for customers, five days a week, from Monday to Friday, with Saturday and Sunday being the days of closure, with a few exceptions. On Friday, the aforementioned financial institutions may be closed from 11:00 to 13:00 to observe the Friday prayer.

6.2. **Drinking Water**

- It is recommended that all visitors drink only bottled water/beverages.

6.3. **Electricity**

- Voltage in Indonesia is 230VAC 50Hz, and the 2-pin power plugs and sockets (outlets) of type C and type F are commonly used.

6.4. **Insurance**

- Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and medical coverage.

6.5. **Time Zone**

- Time in Tangerang, Indonesia is 7 hours ahead of the Coordinated Universal Time (i.e. UTC+7).

6.6. **Weather Conditions**

- The average temperatures for the month of June are between 23°C and 31°C. Please refer [link](#) for further updates.

7. **Hotel Reservations**

7.1. Participants should arrange hotel accommodation in advance. The list of recommended hotels is provided in **Annex 1**.

8. **Transportation**

8.1. Participants are requested to make their own arrangements for transportation from/to the airport and from/to the meeting venue. Soekarno–Hatta International Airport, Jakarta, Indonesia is located approximately 45 minutes from the meeting venue, by car.

8.2. Taxis are available from the Soekarno–Hatta International Airport, Jakarta, Indonesia to all destinations.

8.3. Participants are required to arrange the daily commute to/from the meeting venue. Online transportation services are always available at affordable prices. Please download and install the Gojek or Grab app from the Apple Store or Google Play Store before using these services.

9. Further Information

9.1. While participants are expected to make their own visa/transport/hotel accommodation arrangements, any enquiries regarding this Bulletin and the logistics arrangements for the meeting are welcomed. For further information, please contact the following officer of the AirNav Indonesia at:

Name : **Fajar Ari Wiranata**
Tel. : +62 811 462 1492
E-mail : fajar.ari@airnavindonesia.co.id

ANNEX 1 – Hotel Recommendation

Novotel Tangerang BSD City	
Address:	BSD City, Pagedangan, Jl. BSD CBD No.55 Lot I8, Banten 15339
Tel.:	+62 (21) 5089 1800
Website:	all.accor.com
Map:	https://maps.app.goo.gl/1n7XScZqc6FUjF6FA

Hotel Santika Premiere ICE BSD City	
Address:	Indonesia Convention Exhibition, Jl. BSD Grand Boulevard, Pagedangan, Kec. Pagedangan, Kabupaten Tangerang, Banten 15339
Tel.:	+62 (21) 8063 4899
Website:	Hotel Santika Premiere ICE BSD City
Map:	https://maps.app.goo.gl/jgurVDpadeWHE6JU8

ibis Styles Serpong BSD City	
Address:	Bsd City, Kav Taman Kota Barat Lot Ii No 9, Kabupaten Tangerang, Banten 15345
Tel.:	+62 (21) 5097 7677
Website:	ibis Styles Serpong BSD City
Map:	https://maps.app.goo.gl/bLkFaXVP6M9Qqbt6

Mercure Tangerang BSD City	
Address:	Cbd 55, Jl. Edutown Kavling Lot Ii No.8, Pagedangan, Tangerang Regency, Banten 15339
Tel.:	+62 (21) 5089 8440
Website:	Mercure Tangerang BSD City
Map:	https://maps.app.goo.gl/TjJUPanc2z4BEiw29

Sapphire Sky Hotel & Conference	
Address:	BSD City, Jl. BSD Boulevard Utara SC II No.2, Lengkong Kulon, Kec. Pagedangan, Kabupaten Tangerang, Banten 15331
Tel.:	+62 (21) 3111 8899
Website:	Sapphire Sky Hotel & Conference
Map:	https://maps.app.goo.gl/aVXaXHxhF4QhRP4S6

Trembesi Hotel BSD	
Address:	Jl Pahlawan Seribu Lot VIIA, CBD-BSD, Serpong Sub-District, South Tangerang City, Banten 15311
Tel.:	+62 (21) 5088 6363
Website:	Trembesi Hotel BSD
Map:	https://maps.app.goo.gl/wvQ7a6TFZJrxauo68