



ICAO

International Civil Aviation Organization

The Eighth Meeting of the Asia/Pacific Wildlife Hazard Management Working Group (AP-WHM/WG/8)

Bangkok, Thailand, 25 to 28 May 2026

Agenda Item 7: AP-WHM/WG ToR and Task List

PROPOSAL FOR AN AMENDMENT TO THE TERMS OF REFERENCE OF AP-WHM/WG

(Presented by the SECRETARIAT)

SUMMARY

This paper presents a proposal for an amendment to the terms of reference of AP-WHM/WG.

1. INTRODUCTION

1.1 The Terms of Reference (TOR) of AP-WHM/WG detailed the objectives, scope of works, composition, working methods and time frame.

2. DISCUSSION

2.1 The TOR of AP-WHM/WG approved by AOP/SG/2 (Bangkok, Thailand, 27 – 29 June 2018) had been second amended through the following Decision of AOP/SG/7 in July 2023:

Decision AOP/SG/7-9 (AP-WHM/WG/5-1): Proposal for Amendment to AP-WHM/WG's TOR

That, the Terms of Reference of the Asia/Pacific Wildlife Hazard Management Working Group (AP-WHM/WG) be amended as provided in Appendix I to the Report of AOP/SG/7.

2.2 At that time, the tenure of this Working Group was extended for three years from September 2023 to September 2026, considering that the AP-WHM/WG would achieve its objectives by September 2026. In addition, the TOR was amended its scope to include assistance to States through “Asia-Pacific WHM Go-Team” missions, monitoring and assisting States in the establishment and implementation of the National Wildlife Hazard Management Programme, and maintaining the register of the WHM Experts nominated by States and Industry Partners.

2.3 As work under new scope added to the TOR of AP-WHM/WG which was approved by AOP/SG/7 in July 2023 is yet to be progressed, and to allow additional time for this Working Group to focus on the implementation aspects, including onsite technical assistance to States for the establishment of the National Wildlife Hazard Management Committee and Wildlife Hazard Management Programme, conducting WHM workshops/seminars/trainings, customization of Asia-Pacific Generic Guidance Materials for developing State's Guidance Materials, providing on-the-job trainings to States's Aerodrome Inspectors (WHM) as and when necessary, the Secretariat proposes to amend the TOR of AP-WHM/WG to function on a permanent basis, until it is dissolved by the AOP/SG.

2.4 Therefore, AP-WHM/WG/8 is invited to support the following Draft Decision for consideration by AOP/SG/10:

Draft Decision AP-WHM/WG/8 – X: Proposal for Amendment to AP-WHM/WG’s TOR	
What: That, the Terms of Reference of the Asia/Pacific Wildlife Hazard Management Working Group (AP-WHM/WG) be amended as in Appendix A of WP/07.	Expected impact: <input type="checkbox"/> Political / Global <input type="checkbox"/> Inter-regional <input type="checkbox"/> Economic <input type="checkbox"/> Environmental <input checked="" type="checkbox"/> Ops/Technical
Why: To allow additional time for the Working Group to focus on onsite technical assistance to States for the establishment and implementation of the National Wildlife Hazard Management Committee and Wildlife Hazard Management Programme, and to function on a permanent basis, until it is dissolved by the AOP/SG.	Follow-up: <input type="checkbox"/> Required from States
When: 14-Aug-26	Status: Draft to be adopted by Subgroup
Who: <input checked="" type="checkbox"/> Sub groups <input type="checkbox"/> APAC States <input checked="" type="checkbox"/> ICAO APAC RO <input type="checkbox"/> ICAO HQ <input checked="" type="checkbox"/> Other: AP-WHM/WG	

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) review the proposed amendments to AP-WHM/WG’s TOR;
- b) endorse the Draft Decision contained in paragraph 2.4; and
- c) discuss any relevant matters as appropriate.

**TERMS OF REFERENCE OF
WILDLIFE HAZARD MANAGEMENT WORKING GROUP (WHM/WG)
(Proposal for amendment to AP-WHM/WG's TOR)**

Objective:

To assist States/Administrations to establish a National Wildlife Hazard Management Committee and Wildlife Hazard Management Programme.

Scope of works:

To meet the above objectives the Working Group shall carry out the following tasks:

- 1) Develop a model TOR for National Wildlife Hazard Management Committee (NWHMC);
- 2) Monitor the establishment of a National Wildlife Hazard Management Committee by the States;
- 3) Assist in conducting workshop/seminar on Global and Regional Guidance on WHM;
- 4) Develop Asia Pacific Regional Guidance on Wildlife Hazard Management Programme, as needed;
- 5) Share the best practices on the measures adopted by member States/Administrations to prevent wildlife strike hazards at or in the vicinity of aerodromes;
- 6) Develop a performance measurement metrics to evaluate the effectiveness of the implementation of the Wildlife Hazard Management Programme; and
- 7) Be consistent with ICAO Annex 14, Volume I – Aerodrome Design and Operations, PANS-Aerodromes (Doc 9981), Doc 9137 Airport Services Manual (Doc 9137), Part 3 – Wildlife Hazard Management, ICAO Bird Strike Information System (Doc 9332) and other requirements where applicable;
- 8) Analysis of the regional problems/issues in wildlife hazard management fields;
- 9) Support States/Administrations with limited resources (human and financial) to enhance their capacity in Wildlife Hazard Management through workshops and technical assistance, such as, ICAO Asia/Pacific WHM Go-Team Mission, as needed;
- 10) Monitor and assist States/Administrations in the establishment and implementation of National Wildlife Hazard Management Programme; and
- 11) Maintain the register of WHM Experts nominated by States and Industry Partners.

Composition:

The Working Group would be composed of subject matter experts nominated by APAC States/Administrations and International Organization satisfying the criteria:

- (1) Minimum 3 years of work experience in CAA Aerodrome Regulatory Department or NWHMC or in International Organizations or Aerodrome Operations at international airports in wildlife hazard management field;
- (2) Familiar with Annex 14 and related guidance materials (PANS-Aerodromes (Doc 9981); Airport Services Manual (Doc 9137), Part 3 – Wildlife Hazard Management, ICAO Bird Strike Information System (Doc 9332); and
- (3) The nominated expert will continue to be a member for a minimum of three consecutive years.

States/Administrations in other ICAO regions and industry partners with experience in wildlife hazard management may also be invited to participate in the Working Group.

Conduct of the work:

As far as practicable, the work would be carried out through electronic correspondences and web-conferences. The Working Group will hold at least one face-to-face meeting a year. Onsite assistance may be provided to States, if required, on cost-recovery basis through ICAO Asia/Pacific WHM Go-Team missions. The ICAO APAC Office would do necessary coordination. The ICAO COSCAPs will support the implementation of Tasks.

Time frame:

~~The Working Group would complete its work by September 2026.~~ The tenure of the AP-WHM/WG would last until it is dissolved by the AOP/SG.
