



ICAO

International Civil Aviation Organization

The Seventh Meeting of the Asia/Pacific Aerodrome Design
and Operations Task Force (AP-ADO/TF/7)

Bangkok, Thailand, 17 to 20 February 2026

Agenda Item 8: Any other business

PROPOSAL FOR AN AMENDMENT TO TERMS OF REFERENCE OF AP-ADO/TF

(Presented by THE SECRETARIAT)

SUMMARY

This paper presents a proposal for changing the name of Asia/Pacific Aerodrome Design and Operations Task Force (AP-ADO/TF) to Asia/Pacific Aerodrome Design and Operations Working Group (AP-ADO/WG) and subsequent amendment to its terms of reference.

1. INTRODUCTION

1.1 The Terms of Reference (TOR) of AP-ADO/TF detailed the objectives, scope of works, composition, working methods and time frame.

2. DISCUSSION

2.1 The TOR of AP-ADO/TF approved by AOP/SG/2 (Bangkok, Thailand, 27 – 29 June 2018) had been second amended through the following Decision of AOP/SG/7 in July 2023:

Decision AOP/SG/7-2 (AP-ADO/TF/4-2): Proposal for Amendment to AP-ADO/TF's TOR

*That, the Terms of Reference of the Asia/Pacific Aerodrome Design and Operations Task Force be amended as in **Appendix B** to the Report of the AOP/SG/7.*

2.2 At that time, the tenure of this Task Force was extended for three years from September 2023 to September 2026, considering that the AP-ADO/TF would achieve its objectives by September 2026. In addition, the TOR was amended its scope to include the topics, such as Surface Movement Guidance and Control System (SMGCS) and Advanced SMGCS (A-SMGCS), Aerodrome Operations (AOP), Aerodrome Operation Centre (AOPC) and Total Airport Management (TAM) provisions of Global Air Navigation Plan (GANP) and the upcoming new concept of Obstacle Limitation Surfaces (OLS) and runway strength reporting (ACR/PCR).

2.3 As work under new scope added to the TOR of AP/ADO/TF which was approved by AOP/SG/7 in July 2023 is yet to be progressed and there would be need to address future challenges due to periodic amendments to Annex 14, Volume I and II, PANS-Aerodromes (Doc 9981) and other ICAO Documents related to aerodrome design and operations, the Secretariat proposes that the name of this Task Force should change to Asia/Pacific Aerodrome Design and Operations Working Group (AP-ADO/WG) and function on a permanent basis, until it is dissolved by the AOP/SG.

2.4 Therefore, AP-ADO/TF/7 is invited to support the following Draft Decision for consideration by AOP/SG/10:

Draft Decision AP-ADO/TF/7-X: Proposal for Amendment to AP-ADO/TF’s TOR	
What: That, the name of Asia/Pacific Aerodrome Design and Operations Task Force be changed to Asia/Pacific Aerodrome Design and Operations Working Group (AP-ADO/WG) and it’s Terms of Reference be amended as in Appendix A of WP/20.	Expected impact: <input type="checkbox"/> Political / Global <input type="checkbox"/> Inter-regional <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental <input checked="" type="checkbox"/> Ops/Technical
Why: To change the name of Task Force to Asia/Pacific Aerodrome Design and Operations Working Group (AP-ADO/WG) and function it on a permanent basis, until it is dissolved by the AOP/SG.	Follow-up: <input type="checkbox"/> Required from States
When: 17-Jul-26	Status: Draft to be adopted by Subgroup
Who: <input checked="" type="checkbox"/> Sub groups <input type="checkbox"/> APAC States <input checked="" type="checkbox"/> ICAO APAC RO <input type="checkbox"/> ICAO HQ <input checked="" type="checkbox"/> Other: AP-ADO/WG	

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) review the proposed amendments to AP-ADO/TF’s TOR;
- b) endorse the Draft Decision contained in paragraph 2.4; and
- c) discuss any relevant matters as appropriate.

TERMS OF REFERENCE

ASIA/PACIFIC AERODROME DESIGN AND OPERATIONS TASK FORCE WORKING GROUP (AP-ADO/TFWG) (Proposal for Amendment to AP-ADO/TF's changing the name of Asia/Pacific Aerodrome Design and Operations Task Force (AP-ADO/TF) to Asia/Pacific Aerodrome Design and Operations Working Group (AP-ADO/WG) and subsequent amendment to its Terms of Reference (TOR))

Objective:

The main purpose of the ~~AP-ADO/TF~~ AP-ADO/WG is to achieve some specific deliverables of the AOP/SG through the systematic work of the ~~Task Force~~ Working Group.

Scope of works:

To meet the above objective the ~~AP-ADO/TF~~ AP-ADO/WG shall carry out the following tasks:

- (1) **Study and discuss** aerodrome SARPs and guidance materials related to aerodrome planning, design and operations including PANS-Aerodromes and provide expert advice and clarification to APAC States on any issues related to the implementation of the requirement specified in the SARPs and guidance materials.
- (2) **Review and discuss** AOP parts of the Global Air Navigation Plan (GANP), the Asia/Pacific ANP and Seamless ANS Plan and formulate amendment proposals to the APAC ANP Table AOP I-1 and Table AOP II-1 as necessary.
- (3) **Review** provisions of facilities and services at international aerodromes specified in AOP Table of ANP through monitoring the following information published in the AIP and other official documents of the States:
 - ~~Upcoming new~~ New concept of obstacle limitation surfaces;
 - ~~Visual aids;~~
 - ~~Rescue and firefighting services and emergency planning;~~
 - ~~Assessment and reporting of the runway surface condition;~~
 - ~~Preventive maintenance programme;~~
 - ~~Runway safety programme including establishment of a runway safety team at international aerodromes;~~
 - SMGCS & A-SMGCS;
 - Pavement Strength reporting (ACR/PCR); and
 - ~~Heliport design and operations~~
- (4) **Review and discuss** Airport Operations Plan (AOP), Airport Operations Centre (APOC) and Total Airport Management (TAM) provisions of GANP;
- (5) **Assist in conducting** seminars/workshops/trainings for the aerodrome regulatory and aerodrome operator staff in APAC Region;
- (6) **Identify** experts in various AOP fields and **maintain** Asia/Pacific database;
- (7) **Participate** in ICAO's activities/initiatives in aerodromes, if necessary.

Composition: The ~~Task Force~~ Working Group is composed of subject matter experts nominated by APAC States/Administrations and International Organization satisfying the criteria:

- (1) Minimum 3 years of experience in Aerodrome Regulatory functions of CAA or in Aerodrome Operations at international airports or in the International Organizations;

- (2) Familiar with Annex 14, PANS-Aerodromes (Doc 9981) and its guidance materials, GANP, GASP, APAC Seamless ANS Plan, APAC ANP; and
- (3) The nominated expert would continue to be a member for a minimum of three consecutive years.

Additional membership could be invited from other Regions, if required.

Working Methods: The ~~Task Force~~ Working Group will hold at least one face-to-face meeting a year. Video teleconference may be held in lieu of face-to-face meeting when travel restrictions are in place. The work would be carried out through electronic correspondences and web conference as far as practicable.

Time frame: The tenure of the ~~Task Force~~ Working Group would last until ~~September 2026~~ it is dissolved by the AOP/SG.