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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 11/5.13.3 — AP146/25 (AGA)

19 November 2025

Subject: Asia/Pacific Aerodrome Design and Operations
Task Force (AP-ADO/TF/7)
(Bangkok, Thailand, 17 to 20 February 2026)

Actions required: Reply at your earliest convenience,
preferably not later than **23 January 2026**

Sir/Madam,

I have the honour to invite your State/Administration to the Seventh Meeting of the Asia/Pacific Aerodrome Design and Operations Task Force (AP-ADO/TF/7). The AP-ADO/TF/7 Meeting will be held at the ICAO Asia and Pacific Regional Office, Bangkok, Thailand from 17 to 20 February 2026.

Enclosed herewith are AP-ADO/TF/7 Provisional Agenda (**Attachment A**), Meeting / Workshop Bulletin (**Attachment B**), Registration Form (**Attachment C**), Template for preparing Working and Information Paper (**Attachment D**), and AP-ADO/TF Task List (**Attachment E**). Any comment concerning the Provisional Agenda of the AP-ADO/TF/7 should be forwarded as soon as possible.

You are kindly requested to disseminate this invitation letter to the Operators of the International Airports in your State willing to attend and contribute to the AP-ADO/TF/7 Meeting.

In order to make the meeting more productive and effective, it is strongly urged that States/Administrations submit the working and information papers as per attached template, preferably not later than **23 January 2026** via email to apac@icao.int. Meeting materials will be available on ICAO APAC website <https://www.icao.int/APAC/meeting>.

I shall be grateful to receive your confirmation on the participation by Online Registration via this [Online Registration Page](#) or returning the completed Registration Form in **Attachment C** to the ICAO Regional Office via e-mail to apac@icao.int at the earliest preferably not later than **23 January 2026**.

Accept, Sir/Madam, the assurances of my highest consideration.

Tao Ma
Regional Director

Attachments:

- A — Provisional Agenda of the Meeting
- B — Meeting / Workshop Bulletin
- C — Registration Form
- D — Template of Working and Information Paper
- E — AP-ADO/TF Task List