



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 11/5.13.4 — AP002/26 (AGA)

7 January 2026

Subject: The Eighth Meeting of the Asia/Pacific
Aerodrome Assistance Working Group (AP-AA/WG/8)
Bangkok, Thailand, 21 to 24 April 2026

Actions required: Reply at your earliest convenience,
preferably no later than **27 March 2026** for submission of
Nomination Form and Papers

Sir/Madam,

I have the honour to invite your State/Administration to the Eighth Meeting of the Asia/Pacific Aerodrome Assistance Working Group (AP-AA/WG/8) which will be held at the ICAO Asia and Pacific Regional Office, Bangkok, Thailand from **21 to 24 April 2026**.

Enclosed herewith are the Provisional Agenda of the Meeting (**Attachment A**), Meeting Bulletin (**Attachment B**), Registration Form (**Attachment C**) or **Online Registration**, Template for preparing Working and Information Paper (**Attachment D**) and AP-AA/WG Task List (**Attachment E**). Any comment concerning the Provisional Agenda should be forwarded as soon as possible.

You are kindly requested to disseminate this invitation letter to the Operators of the International Airports in your State willing to attend and contribute to the AP-AA/WG/8 Meeting.

In order to make the meeting more productive and effective, it is strongly urged that States/Administrations submit the working and information papers as per attached template, preferably not later than **27 March 2026** via email to apac@icao.int. Meeting materials will be available on ICAO APAC website <https://www.icao.int/APAC/meetingdocs?fid=38031>.

I shall be grateful if you would confirm participation from your Administration by returning the completed Registration Form in **Attachment C** to the ICAO Regional Office via e-mail to apac@icao.int or via **Online Registration** at the earliest, preferably no later than **27 March 2026**.

Accept, Sir/Madam, the assurances of my highest consideration.

for Tao Ma
Regional Director

Attachments:

- A — Provisional Agenda
- B — Meeting Bulletin
- C — Registration Form
- D — Template of Working and Information Paper
- E — AP-AA/WG Task List