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Ref.: T 10/4.3 – AP072/26 (FS)

4 June 2026

**Subject:** ICAO Regional Workshops on Accident/ Incident Data Reporting (ADREP) and ECCAIRS 2 (Bangkok, Thailand, 24–25 August 2026 and Nadi, Fiji, 27–28 August 2026)

**Action Required:** To nominate participants and complete registration no later than 7 August 2026

Dear Sir/Madam,

I have the honour to inform you that the International Civil Aviation Organization (ICAO) Asia and Pacific (APAC) Regional Office, in coordination with the Accident Investigation (AIG) Section of the Air Navigation Bureau at ICAO Headquarters, is organizing two sessions of a regional Workshop on the Accident/Incident Data Reporting (ADREP) System and the updated reporting platform, ECCAIRS 2.

The primary objective of these Workshops is to assist States/Administrations in fulfilling their obligations under Annex 13 – *Aircraft Accident and Incident Investigation* regarding the timely submission of authenticated occurrence data to the ICAO ADREP System, utilizing the updated ECCAIRS 2 platform as the primary reporting tool.

To facilitate participation across the Region, the Workshops will be delivered in person at two locations, as follows:

1. [Bangkok Session: 24–25 August 2026, hosted at the ICAO APAC Regional Office, Bangkok, Thailand \(open to all APAC States\).](#)
2. [Pacific Session: 27–28 August 2026, hosted by the Civil Aviation Authority of Fiji \(CAAF\) in Nadi, Fiji \(primarily aimed at Pacific Small Island Developing States \(PSIDS\)\).](#)

The Workshops are intended for personnel from Accident Investigation Authorities (AIAs). In cases where a State has not established a separate, independent AIA, the invitation is extended to Civil Aviation Authority personnel officially delegated with responsibility for Annex 13 compliance and ADREP Reporting.

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The two-day Workshop programme will be structured as follows:

Day 1: Theoretical training on the ECCAIRS 2 system and its evolution.

Day 2: Practical, hands-on user training on the ECCAIRS 2 system.

*Note:* The finalized detailed agenda for both sessions will be disseminated to registered participants in due course.

I would be grateful to receive confirmation of your Administration's participation in the Workshops at your earliest convenience, preferably no later than **7 August 2026**, by completing the online registration through the appropriate links below:

1. Bangkok Session: [Click here](#)
2. Fiji Session: [Click here](#)

Alternatively, participants may complete and submit the nomination form contained in Attachment A to the ICAO Asia and Pacific Office at [apac@icao.int](mailto:apac@icao.int), with a copy to [apac.flightsafety@icao.int](mailto:apac.flightsafety@icao.int) (cc: [apac-plo@icao.int](mailto:apac-plo@icao.int) for the Fiji session).

Accept, Sir/Madam, the assurances of my highest consideration.



For Tao Ma  
Regional Director

**Enclosures:**

- A – Registration Form
- B – Bulletin (APAC)
- C – Bulletin (for PSIDS)