

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

**THE SIXTH MEETING OF THE
ASIA AND PACIFIC ANSP COMMITTEE
(AAC/6)**

(Da Nang, Viet Nam, 06 July 2026)

MEETING BULLETIN

1. Dates and Venue

1.1. The AAC/6 Meeting will be held at the **Crowne Plaza Da Nang** hotel in Da Nang, Viet Nam on Monday, 6 July 2026 (08:00 - 17:00, Local Time) in conjunction with the CANSO Asia Pacific Conference 2026 at the same venue.

Venue: Crowne Plaza Da Nang 08 Vo Nguyen Giap, Khue My ward, Da Nang city			
Tel: +84 1 877 227 6963 (Reservation)			
Email: sales@cpdanang.com			
Map: https://maps.app.goo.gl/2gfRjKfBPF4paFQ8			
Website: Crowne Plaza Danang - Danang City, Vietnam			
Time (UTC+7)	Programme	Involvement	Meeting Room (Tentative)
06 July, Monday			
0800 – 1200	AAC Work Stream (WS) meetings	WS 1	Da Nang Room (3rd floor)
		WS 2	Ho Chi Minh Room (3rd floor)
		WS 3	Ha Noi Room (3rd floor)
		WS 4	Hue Room (3rd floor)
1200 - 1300	Lunch Break	Fresh Restaurant (1st floor)	
1300 - 1500	AAC Work Stream (WS) meetings cont.	Same meeting room as above	
1500 - 1700	Whole AAC Committee meeting	AAC	Ballroom 1(3rd floor)
Should there be any dietary requirements, please inform us by 20 June 2026.			

1.2. Participants are required to carry a valid government-issued identity card or passport for verification of their identity prior to entering the meeting rooms.

1.3. Participants are requested to register at the Registration Desk before the start of the meetings and obtain an identification badge. Participants shall always put on the identification when inside the meeting room.

2. **Officers and Secretariat**

Secretariat: Mr. Raphael GUILLET, Chief of the ICAO APAC Regional Sub-Office
Email: rguillet@icao.int

Ms. CHEN YanRu, Programme Assistant, ICAO APAC Regional Sub-Office
Email: yanruchen@icao.int

Host: Ms. Vu Thi Uyen, International Relations Official, Viet Nam Air Traffic Management (VATM)
Email: uyenvt@vatm.vn

3. **Meeting Documents, Papers for Distribution etc.**

3.1. Participants are requested to note that working or information papers for the meetings must reach this office from your ANSP by 19 June 2026. Template and meeting documents will be available on the ICAO APAC website <https://www.icao.int/APAC/meetingdocs?fid=59587>. Paper documents on hardcopy will not be available.

3.2. Wi-Fi connection is available at the venue.

4. **Visa, Insurance and Customs**

4.1. Participants must possess the required travel documents to enter and stay in Viet Nam. Participants may consult official resources such as the Ministry of Foreign Affairs of Viet Nam's website at <https://www.mofa.gov.vn/en> or the Viet Nam e-Visa Portal's website at <https://evisa.gov.vn/> for the most up-to-date information on entry requirements. The Viet Nam e-Visa is valid for a maximum of 90 days, either single or multiple entries. For detailed information on visa types, application procedures, and entry requirements, please refer to the official websites mentioned above.

4.2. Participants may be required to obtain an appropriate entry visa from the Vietnamese Embassy or Consulate-General before traveling to Viet Nam, depending on their nationality. Some nationalities may be eligible for visa exemptions or able to apply for visas on arrival (VOA) or e-visas.

4.3. Visa applications should be submitted well in advance as processing times vary by country. For meetings or events, participants should typically select a Business Visa (where applicable) to enter Viet Nam.

4.4. All participants must be medically fit and are strongly advised to have comprehensive health or medical insurance to cover potential medical expenses, including illness or emergencies during their stay. Neither the organizers nor the hosting office will assume responsibility for medical or emergency costs. Participants should also check if certain vaccinations are required by visiting the Viet Nam government portals or consulting their local medical authorities.

4.5. It is recommended to visit the Viet Nam Customs website at <https://www.customs.gov.vn/EN> for information on customs regulations and any restrictions on the import of goods or foreign currency.

5. **Hotel Reservations and Transportation**

5.1. Participants are required to make their own accommodation arrangements. Participants should contact the hotel directly for a reservation. The hotel list is provided for the convenience of the participants only. ICAO APAC Office does not take responsibility for any incident arising from a participant's stay in any of the listed hotels.

5.2. A list of nearby hotels is provided in Appendix A.

5.3. Taxi and private car services are the most convenient and highly recommended options for delegates traveling from Da Nang International Airport (DAD) to the Crowne Plaza Da Nang and other city-center locations, taking 20–30 minutes. Fares typically range from 200,000 – 350,000 VND; reputable providers include Mai Linh, Vinasun, Xanh SM, or the Grab app. You can show this to the driver to reach the venue : “Khách sạn Crowne Plaza Đà Nẵng”

6. Further Information

6.1. Currency and Credit Cards

The official currency of the Socialist Republic of Vietnam is the Vietnamese Dong (VND). Automated Teller Machines (ATMs) are widely available in major cities and at international airports. Major credit cards, such as Visa and MasterCard, are accepted at most hotels, restaurants, and larger commercial establishments, although cash payments remain common, particularly for small transactions.

6.2. Language

The official language is Vietnamese. English is widely used in government-related activities, international organizations, hotels, and the business community, particularly in major cities.

6.3. Weather

Vietnam has a tropical climate, with regional variations. Participants are advised to consult the National Centre for Hydro-Meteorological Forecasting of Vietnam (<https://nchmf.gov.vn>) for up-to-date weather information and forecasts prior to and during their stay.

6.4. Electricity

The standard electricity supply in Vietnam is 220 Volts, 50Hz alternating current. Power sockets commonly accept Type A, Type C, and Type D plugs. Participants are advised to bring suitable power adapters if necessary.

6.5. Water

Tap water is not recommended for drinking. Bottled drinking water is widely available in hotels, restaurants, and convenience stores. Electric kettles are provided in most international-standard hotels.

6.6. Telephone

International and domestic telecommunications services are widely available. Prepaid SIM cards and eSIMs can be purchased at airports, convenience stores, and mobile service providers. Internet and mobile data services are reliable in urban areas.

6.7. Tipping

Tipping is not compulsory in Vietnam. Some hotels and restaurants may include a service charge in the bill. Tipping for good service is appreciated but discretionary. Taxi fares should follow the meter as the baseline charge; rounding up the fare is common but optional.

6.8. Time Zone

Vietnam operates on Indochina Time, which is seven hours ahead of Coordinated Universal Time (UTC +7).

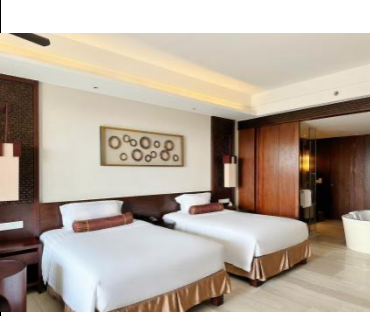
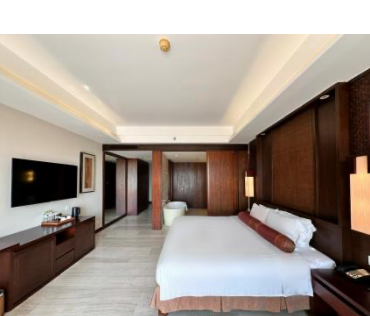



6.9. Other Useful Information

The Vietnam National Administration of Tourism (VNAT) website (<https://vietnamtourism.gov.vn>) provides useful travel and tourist information for visitors to Vietnam.

Appendix A

Crowne Plaza Da Nang






08 Vo Nguyen Giap, Khue My ward, Da Nang city

				
Twin Room – 60 sq.m	King room - 60 sq.m	Buffet Breakfast Restaurant (1 st floor)	Gym (1 st floor)	Swimming Pool (1st floor)
Room Type (in sqm)	Standard rooms with 28 sq.m (available for one king bed or twin bed, bedding subject to Hotel's availability upon confirmation)			
Room Rate	Standard double: 2,800,000 VND/room/night (~\$100/room/night) Breakfast is included.			
	Standard twin: 2,800,000 VND/room/night (~\$100/room/night). Breakfast is included.			
Payment terms	Guarantee by guest credit card and payment settled upon check out			
Hotel Contact:	+84 (236)3918888/Email: sales@cpdanang.com			
	https://danang.crowneplaza.com/vi/			

Appendix A

Eden Ocean View Danang Hotel - 5 stars






294 Vo Nguyen Giap, Danang (Approximately 3km from Crowne Plaza Danang, 7-minute drive)

				
Twin Room – 28 sq.m	Double room - 28 sq.m	Buffet Breakfast Restaurant	Spa	Swimming Pool
Room Type (in sqm)	Classic rooms with 28 sq.m (available for one king bed or twin bed, bedding subject to Hotel’s availability upon confirmation)			
Room Rate	Classic double: 1,300,000 VND/room/night (~\$47/room/night). Breakfast is included.			
	Classic twin: 1,300,000 VND/room/night (~\$47/room/night). Breakfast is included.			
Payment terms	Guarantee by guest credit card and payment settled upon check out			
Hotel Contact:	+84 (236) 3755 555/Email: resdn@edenhotel.com.vn			
	https://edendananghotel.com/			

Appendix A

Cicilia Hotels & Spa Danang - 4 stars






6-8-10 Do Ba, Bac My Phu, Ngu Hanh Son, Danang (Approximately 3.3km from Crowne Plaza Danang, 8-minute drive)

				
Twin Room – 25 sq.m	Double room - 25 sq.m	Buffet Breakfast Restaurant & Bar	Gym	Swimming Pool
Room Type (in sqm)	Deluxe city rooms with 25 sq.m (available for one king bed or twin bed, bedding subject to Hotel’s availability upon confirmation)			
Room Rate	Deluxe city room double: 1,650,000 VND/room/night (~\$59/room/night). Breakfast is included.			
	Deluxe city room twin: 1,650,000 VND/room/night (~\$59/room/night). Breakfast is included.			
Payment terms	Guarantee by guest credit card and payment settled upon check out			
Hotel Contact:	+84 (236) 3747 888/Email: sales@ciciliadanang.com			
	https://ciciliadanang.com/			

Appendix A

Muong Thanh Luxury Da Nang Hotel - 5 stars

270 Vo Nguyen Giap Street, Bac My Phu Ward, Ngu Hanh Son District, Da Nang (Approximately 3.5km from Crowne Plaza Danang, 9-minute drive)

				
Twin Room – 33 sq.m	Double room - 33 sq.m	Buffet Breakfast Restaurant	Gym	Swimming Pool
Room Type (in sqm)	Superior rooms with 33 sq.m (available for one king bed or twin bed, bedding subject to Hotel's availability upon confirmation)			
Room Rate	Superior double: 1,800,000 VND/room/night (~\$64/room/night). Breakfast is included.			
	Superior twin: 1,800,000 VND/room/night (~\$64/room/night). Breakfast is included.			
Payment terms	Guarantee by guest credit card and payment settled upon check out			
Hotel Contact:	+84 (236) 3956 789/Email: salesgroup@luxurydanang.muongthanh.vn			
	https://booking.muongthanh.com/khach-san-muong-thanh-luxury-da-nang			