



International
Civil Aviation
Organization

Organisation
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Organización
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Международная
организация
гражданской
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 11/5.13.3 — AP134/24 (AGA)

19 November 2024

Subject: Workshop on Transposition of Annex 14 SARPs into National Aerodrome Standards in conjunction with the Sixth Meeting of the Asia/Pacific Aerodrome Design and Operations Task Force (AP-ADO/TF/6)
(Langkawi, Malaysia, 17 to 21 February 2025)

Actions required: Reply at your earliest convenience, preferably not later than **24 January 2025**

Sir/Madam,

I have the honour to invite your State/Administration to the Workshop on Transposition of Annex 14 SARPs into National Aerodrome Standards and the Sixth Meeting of the Asia/Pacific Aerodrome Design and Operations Task Force (AP-ADO/TF/6). The Workshop and the AP-ADO/TF/6 Meeting will be held at the Aloft Hotel in Langkawi Pantai Tengah, Malaysia from 17 to 21 February 2025. The workshop/meeting will be graciously hosted by Malaysia.

Enclosed herewith are AP-ADO/TF/6 Provisional Agenda (**Attachment A**), Meeting / Workshop Bulletin (**Attachment B**), Registration Form (**Attachment C**), Template for preparing Working and Information Paper (**Attachment D**), Tentative Workshop Programme (**Attachment E**) and AP-ADO/TF Task List (**Attachment F**). Any comment concerning the Provisional Agenda of the AP-ADO/TF/6 should be forwarded as soon as possible.

You are kindly requested to disseminate this invitation letter to the Operators of the International Airports in your State willing to attend and contribute to the Workshop and AP-ADO/TF/6 Meeting.

In order to make the workshop and meeting more productive and effective, it is strongly urged that States/Administrations submit the power point presentation for the workshop and working and information papers as per attached template, preferably not later than **24 January 2025** via email to apac@icao.int. Meeting materials will be available on ICAO APAC website <https://www.icao.int/APAC/Meetings/Pages/default.aspx>.

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I shall be grateful to receive your confirmation on the participation by your State/Administration at the Workshop and/or the Meeting, preferably not later than **24 January 2025**.

Accept, Sir/Madam, the assurances of my highest consideration.



Tao Ma
Regional Director

Attachments:

- A — Provisional Agenda of the Meeting
- B — Meeting / Workshop Bulletin
- C — Registration Form
- D — Template of Working and Information Paper
- E — Tentative Workshop Programme
- F — AP-ADO/TF Task List