



ICAO

International Civil Aviation Organization

**Asia and Pacific (APAC)  
Twenty-third Meeting of the Meteorological Information  
Exchange Working Group (MET/IE WG/23)**

Bangkok, Thailand, 25 to 28 March 2025

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**PROVISIONAL AGENDA**

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| Agenda Item 1:   | Organizational matters  |
| Agenda Item 2:   | Review of follow-up action from previous meetings   |
| Agenda Item 3:   | Quality control, monitoring, and management of meteorological information exchange                    |
| Agenda Item 4:   | Guidance material related to meteorological information exchange                                      |
| Agenda Item 5:   | Meteorological information exchange in SWIM   |
| Agenda Item 6:   | Meteorological information exchange in IWXXM form   |
| Agenda Item 6.1: | Readiness of AMHS to support IWXXM<br><i>(to be discussed in the conjoint session with ACSICG/12)</i> |
| Agenda Item 7:   | Future work program and terms of reference  |
| Agenda Item 8:   | Any other business  |
| Agenda Item 9:   | Next meeting  |

**EXPLANATORY NOTES ON THE PROVISIONAL AGENDA ITEMS**

- Agenda Item 1: Organizational matters
- Self-explanatory (e.g., opening the meeting, adopting the agenda, order of business, etc.)*
- Agenda Item 2: Review of follow-up action from previous meetings
- The meeting will review the progress on action agreed upon at previous meetings.*
- Agenda Item 3: Quality control, monitoring, and management of meteorological information exchange
- The meeting will review the status of and propose actions to facilitate quality control, monitoring and management of meteorological information exchange. This agenda item will include reviewing VAAC backup and SIGMET tests in the APAC Region.*
- Agenda Item 4: Guidance material related to meteorological information exchange
- The meeting will review the status of and develop proposals to improve the guidance materials available to support States in implementing meteorological information exchange in the APAC Region.*
- Agenda Item 5: Meteorological information exchange in SWIM
- The meeting will review the status of ICAO provisions for exchanging meteorological information in the System-Wide Information Management (SWIM) environment.*
- Agenda Item 6: Meteorological information exchange in IWXXM form
- The meeting will review the status of and develop proposals to facilitate and optimize the States' planning and implementation of meteorological information exchange in the ICAO meteorological information exchange model (IWXXM) form.*
- Agenda Item 6.1: Readiness of AMHS to support IWXXM  
(to be discussed in the conjoint session with ACSICG/12)
- The meeting will review the status of and develop proposals to facilitate and optimise the network circuits and communication services necessary for disseminating meteorological information in the IWXXM form, including the readiness of the Air Traffic Services Message Handling System (AMHS).*
- Agenda Item 7: Future work program and terms of reference
- The meeting will review the status of and develop proposals to update and revise the MET/IE WG's future work program and terms of reference to ensure continued alignment with the MET SG and APANPIRG objectives.*
- Agenda Item 8: Any other business

**Attachment A** to State letter AP016/25 (MET)

*Self-explanatory*

Agenda Item 9: Next meeting

*The meeting will recommend the next meeting's date, location and agenda.*

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