



ICAO

International Civil Aviation Organization

ICAO APAC Radio Navigation Symposium

New Delhi, India, 7 - 9 April 2025

THE SYMPOSIUM BULLETIN

1. Dates and Venue

1.1. The ICAO APAC Radio Navigation Symposium will be held at the following venue in New Delhi, India, from Monday, **7 April** to Wednesday, **9 April 2025**. The Symposium will start at **09:00 hours (local time, UTC+5:30)** each day. The theme of the Symposium is **GNSS RFI: Collectively Bridging Gaps and Shaping the Path Forward**.

1.2. The address of the venue is:

Venue:

Hotel Shangri-La Eros New Delhi
19, Ashoka Rd, Janpath,
Connaught Place, New Delhi,
110001, India.

1.3. Delhi, the capital of India, is situated in northern India and stands on the west bank of the Yamuna River. Delhi is spread over an area of 1483 sq. km, 216 meters above sea level, and has a population of around **17** million. Apart from its historical importance, Delhi is also the political hub of India, where every political activity traces its roots to Delhi. The people of Delhi proudly call themselves "Delhi-ites." Much pride is associated with this word. Delhi is the world's fifth most populated urban area, with satellite towns like Faridabad, Gurgaon, and Noida making the National Capital Region (NCR). Delhi is multi-linguistic and multi-cultured. Being the capital of the world's largest democracy, Delhi has embassies in more than 160 countries.

1.4. The Provisional Programme shall be referred to **Attachment A** to the State Letter.

2. Officers and Secretariat

NAME	TITLE	CONTACT
Mr. Loftur Jónasson	Chief - CNS and Spectrum (CNSS)	Email: ljonasson@icao.int Tel: +1 514 315 1872
Ms. Muna Alnadaf	Technical Officer (CNSS)	Email: MAlnadaf@icao.int Tel: +1 514-315-3193
Ms. Soniya Nibhani	Regional Officer, ANS (CNS) Implementation	Email: snibhani@icao.int Tel: +66 (0)2 537 8189 x158
Ms. Varapan Meefuengsart	Program Assistant (CNS/MET)	Email: vmeefuengsart@icao.int Tel: +66 (0)2 537 8189 x149

3. Registration and Access

3.1. All participants are strongly encouraged to pre-register using the online registration form available at <https://www.icao.int/APAC/Meetings/Pages/Radio-Navigation-Symposium.aspx> **no later than 28 February 2025**, and follow the instructions to complete the pre-registration.

3.2. Documentation Requirement for Registration

A formal letter or email of Designation/Nomination from a Member State/Administration is required for registration(s). The letter should be on official letterhead and signed by the appropriate authority or authorized signatory for the government entity of the State/Administration. The letter/email should be addressed to the ICAO Regional Director in response to *AP0152/24 (CNS): Invitation to the ICAO APAC Radio Navigation Symposium (New Delhi, India, 07-09 April 2025)*.

Please include the full name, title, and email address of each nominee.

- International organizations: Please note that only international organizations recognized by ICAO can register to attend in this category. The following link contains a list of recognized IOs: [List of International Organizations](#).
- Please submit the letter or email of Designation/Nomination to apac@icao.int, along with a copy to the Secretariat.

3.3. Participants are required to carry a valid, government-issued identity card (for participants from India only) or passport (for any nationality other than Indian) for verification on the first day of the Symposium at the Registration Desk.

4. Symposium Materials

4.1. The Secretariat will upload the Symposium materials (i.e., documentation, manuals, instructions, etc.) available in electronic format at <https://www.icao.int/APAC/Meetings/Pages/Radio-Navigation-Symposium.aspx>.

4.2. Each participant should access and review the Symposium materials before the commencement of the Symposium.

5. Catering Arrangements

5.1. Tea and Coffee will be provided for the morning and afternoon breaks during the Symposium/event.

5.2. Lunch will be provided at the venue during the Symposium.

6. Visa, Insurance and Customs

6.1. All foreign nationals entering India must possess valid passports or other valid documents for travel. Participants who may wish to obtain information on India entry requirements (Visa / e-visa / On Arrival Visa / Visa Exemption) may visit the web page: <https://indianvisaonline.gov.in>

6.2. Participants must be in possession of medical insurance coverage to meet expenses for any sickness or medical emergency during the Symposium.

6.3. Participants must be medically fit and in possession of health or medical insurance coverage to meet expenses for any unexpected event, including illness or medical emergency during the Symposium. ICAO APAC Office/India will not take responsibility for any expenses incurred concerning participation in its Symposiums/events.

6.4. **Currency, Credit Cards & Banking Services:** The monetary unit in India is INR (Indian Rupee). Currency notes and coins of different denominations are in circulation. The current exchange value/rate is US \$1= INR 85.12 Approx as of December 2024. International credit cards like American Express/Master/Visa/Diners Club, etc., are widely accepted at hotels, department stores, and other shops, restaurants, etc. Foreign exchange services are available at Delhi Airport round-the-clock. Other money changers booths / authorized agents are available at major markets.

7. **Hotel Reservations and Transportation**

7.1. Participants are required to make their own accommodation arrangements. A list of hotels is available below. Participants should contact the hotel directly for a reservation. The hotel list is provided for the convenience of the participants only. ICAO APAC Office does not take responsibility for any incident arising from a stay of the participant in any of the listed hotels. Most hotels add a 10% service charge to the room rate in addition to the government tax of 7%.

List of nearby Hotels

Uploaded separately on the [meeting webpage](#).

8. **GENERAL INFORMATION**

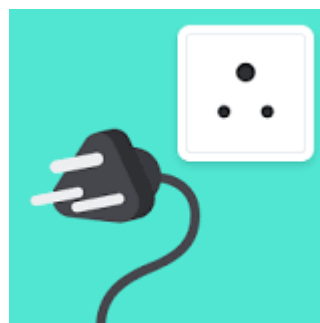
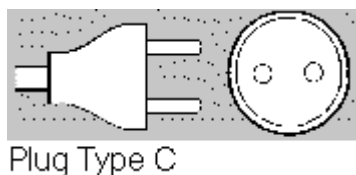
8.1. The Dress code for the Symposium/event is business attire.

8.2. **Weather:** In April, New Delhi experiences an average temperature of 23 to 32 degrees Celsius. The weather would be pleasant, slightly warmer during the day, so light clothing is recommended. More information can also be obtained through the website of the Indian Meteorological Department at <https://www.imd.gov.in>

8.3. **Time Zone:** Local time in New Delhi is Indian Standard Time (IST), GMT + 5 hours and 30 minutes.

8.4. **Transportation:** Participants are required to make their own transportation arrangements from their arrival and during their stay in Delhi, India. When departing, the hotel can be requested to arrange for transportation to the airport. The cost is to be borne by the participant. Taxis, which are less expensive than hotel taxis, are also available. Ola / Uber taxis can easily be booked from respective mobile apps.

8.5. **Electricity Supply:** The electricity voltage in India is 220-240 V, with plug types C and D. The type of electrical plug and socket used in India is a 5-amp plug that has three round prongs forming a triangle.



i. Plug type D

8.2. **Credit Cards/ Money Exchange:** International credit cards, such as American Express, Visa, MasterCard, etc., are generally accepted at major hotels and departmental stores. All commercial banks exchange major foreign currencies and operate from 09:30 to 16:00 hours (IST), Monday to Friday.

8.3. **Restaurants and Eateries:** Many famous restaurants and eateries are available in the vicinity, serving a variety of cuisine. Participants may access details through apps like Zomato, Swiggy, and EazyDiner.

8.4. **Drinking Water:** Using bottled water for drinking is recommended.

8.5. **Local Sightseeing:** Local Travel in Delhi for sightseeing can be done using public transport such as Delhi Metro, Delhi Darshan Bus Service, or taxi cab services such as Uber, Ola, etc.

8.6. **Places of Tourist Interest:** Pradhan Mantri Sangrahalay (PM Museum), Lal Quila, Qutub Minar, Lotus Temple, Akshardham Temple, Jantar Mantar, India Gate, Humayun Tomb etc. Please visit the Delhi Tourism website: www.delhitourism.gov.in for detailed information in this regard.

8.7. Any request related to the event should be directed to the following officers of the Ministry of Civil Aviation and Airports Authority of India, Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi - 110003:

Shri A K Tiwari, DGM (CNS) Airports Authority of India Mob. No. : +918076279400 Email: aktiwari@aai.aero	Shri Neeraj Nara, Section Officer Ministry of Civil Aviation Mob. No. : +91-8802922603 Phone No. : +91 11 24610375 Email: soa.moca@nic.in
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