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المدني الدولي

国际民用
航空组织

Ref.: T 8/2.15 – AP075/25 (CNS)

9 June 2025

Subject: Invitation to the Special Session- Fourteenth
Meeting of the Common aeRonautical Virtual Private
Network Operations Group (CRV OG/14)
(Tokyo, Japan, 27-31 October 2025)

Actions Required:

- 1) To provide a nomination letter/email by **10 October 2025**;
- 2) To complete the online registration by **15 October 2025**.

Dear Sir/Madam,

I wish to invite your State/Administration to participate in the **Special Session-Fourteenth Meeting of the Common aeRonautical Virtual Private Network Operations Group (CRV OG/14)** hosted by Japan.

The CRV OG/13 Meeting held from *5 to 8 March 2025* in Wellington, New Zealand, discussed CRV Contractual Strategy-Selection Criteria and CRV II RFI Processing Plan for 2025, including detailed timelines and the need for another CRV OG Meeting and a joint Meeting with SWIM TF Experts. The CRV OG/13 Meeting agreed on the following timelines:

1 April 2025	Public RFI issuance for all telecommunication Service Providers
30 April 2025	Deadline for a formal letter of acceptance/ expressions of interest in replying to the RFI by Service Providers
1 April 2025 – 31 May 2025	Questions/answer period

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30 June 2025	Deadline to receive RFI responses
15 August 2025	Deadline for sending out the presentation for the 27 October 2025 session to the CRV OG
27 October 2025	Presentation of responses to CRV OG (duration of slot will be fairly allocated), questions and answers

The CRV II RFI was published as per the agreed timelines mentioned above, and it is expected that all proposed tasks will be completed in a timely manner based on the current progress of the CRV II contract management process. In the *Special Session- CRV OG/14 Meeting*, all States/Administrations will discuss the scoring table for various RFI responses with justification and the final joint scoring table will be prepared by the CRV OG/14 Meeting. In the same session, the pre-RFI and post-RFI survey scoring tables will also be finalized. Based on both scoring tables, the Special Session- CRV OG/14 Meeting will make the final decision on the extension of the current contract or the new Request for Proposal (RFP) process. The final decision on the CRV RFP process or extension of the current contract will be shared with the APANPIRG/36 Meeting for adoption. It is to be noted that CRV is the APAC Regional network. Therefore, it is strongly recommended that all APAC States/Administrations attend the Meeting.

As agreed in the CRV OG/13 Meeting, the post-RFI survey, RFI responses from vendors and RFI scoring tables will be circulated to APAC States/Administrations after 30 June 2025. All States/Administrations must come to the Meeting with a **duly filled RFI scoring table** after internal evaluation of all RFI responses. Please note that during CRV OG/14, only **one RFI scoring table will be considered from each State/Administration**. Therefore, internal coordination among all experts (technical and legal) within each State/Administration is recommended. Detailed information about the RFI evaluation will be shared by another State Letter when sending the RFI response to Member States/Administrations.

Delegates are advised that the ICAO Regional Office is moving towards a ‘paperless’ meeting environment by promoting electronic media for all meeting materials. The delegates are encouraged to take advantage of the wireless network facility and should bring a portable device equipped with Wi-Fi networking capability for the Meeting. All documents for the CRV OG/14 meeting will be available on the ICAO website at <https://www.icao.int/APAC/Meetings/Pages/2025-CRV-OG-14.aspx> and confidential documents on the [ICAO Secure Portal](#).

A formal letter or email of Nomination from a Member State/Administration is required. I would be grateful if you would take advantage of the Meeting and nominate participant(s) to attend and contribute to the Meeting **by sending a nomination letter or email** to apac@icao.int with copies to snibhani@icao.int and vmeeifuengsart@icao.int at your earliest convenience, but no later than **10 October**

2025. The letter should be on official letterhead and signed by the appropriate authority or authorized signatory for the government entity of the State/Administration. The letter/email should be addressed to the ICAO Regional Director in response to *AP075/25 (CNS) - Invitation to the Special Session- Fourteenth Meeting of the Common aeRonautical Virtual Private Network Operations Group (CRV OG/14) (Tokyo, Japan, 27-31 October 2025)*.

The Meeting bulletin, containing detailed information about the Meeting venue, recommended hotels, and other information of interest, along with administrative arrangements, is provided in **Attachment A**. All costs to attend the Meeting in **Tokyo, Japan**, including travel, accommodation, health insurance, and other miscellaneous expenses, will be borne by the respective States/Administrations.

All nominated participant(s) must complete the [online registration](#) at their earliest convenience but no later than **15 October 2025**, as after this, the link will be closed automatically to accept registrations.

Yours sincerely,

for 

Tao Ma
Regional Director

Enclosure:

Attachment A – Meeting Bulletin