

Ref.: 687P5 AGA CERT & SURV 2025-04

6 February 2025

**To: Directors General of Civil Aviation and National Coordinators of COSCAP-SEA Member States, CTA, COSCAP-SA, COSCAP-NA**

**Subject: Invitation to COSCAP- SEA & UK CAAi Aerodrome Certification and Surveillance Workshop, 7 - 11 April 2025, Bangkok, Thailand.**

Dear Sir/Madam,

I am delighted to extend an invitation to your Administration to participate in the COSCAP-SEA & UK CAAi Aerodrome Certification and Surveillance Workshop, which will be held from 7 to 11 April 2025 at ICAO Asia and Pacific Regional Office, Bangkok, Thailand.

This workshop intends to offer a valuable platform to strengthen Aerodrome Inspectors' understanding and to focus on the key challenges faced during certification and surveillance, it plans to provide practical explanations and insights to address them. Through a combination of informative lectures and hands-on activities, the workshop is designed to guide inspectors through the processes involved, ensuring a thorough understanding and effective application of the required standards.

The workshop can accommodate a maximum of 24 participants, each COSCAP-SEA Member State may nominate two participants, six participants from COSCAP-SA and five participants from COSCAP-NA. To facilitate logistical and on-site administrative arrangements at ICAO Asia and Pacific Regional Office in Bangkok, we kindly request that you confirm your attendance at your earliest opportunity.

Enclosed with this letter are Attachment A (Syllabus), Attachment B (Programme), Attachment C (Registration Form) and Attachment D (Bulletin) for your consideration.

We extend our sincere gratitude to the Civil Aviation Authority International UK for their generous support and collaboration in making this workshop possible.

We sincerely value your Administration's participation and are confident that this workshop will serve as a pivotal step in enhancing USOAP CMA outcomes in the AGA domain while strengthening sub-regional aviation safety. Should you need any additional information or assistance, please do not hesitate to reach out.

Yours sincerely,



Sudhir Kumar Singh  
CTA/PC  
COSCAP-SEA Programme

cc: COSCAP SEA Steering Committee Chairman ([director.general@caap.gov.ph](mailto:director.general@caap.gov.ph))  
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