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منظمة الطيران
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国际民用
航空组织

Ref. AT 1/1: AP0020/25 (TC)

31 January 2025

Subject: Aviation Data Analysis Workshop (AVDATA)
(Bangkok, Thailand, 28 – 30 April 2025)

Action required: To nominate the participants by 28 February 2025

Sir/Madam,

I wish to invite your Administration/Organization to the Aviation Data Analysis Workshop (AVDATA) hosted by the ICAO Asia and Pacific Office in Bangkok, Thailand, from 28 to 30 April 2025.

ICAO provides a comprehensive framework for air transport data reporting to support data driven decision-making for the advancement of international civil aviation. Accurate and comprehensive data is crucial for planning, implementing, and evaluating air transportation system that is safe, efficient, environmentally friendly, and socially inclusive.

We believe that participation of all Air Transport Data focal points is essential to the success of this AVDATA workshop. Additionally, it is crucial for each focal point to understand the importance of transport data reporting and to ensure timely submission of these reports. The collaboration and exchange of ideas among focal points will significantly enhance the discussions and outcomes of the workshop.

The Provisional Programme for the Workshop is enclosed in **Attachment A**. Information on the venue, administrative arrangements, list of hotels as well as the online registration form are available in **Attachment B** and on the Workshop website at <https://www.icao.int/APAC/Meetings/Pages/2025-AVDATA.aspx>.

I would appreciate if you could, as soon as possible and preferably not later than **28 February 2025**, confirm the participation of your Administration/Organization by submitting individual online registration. Participants are kindly requested to bring their own laptops for the exercise, which is crucial for ensuring hands-on experience and effective learning. Should you require any further information, please do not hesitate to contact ICAO APAC Office at apac@icao.int.

Accept Sir/Madam, the assurances of my highest consideration.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'Tao Ma', written in a cursive style.

Tao Ma
Regional Director

Enclosures:

Attachment A – Provisional Programme

Attachment B – Workshop Bulletin